

9. PROPOSED PHASES, ACTIVITIES AND TIMEFRAMES OF THE SDF PROCESS

PHASE	ACTIVITIES	TARGETS/ TIMEFRAMES	OUTPUTS/ MILESTONES
Phase 1	<u>Project Initiation</u> <ul style="list-style-type: none"> • Submit a revised project brief • Identify and brief all stakeholders • Form a project working group and project steering committee • Prepare and submit interim report on Phase 1 • Submit and invoice 	(5 weeks)	Steering Committee Established
Phase 2	<u>Data Collection and Analysis (Status Quo Report)</u> Data collection on: - <ul style="list-style-type: none"> • Demographics and socio-economic data • Land ownership audit • Identify strategically located land and its value • Assessment of infrastructural needs associated with development of identified land parcels, including link roads, water, sanitation, electricity and waste processing. • Environmental audit of sensitive areas • Assessment of land development and settlement formation dynamics inland and along coastline • Assessment of existing and planned roads and infrastructural networks • Assessment of economic development potential taking into account sectors such as tourism, agriculture, mariculture, resort development, etc • Organize a workshop with stakeholders • Prepare and submit an interim report on Phase 2 • Submit invoice for phase 2 	(9 weeks)	<u>Comprehensive Analysis Report</u>
Phase 3	<u>Synthesis</u> <ul style="list-style-type: none"> • Review of spatial principles • Spatial vision • Spatial needs assessment and priorities • Identify development guidelines and principles 	(4 weeks)	<u>Growth and Development Options Report</u>

	<ul style="list-style-type: none"> • Formulate goals and objectives • Alignment with other municipalities • Organize workshop with stakeholders • Prepare and submit an interim report • Submit invoice 		
Phase 4	<u>Strategy Formulation and Proposals</u> <ul style="list-style-type: none"> • Scenario generation • Identify structuring elements, special development areas and precincts • Formulate spatial strategies and policies and a programme and budget • Illustrate spatial development framework • Formulate a capital expenditure framework • Organize workshop • Prepare and submit a report • Submit invoice 	(5 weeks)	<u>Draft Land – Use Management Guidelines/Systems</u>
Phase 5	<u>Project Identification</u> <ul style="list-style-type: none"> • Identify spatial project and estimate costs • Draft Land-Use Guidelines • Organize workshop • Prepare and submit first draft • Submit invoice 	(4 weeks)	<u>Draft SDF Document</u>
Phase 6	<u>Formal Approval</u> <ul style="list-style-type: none"> • Stakeholder input - Advertise • Approval by Council 	(2 weeks)	<u>Approved SDF</u>
Phase 7	<u>Popularization of the SDF</u> <ul style="list-style-type: none"> • Formulation of a popular document • Creation of a SDF logo etc. • Printing of copies for distribution • Submit an invoice for Phase 7 		<u>Orientation Plan</u>

