

NYANDENI LOCAL MUNICIPALITY

CORPORATE SERVICES DEPARTMENT

PHYSICAL ADDRESS:
Municipality Building
B.N. Nomandela Drive
LIBODE

POSTAL ADDRESS:
Private Bag X 504
LIBODE
5160



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Email: poswas@nyandenilm.gov.za

“Deciding with the people, not for the people”

VACANCIES RE-ADVERTISEMENT

Applications are invited from suitable candidates for the following positions:

1. COMMUNITY SERVICES MANAGER

FIXED FIVE YEAR PERFORMANCE BASED CONTRACT
REMUNERATION BASED ON QUALIFICATIONS AND EXPERIENCE

Requirements

- Minimum qualification is a degree at NQF Level 6 preferable majoring in Humanities and/or Social Sciences;
- A minimum of five (05) years relevant experience at a senior managerial level accompanied by good communication, presentation, report writing and interpersonal skills;
- 3 Years experience in Senior Managerial Position preferable in Local Government
- Extensive knowledge of the Municipal Systems Act, Municipal Structures Act, Basic Conditions of Employment Act, Employment Equity Act, Labour Relations Act, Municipal Finance Management Act and other relevant applicable legislation;
- Valid vehicle driving license
- Certificate in Finance Management for non-Financial Managers would be an added advantage

KEY PERFORMANCE AREAS

- Manage the Community Services Department.
- Management of the following functions:
 - Municipal pounds.
 - Street cleaning and public open spaces cleaning.
 - Traffic law enforcement, motor vehicle examination and licensing and the issue of drivers' licences.
 - Public library services.
 - Manage waste management services, refuse removal
- Responsible for the implementation of municipal by-laws and policies

No late, e-mailed and faxed applications will be accepted.

NB: Certified copies of qualifications, drivers licence, ID, and CV must accompany the application letter. Failure to submit documents listed above will result in disqualification. The municipality is an equal opportunity and affirmative action employer, **it is our intention to promote representivity in respect of race, gender and disability**, in support of these strategy special groups should indicate their category on the application letter. When the applicant has not been notified of the results within 60 days from closing date, the applicant should regard his/her application as unsuccessful; correspondence will be with short listed candidates only. The council reserves the right not to continue with interviews and appointments if it feels that no suitable candidate could be found.

Canvassing of Councillors/ Management is not permitted and proof thereof will result in disqualification

Appointment is subject to appropriate security clearance, a competency assessment as well as reference and qualification checks.

THIS IS A RE-ADVERTISEMENT – APPLICANTS WHO APPLIED PREVIOUSLY NEED NOT RE-APPLY AS THEIR APPLICATIONS WILL BE CONSIDERED

Applications should be addressed to: The Acting Municipal Manager. For Attention: **The Corporate Services Manager, Nyandeni Local Municipality, Private Bag X 504, Libode. 5160**

For enquiries contact Corporate Services Department at 047 555 0278 / 047 555 5023

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CLOSING DATE FOR APPLICATIONS: 12 February 2010 @ 12:00

A.M. NCUBE
ACTING MUNICIPAL MANAGER