

# NYANDENI LOCAL MUNICIPALITY

**PHYSICAL ADDRESS:**  
Municipality Building  
B.N. Nomandela Drive  
LIBODE  
**POSTAL ADDRESS:**  
Private Bag X 504  
LIBODE  
5160



Tel: 047 5555 000  
047 5555 038  
047 5550 202

*"Deciding with the people, not for the people"*

**BID 06/2019**

## REQUEST FOR PROPOSALS – "REFILL AND DELIVERY OF 9 KG GAS CYLINDERS AT LIBODE – CLUSTER 2"

Proposals are hereby invited from suitably qualified and accredited service providers for **REFILL AND DELIVERY OF 9 KG CYLINDERS FOR 1041 INDIGENT HOUSEHOLDS AT LIBODE – CLUSTER 2.**

Bid documents with the necessary specifications may be obtained at Nyandeni Local Municipal Offices, BN Nomandela Drive, Libode, 5160 on **Friday, 25 January 2019 @ 11:00 am**, at a non-refundable cost of **R 475.00 per document** (payable in cash or a bank guaranteed cheque) from the Cashier.

Proposals will be evaluated on functionality as follows:

CRITERIA	WEIGHT	VALUE	MAXIMUM POSSIBLE SCORE
Experience and Expertise relevant to the job	15	Max 5	75
Sound Methodology	15	Max 5	75
<b>TOTAL</b>	<b>30 (TW)</b>		<b>150 (MPS)</b>

**1 = Poor; 2 = Fair; 3 = Acceptable; 4 = Good; 5 = Excellent**

Bids should score a minimum of 60% for functionality in order to be considered for further evaluation.

The bids will be evaluated on the **80/20** preferential points system

Failure to submit the following document(s) may render the bid null and void:

- A copy of Entity Registration Documents.
- Detailed Company Profile (with relevant past experience)
- Certified ID Copy(ies) of Director(s) (not older than 3 months)


- Entity Tax Compliance Status PIN & Entity Tax Reference Number (in writing, either on the company profile or any entity document with a letterhead as issued by SARS)
- Declaration of Interest MBD4, MBD 8 and MDB 9
- Billing Clearance Certificate or Statement of Municipal Accounts (not older than 3 months)
- A certified copy or Original BBBEE Status Level Certificate or original affidavit
- Original Tender Document
- Completed data base registration form (if not currently registered with Nyandeni Local Municipality)
- In case of a joint venture, an original valid Tax Clearance Certificate of both partners should be submitted as well as a signed agreement by both parties
- It should be noted that failing to attach the BBBEE Status Level Certificate will result in the 20 preference points not being awarded
- **Registration on the Central Supplier Database (CSD) is compulsory (proof of registration should be provided in writing)**
- The provisions of Preferential Procurement Regulations 2017 will apply

Bids in a sealed envelope clearly marked "**BID NUMBER (e.g. Bid 06/2019)**" and "**PROJECT NAME (Refill and Delivery Of 09 Kg Gas Cylinders At Libode – Cluster 2)**" must be placed in the tender box at the reception, Nyandeni Local Municipality, B. N. Nomandela Drive, Libode on or before **12:00pm on Friday, 08<sup>th</sup> February 2019** where after bids will be opened in public.

No late, incomplete, facsimile or email bids will be accepted for consideration. The only or lowest bid received shall not necessarily be accepted. Nyandeni Local Municipality reserves the right to accept part or full bid.

For technical enquiries, please contact Ms. N. Bonga at (047) 555 5000/50 or Mr. N. Mcingana at 047 555 5000/76 during working hours

For Supply Chain Management related enquiries, please contact Mr. Z. Madyibi at (047) 555 5036.

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**Mrs. N. Nomandela**  
**MUNICIPAL MANAGER**  
**Nyandeni Local Municipality**  
**Private Bag x 504**  
**LIBODE, 5160**