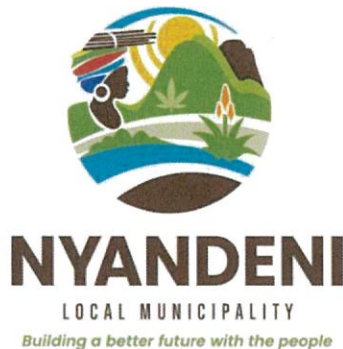


NYANDENI LOCAL MUNICIPALITY

Municipality Building,
B.N. Nomandela Drive,
Libode 5160



T 047 555 5000
E nyandeni@nyandenilm.gov.za
www.nyandenilm.gov.za

Enquiries: T. Tshisa-Ndamase

03 October 2023

EXTERNAL VACANCY ADVERTISEMENT

05 OF 2023/24

Nyandeni Local Municipality invites applications from suitably qualified and competent individuals for appointment to the following post:-

1. SENIOR MANAGER: INFRASTRUCTURE DEVELOPMENT

REFERENCE NO: 2023/SM-ID/01

(Total Remuneration Package applicable to Category 2 Municipality to be negotiable as per the latest Gazette on Upper Limits for Senior Managers)

Minimum Requirements:

Bachelor Degree in Civil Engineering or an equivalent NQF Level 7 qualification • A minimum of five (5) years' experience at middle management level, as an Infrastructure Programme / Projects Manager • A Municipal Finance Management Programme Competency Certificate (CPMD) will be an added advantage • A Certificate of Competency as required in terms of the General Machinery Regulations, 1988 or Registration with professional body (ECOSA) will also be an added advantage • A valid Code B Driving License • Computer Literacy.

Knowledge:

• Good knowledge and understanding of relevant policy and legislation • Good knowledge and understanding of institutional governance systems and performance management • Practical experience in Municipal Infrastructure Development both in terms of construction and maintenance • Good knowledge of Supply Chain Management Regulations and PPPFA.



Core Competencies:

• Strategic direction and leadership • People management • Programme and Project management • Financial management • Change management • Governance leadership

Key Performance Areas:

• Provide strategic leadership in the Department responsible for Infrastructure Development, and ensure development of the departmental scorecard and SDBIP
• Develop, and manage the budget of the Department in line with MFMA requirements, supply chain requirements and council policies
• Monitor and take overall responsibility of the implementation of the municipal infrastructure projects, including roads and storm water, electricity, street lighting networks and Projects Management Unit
• Develop and monitor the implementation of the departmental policies
• Manage and financially administer all Municipal Infrastructure Grants (MIG) projects and other capital projects
• Ensure effectiveness and functionality of capital projects
• Ensure compliance with all applicable Legislation, regulations and policies applicable to the Department
• Monitor and evaluate MIG by checking and seeing to it that backlog studies, socio-economic and environmental impact assessments of projects are undertaken
• Advise the municipality on appropriate technical interventions to ensure reduction of infrastructure backlogs
• Advise the Municipal Manager on MIG and other Infrastructure related matters
• Manage personnel within the department.

2. SENIOR MANAGER: OPERATIONS

REFERENCE NO: 2023/SM-OPS/01

(Total Remuneration Package applicable to Category 2 Municipality to be negotiable as per the latest Gazette on Upper Limits for Senior Managers)

Minimum Requirements:

• Bachelor's Degree in Management Science/Public Administration/Law, or equivalent NQF Level 7 qualification
• A minimum of five (5) years middle management experience preferably in a municipal in a Local Government Sphere
• A Municipal Finance Management Programme Competency Certificate (CPMD) will be an added advantage
• Computer literacy
• A valid Code B Driving Licence

Core Competencies:

• Strategic direction and leadership • People management • Programme and Project management • Financial management • Change management • Governance leadership

Knowledge:

- Good knowledge and understanding of relevant policy and legislation • Good knowledge and understanding of institutional governance systems and performance management • Knowledge and practical experience of municipal strategic planning process and community participation • Knowledge of Municipal Supply Chain Management Regulations and the role of bid committees.

Key Performance Areas:

- Provide strategic direction and monitor the implementation of the strategic objectives of the department in the Office of the Municipal Manager • Develop and manage operational tools and work control systems for the IDP & IGR , Communication & Public Participation, Council & Executive Support, Institutional Performance Monitoring and Evaluation, and Special Programmes • Ensure cost effective management of the department's budget and timely implementation of council resolutions related to the department • Oversee the development and review of relevant policies and strategies on matters relating to the department • Ensure that the activities of the department are aligned to the IDP and facilitate performance management of the department through a well-developed Service Delivery and Budget Implementation Plan and • Strategically plan, organise, lead and control all the activities performed by the department.

NB! Application for Employment Form for Nyandeni Local Municipality (not Z83) is available at www.nyandenilm.gov.za and Nyandeni LM offices at both Libode and Ngqeleni. A detailed CV must accompany the Application for Employment Form, Copies of qualifications, ID copy and valid driver's licence (**which may not be certified**). Failure to submit documents listed above will result in disqualification.

Applications can be submitted via email to recruitment@nyandenilm.gov.za.

Hand delivered applications should be sent to the Registry Office at Nyandeni Local Municipality Office at Libode and Reception at Ngqeleni Offices.

Females, Coloureds, Indians, Whites and People with disabilities are encouraged to apply in line with the municipality's approved Employment Equity Plan. People with disabilities must disclose the nature of their disability in the space provided in the application form.

The words **"Application for Employment"** should appear on the same side of the envelope but separate from the address in the same envelope to sensitize the Registry Office of the closing date.

NB: In submitting any information or documentation requested above or any other information that may be requested pursuant to this advertisement, you are consenting to the processing by Nyandeni Local Municipality of your personal



information contained therein, as contemplated in the Protection of Personal Information Act, No. 4 of 2013 (POPI Act) and its Regulations. Nyandeni Local Municipality also commits to handle all the submitted personal information in compliance with the POPI Act and in line with her POPI Compliance Policy. The POPI Compliance Policy is available on request or can be downloaded on the municipal website www.nyandenilm.gov.za

Only short-listed and successful candidates will be contacted and therefore if you have not heard from us within **90 days** after the closing date, consider your application as unsuccessful.

The Council reserves the right not to continue with the filling of these vacancies if the Council feels no suitable candidate found or there are changes in operational requirements.

Canvassing of Councillors/Management is not permitted and proof thereof will result in disqualification. **Qualification verification and Criminal record** checks will be conducted to shortlisted candidates.

Applications clearly marked "Application for Employment" should be addressed to:

**The Municipal Manager
Nyandeni Local Municipality
Private Bag X504
LIBODE
5160**

For enquiries, contact Corporate Services Department at (047) 5555028 email: tshisat@nyandenilm.gov.za

CLOSING DATE FOR APPLICATIONS: 27 October 2023 AT 15:00.



**G.N. CEKWANA
ACTING MUNICIPAL MANAGER**