



NYANDENI

LOCAL MUNICIPALITY

Building a better future with the people

DRAFT ANNUAL REPORT 2022-23



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NYANDENI

LOCAL MUNICIPALITY

Building a better future with the people



CHAPTER 1

CHAPTER 1 – MAYOR’S FOREWORD AND EXECUTIVE SUMMARY

COMPONENT A: MAYOR’S FOREWORD

1.1. MAYOR’S FOREWORD

This Annual Report reflects on the performance of Nyandeni Local Municipality for the 2022/23 financial year. The year under review has proven to be another more challenging one as we were all still dealing with the after effects of COVID-19, increased poverty rates, slow economic growth, destruction of infrastructure by torrential rains and slowly declining revenue collection.

a. Vision:

Our municipality seeks to drive sustainable socio-economic development through efficient and innovative delivery of services.

b. Key Policy Developments:

Nyandeni Local Municipal Council has crafted a set of strategic objectives that are aligned with the national strategic focus areas, the provincial strategic goals of the Eastern Cape and national Government. This is intended to guide departments within the municipality to develop departmental business plans with specific deliverables and targets to give effect to the strategic objectives of Council, which are:

- Building a responsive Municipality and an active community
- Building and growing the local economy to create employment
- Improve the outlook of our Municipal Towns to attract investment
- Rollout massive infrastructure for human and economic development

These strategic objectives are aligned with our vision 2030 and the National Development Plan, the National Spatial Development Perspective and the National Key Performance Areas. Nyandeni’s Integrated Strategic Development Framework will build on the work of the Integrated Development Plan (IDP) to create a town that is inclusive, innovative and inspired.

c. Key Service Delivery Improvements:

The 2022/23 Annual Report details the many highlights, milestones and lessons learned over the last 12 months. Despite these challenges, Nyandeni Local Municipality continued to supply basic services to all its residents, customers and businesses. I am very proud of the leadership of our administration in the manner we have overcome constraints, adjusted our thoughts to improve service delivery, and worked together in new ways to keep our town running.

Regardless of the pressure to perform I am pleased to announce some highlights in the 2022/23 financial year.

- Completion of the Nxukhwebe to Mthombetsitsa Bridge that was ravaged by torrential rains.
- The electrification of houses within both the informal and formal settlements within the greater Nyandeni area was completed, in some cases utilizing alternative energy thus reducing dependency on the National Grid.
- Intervention directed at Mpindweni community to deal with its crisis of dislocation.
- Completion of ECDC Centres allowing for greater access to learning

d. Public Participation:

The municipality successfully convened ward committees in all 32 wards within the municipal area. This municipality subscribes to the principles of openness and transparency and enjoys good working relationships with its stakeholders. Municipal committee and council meetings have always been open to the public to attend in person or to follow on social media platforms – generating a lot of traffic.

e. Future Actions:

We are facing challenges and an uncertain and unpredictable future economic climate, which means that an expansionary budgetary approach must be followed to ensure Municipal-led growth. Future plans include but are not limited to:



- the introduction of data profiling is vital to our debt collection approach.
- housing developments that have been erected on municipal land must be officially transferred to their new owners. .
- updating and correct the valuation roll
- Improving the outlook of our beaches & tourist attractions in order to attract much-needed economic tourism]
- placing ourselves at the cutting edge of the communications highway through exploring means at become an Internet Service Provider
- Improving the quality of our sports facilities

f. Agreements / Partnerships:

a. ECSECC

b. Moses Kotane Institute on Maritime Development Program

c. TARDI on improving knowledge management and LED capacity

d. SEDA on capacity building and training to SMME's and Cooperatives

e. Siyanda Bagkatla Platinum Mine on Nkanga Poultry/ Egg Production

f. Ntinga O.R. Tambo Development Agency on Business Plan Development for Animal Feed Plant

g. NHBRC on training of artisans and local contractors

h. Furntech on furniture manufacturing training

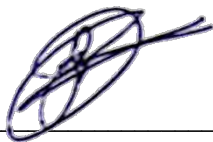
i. Walter Sisulu University

g. Conclusion:

The Annual Report for 2022/23 provides detail on various infrastructure projects being undertaken to facilitate the envisioned accelerated growth. These projects are only possible through strategic partnerships with other spheres of government, the private sector and the community of Nyandeni Local Municipality, without which we cannot meet the challenges that we face.

I remain grateful to Council, the Executive Committee and the Municipal Manager, all of whom continue to guide our staff, resources and operations to make Nyandeni an inclusive, innovative and inspired Municipality.

(Signed by :)



Hon. Mayor B.V. Ndamase

COMPONENT B: EXECUTIVE SUMMARY

1.1. MUNICIPAL MANAGER'S OVERVIEW

Section 121 of the Municipal Finance Management Act prescribes that every municipality must for each financial year prepare an annual report. Section.121 (3) states that the annual report of a Municipality must include:

- a. the annual financial statements of the municipality;
- b. the Auditor-General's audit report in terms of section. 126 (3);
- c. the annual performance report of the municipality prepared in terms of section. 46 of the Municipal Systems' Act;
- d. the Auditor-General's audit report in terms of section 45 (b) of the Municipal Systems Act.
- e. an assessment by the municipality's accounting officer of any arrears on municipal taxes and service charges;
- f. an assessment by the municipality's accounting officer of the municipalities performance against the measurable performance objectives;
- g. particulars of any corrective action taken or to be taken in response to the issues raised in the Auditors' report;
- h. any explanation that may be necessary to clarify issues in connection with the financial statements;
- i. any information as determined by the municipality;
- j. any recommendation of the municipality's Audit Committee;
- k. any other information as may be prescribed.

I confirm that the report has been compiled in line with the Local Government: Municipal Systems Act 32 of 2000, the Local Government: Municipal Finance Management Act 56 of 2003, Municipal Budget and Reporting Regulations as well as National Treasury Circular No. 63 that outlines Annual Report Guidelines.

The IDP which is a contract between Council and the Community expressed the following key programmes for the year under review:-

- a) Enhancing Public Participation
- c) Implementation of basic services to communities
- d) Implementation of Spatial Planning and Land Use Management Act
- e) Performance Management and Reporting
- f) Development and approval of Institutional Policies including Financial Policies.

NLDP Vision 2030 Propositions

Nyandeni Local Municipality developed a long term vision. The overall purpose of this plan is to articulate the development priorities of Nyandeni Local Municipalities between 2017 and 2030 and outline programmes and interventions to achieve desired goals.

The plan identifies 5 (five) goals in their long-term plan. These include:

- **Goal One:** a significant improvement in the provision of public infrastructure and public services. Its scope includes expanding employment through public works and local procurement (particularly locally produced food for school nutrition programmes).
- **Goal Two:** envision a well-managed urbanization process in which urban nodes are linked by a good quality road network. This calls for the creation of competitive towns to enhance socio-economic development.
- **Goal Three:** considers well-protected environment assets. This is aimed at preventing threats to socio-economic development, in particular, tourism development and agricultural development.
- **Goal Four:** A growing, innovative/responsive, and inclusive economy (increasing value-added from ICT/knowledge services, smallholder agriculture, tourism, property development, SMMEs/coops, etc). This goal identifies a need to grow the enterprise (SMME) sector.
- **Goal Five:** seeks to achieve an efficient and effective public sector with improved ability to give economic governance leadership. This aims at strengthening support to the achievement of overall strategic goals.

. Strategic Goals of the Municipality

- To ensure sound governance practices within Nyandeni local municipality:
 - a. Improving and strengthening intergovernmental relations
 - b. Collaborative planning

- c. Fostering strategic partnerships
 - d. By ensuring good corporate practices
 - e. Effective municipal leadership and management
 - f. Wise resource management
 - g. Seamless programme management
 - h. Ensuring a stable political environment
 - i. Broadening and deepening local democracy through ward committees and beyond
 - j. Ensure local accountability through continuous reporting system, local imbizos etc
 - k. Implanting a culture of people centred people driven development
- To provide sustainable services to all inhabitants of the municipality through
 - l. Physical infrastructure provision
 - m. Community and social services
 - n. Effective local economic development planning
 - o. Spatial development planning
 - p. Effective intergovernmental collaboration
 - q. Providing support to business development
 - r. Strategic sector planning and development

During 2023/2024 financial year, the following areas will receive priority:-

- a) Conduct Strategic Planning and IDP Review
- b) Filling of vacant posts of Municipal Manager and Chief Financial Officer
- c) Host Investment Summit
- d) Review of financial and organizational policies
- e) Address issues emanating from the Auditor-General's report for 2021/2022 financial year
- f) Improving access to basic service delivery
- g) Financial Management and Internal Control
- h) Improving reporting, monitoring and evaluation

1.2. MUNICIPAL FUNCTIONS, POPULATION AND ENVIRONMENTAL REVIEW

Nyandeni Municipality is performing the following functions

Part B of Schedule 4	Part B of Schedule 5
<ol style="list-style-type: none"> 1. Solid waste 2. Abattoirs 3. Municipal planning 4. Storm water management system 5. Public transport 6. Trading regulations 7. Tourism 8. Building regulations 	<ol style="list-style-type: none"> 9. Cemeteries, funeral parlors and crematoria – including the DM function 10. Cleansing 11. Local sport facilities 12. Municipal parks and recreation 13. Municipal roads 14. Pounds 15. Public places 16. Refuse removals, refuse dumps and solid waste disposal 17. Traffic and parking 18. Municipal public works 19. Beaches and amusement 20. Billboards and display advertisement in public places 21. Street trading

1.3. Population Dynamics

Population dynamics are of paramount importance in addressing the developmental needs in societies, and in analysing the population dynamics, it is essential to look at factors such as urbanisation, migration, gender distribution, age structure and dependency, because these factors presents both important developmental challenges and opportunities that have direct and indirect implications for social, economic, and environmental development. These factors further affect macro-economic factors such as consumption, production, employment, income distribution and poverty.

The factors therefore identified in this analysis should provide an indication regarding the estimated number of people who are dependent on government for transfers, as well as the number of people who are economically active, and they further play an essential role in the efficient allocation of resources at all spheres of government. This analysis is critical for decision-making not only to the public sector, but also in the private sector, as the population size and its characteristics can influence the location of businesses and services to satisfy the needs of the target population.

1.4. Population and Household Size

According to the data provided on Table 2 (below), the estimated population in the O.R. Tambo DM in 2021 was 1,5 Million, with the population in NLM estimated at 318 751. The findings further indicate that their population in NLM is likely to decline by 2025. The tables below present the population and the household distribution in NLM.

Total Population (Number) EC, ORTDM and LMs						
Geography	2001	2006	2011	2016	2021	
Eastern Cape	6596721	6565899	6562057	6625322	6647149	
O.R. Tambo (DC15)	1324026	1337090	1351268	1436108	1517388	
Ngquza Hill (EC153)	263194	266571	270440	289301	308249	
Port St. Johns (EC154)	151138	151296	152071	160738	170368	
Nyandeni (EC155)	277715	280179	283268	300656	318751	
Mhlonllo (EC156)	205061	202956	198316	205331	212734	
King Sabata Dalindyebo (EC157)	426919	436089	447172	480083	507286	

In terms of the number of HHs estimated in Nyandeni LM, it is estimated that there are 67 209 HHs in the municipality, with the majority of these residing in the rural wards across the NLM.

Number of HHs in the ORTDM and all Municipalities (1993-2021)					
Geography	1993	2000	2011	2021	
O.R. Tambo (DC15)	254684	274196	287802	329760	
King Sabata Dalindyebo (EC157)	85432	92684	100602	117236	
Nyandeni (EC155)	51530	55494	58387	67209	
Ngquza Hill (EC153)	47739	51714	54045	62115	
Mhlonllo (EC156)	41742	44375	44211	48676	
Port St. Johns (EC154)	28241	29929	30557	34523	

1.4.1 Gender and Age Distribution

Investigating the dynamics of a population is vital in attaining the precise viewpoint of those who are likely to be affected by any prospective policy, project, or planned development.

The table below shows that there are more males than females, with the NLM population dominated by males of approximately 47% and females comprise only about 53 % of the population in 2020 (according to Quantec data in the table below). According to this data, it is forecasted that the gender split in the LM will remain largely static, as depicted in the projected population forecasts into 2025.

Table 1: Gender Distribution (2020 and 2025)

Gender	2020	%	2025	%
Male	173,452	53%	181,154	53%
Female	151,05	47%	158,293	47%
Total	324,502	100%	339,447	100%

Source: Quantec Easy Data

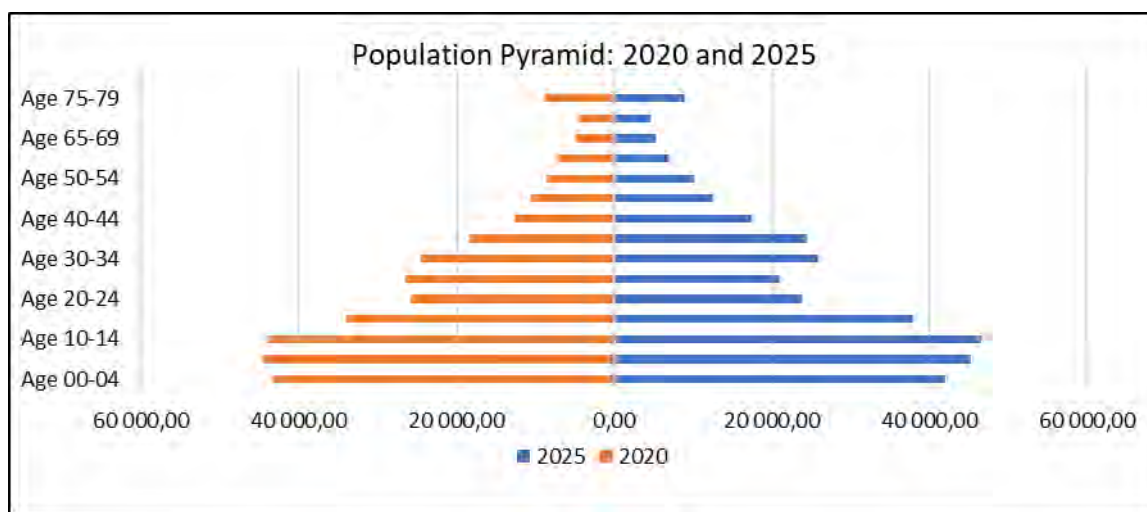
The age pyramid of NLM is a combination of both a “Triangular-Shaped Pyramid” at the bottom of the pyramid and a “Rectangular-Shaped Pyramid” in the middle of the pyramid. In general, a population with more young people, will grow more rapidly than a population with a larger percentage of older people. This is the case for NLM, a local municipality populated largely with very young population.

The figure below shows a triangular-shaped pyramid from the age of zero to the age of 34, a rapid transition from infant to child and from youth to young adult. Thereafter, the age pyramid shifts to a rectangular- shaped from the age of 35 to the age of 70. It changes again to a triangular- shaped at the age of 70 and beyond.

In terms of age distribution across the population in the NLM from the figure below indicates that a large percentage of the population was and is still projected to be dominated by children, with a potential to influence the need for development on education and health services, and the elderly people. This dynamic will further burden government to budget and provide social services and welfare assistance to both age groups, as they fall within the non-working age population.

About 6% falls within the pensioned group (over 56years), whilst 34% are in the working age group (20-64 years). The size of the working age population therefore has important consideration in analysing the size of the potential labour force.

Figure X: Population Pyramids (2020 and 2025)



Source: StatsSA’s MYPE 2020 (LM Populations Projections – from Quantec Easy Data)

1.5. SERVICE DELIVERY OVERVIEW

SERVICE DELIVERY INTRODUCTION

WATER SERVICES

ORTDM is both a Water Services Authority and Water Services Provider. Authority is therefore vested in it, in terms of the Municipal Structures Act 118 of 1998 or the ministerial authorizations made in terms of this Act, to ensure that water resources and infrastructure are well managed and maintained so that services may be provided in an equitable, sustainable and efficient manner.

Access to Water refers to the number of households receiving basic level of water supply. Communities of Nyandeni has access to safe and reliable water supply is perceived by almost half of the population as the main challenge currently facing the district. Higher level of service includes piped water inside dwelling. This category is still a luxury in Nyandeni as only 1 146 people or less than 1% of the population fall into this category.

Basic level of service includes piped water inside yard and piped water within 200m. In Nyandeni 3% of the population have piped water inside yard. Below basic level constitutes backlogs and includes piped water further than 200m, springs, rainwater tanks, dam/pool/stagnant water and water vendors.

The biggest challenge is that over a third of all HHs in the NLM are dependent on open water source, which they share with animals, and which remain largely untreated and unmonitored.

Major projects under the OR Tambo Project Management Unit for Nyandeni LM

- a) **Ntsonyeni Ngqongweni Regional Supply Scheme Phase 1:** While the whole scheme includes construction of water treatment works, command reservoirs, service reservoirs, pumping mains and reticulation, this phase, which is termed source development, which has started with construction, includes river abstraction and dam. The approved budget for the scheme is R970m b)
- b) **KSDPI:** The primary focus is to augment current bulk water supply within the Mthatha Town, KSDLM and Nyandeni LM in the OR Tambo DM in the Eastern Cape. Project aims to increase the capacity of the WTW and to improve the bulk water distribution to the region thereby unlocking housing and commercial developments. The project implementation is phased according to nine packages, three packages are complete, three are at 95% completed and three are at design and tender stage. Total budget costs is R3.9billion.

Access to Sanitation The sanitation minimum service level is regarded as easy access safe, reliable, private toilet facility, which is protected from the weather, ventilated, low smell, hygienic, minimizing the risk of spreading diseases. Access to sanitation refers to the number of households having access to basic level of sanitation.

- Higher level of service includes, flush toilet connected to sewerage system.
- Basic level of service includes flush toilet with septic tank and PIT latrine with ventilation.
- Below basic level constitutes a backlog and includes chemical toilets, pit latrine without ventilation, bucket latrine and no sanitation facility.
- A dominant characteristic of the sanitation in Nyandeni is that toilet facilities are not located inside the dwelling, 57% of the population in Nyandeni uses toilets located in the yard, or identified as pit latrines, whilst an additional 23% don't identify as have access to any toilets.

ELECTRICITY

NLM is not a licensed distributor of electricity; ESKOM is the licensed distributor of electricity in the whole area of NLM.

There is an ambition for the Municipality to become a licensed distributor for urban areas so as to increase municipal revenue.

- NLM is receiving Integrated National Electrification Programme (INEP) grant under Schedule 5 of Division of Revenue Act for household electrification. Four electrification projects were implemented during 2021/22 financial year (Mafini Hiltop (Ward 16), Mnyameni- Njimaza (Ward 19) Mandileni – Ludaka (Ward 17) and Nkanunu A/A (Ward 20) and they overlapped to 2022/2023 financial year. The Municipal Council approved about R7, 5million from the equitable share for completion of these households, this was due to non-allocation of INEP grant by National Treasury in beginning of financial year. During the mid-year adjustment, DMRE allocated R8million to Nyandeni LM to reimburse Nyandeni LM. According to the

records, NLM has completed electrifying the historical backlog and is now busy electrifying new villages and extensions. NLM conducted Pre-marketing study for the accuracy of backlogs and proper planning. According to the premarketing study about 8225 households don't have electricity by the end of 2021 2022 financial year and 1022 households were connected under INEP as end of 2022/2023. Pre-Marketing enables the municipality to request informed funding from DMRE, simultaneously check availability of supply with the supply authority (Eskom), and roll out pre-engineering tasks for construction in outer financial years.

- The customer types are recorded as follows:
 1. Type 1: Infill connection (Connection to existing LV infrastructure \ Pole Box utilizing - Airdac)
 2. Type 2A: Extension Connection (Extension of LV infrastructure and house connection)
 3. Type 2B: Extension Connection (Upgrade of existing Transformer, extension of LV infrastructure and house connection)
 4. Type 3: New Connection (New SI Connection requiring a new transformer, MV infrastructure, LV infrastructure and house connection).

ESKOM Rural Electrification program is to eradicate the electrical backlog with the assistance of funding from DMRE.

Projects for 2022/23 financial year were as follows connecting 100households:

- Mangwaneni Electrification Project 30HH
- Mqwangqweni no.1 Electrification Project 13 HH
- Mqwangqweni no.2 Electrification Project 8 HH
- Mqwangqweni no.3 Electrification Project 49 HH

WASTE COLLECTION

Waste management can be defined as an effective scheme that are required to manage waste from the point of waste generation, collection via recycling to disposal in compliance with environmental legislation.

The poor management of waste has a negative impact on environment, animal, human health within communities. The municipality has divided waste management into two folds, i.e waste management strategy & compliance and waste management operations & cleansing. The municipality is obliged to comply with the requirements of the National Environmental Management Waste Management Act & Regulations, National Waste Management Strategy, and National Waste Management Norms & Standards. The municipality is compliant to requirements of integrated waste management planning as encapsulated in section 11(4) of the Waste Management Act. IWMP reflects the situational analysis of the municipality, gap analysis, objectives and prospective projects, and finally the implementation plan to be integrated to municipal IDP and be reported annually; the plan is subject to review in every 5 years.

The municipality had endorsed Integrated Waste Management Plan (IWMP) 1st version 2012 and 2nd version 2021-2025.

Waste Management Operations and Cleansing

Refer to processes and/or activities involved in daily operations of waste management from litter picking, storage, collection, transportation, and disposal.

Litter picking

- Litter picking is done on daily bases in Ngqeleni and Libode towns.
- In Libode town, litter picking is done by 20 (Twenty) general assistance.
- In Ngqeleni town, litter picking is done by 15 (Fifteen) general assistance.
- Seasonally the department hires Expanded Public Work Programme (EPWP) to assist in the litter picking.
- Occasionally the department receives personnel support from external stakeholder's e.g District Municipality,
- Department Forest, Fisheries and Environment to assist in cleansing.

Storage

The municipality stores the waste in the following containers:

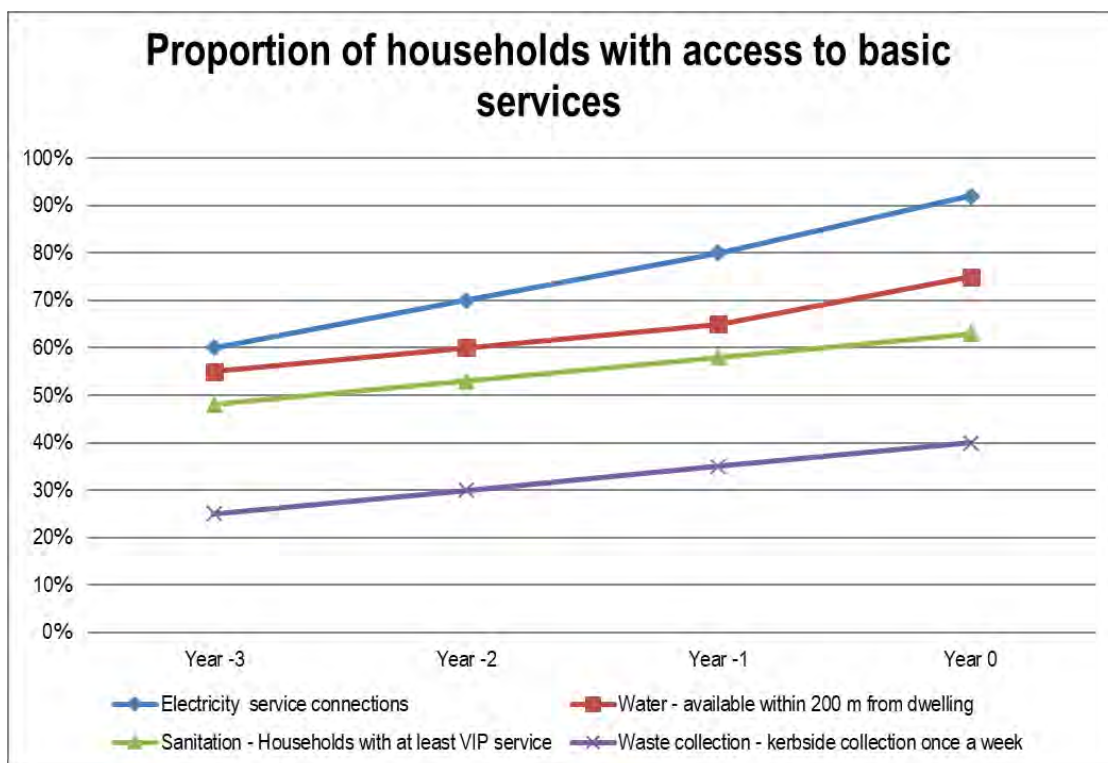
- Refuse Plastic Bags 40-microns black and clear plastics are distributed to households' ratepayers, all businesses around
- towns, Canzibe Hospital, St Barnabas Hospital, Mount Nicolas, Libode Home Affairs, Ngqeleni Village School.
- The municipality is purchasing 400 000 plastic bags annually (280 000 black and 120 000 clear bags for

hospitals)

- Street Litter Bins (205 litre steel bins and 80 litre cage bins), 50 in Libode and 50 in Ngqeleni Town.
- Wheelie Bins (250 litre) distributed to rate payers households to store waste
- Steel Skip Bins (14 x 6m³) allocated in peri-urban areas and towns: Ntlaza (1), Thabo Mbeki (2), Libode Town (2), Misty Mount (1), Corana (3), Ngqeleni Town (2), Ziphunzana (2), Canzibe (1)

T1.3

Proportion of Households with minimum level of Basic services				
	Year -3	Year -2	Year -1	Year 0
Electricity service connections	60%	70%	80%	92%
Water - available within 200 m from dwelling	55%	60%	65%	75%
Sanitation - Households with at least VIP service	48%	53%	58%	63%
Waste collection - kerbside collection once a week	25%	30%	35%	40%



T1.3.2

1.6. FINANCIAL OVERVIEW

Financial Overview: Year 2022/2023			
			R' 000
Details	Original budget	Adjustment Budget	Actual
Income:			
Grants	388 242	409 875	453 594 850
Taxes, Levies and tariffs	17 786	20 065	19 128 602
Other	27 617	36 116	27 964 248
Sub Total	433 645	466 056	500 687 700
Less: Expenditure	459 665	485 126	334 002 432
Net Total*	-26 020	-19 070	166 685 268
<i>* Note: surplus/(defecit)</i>			<i>T 1.4.2</i>

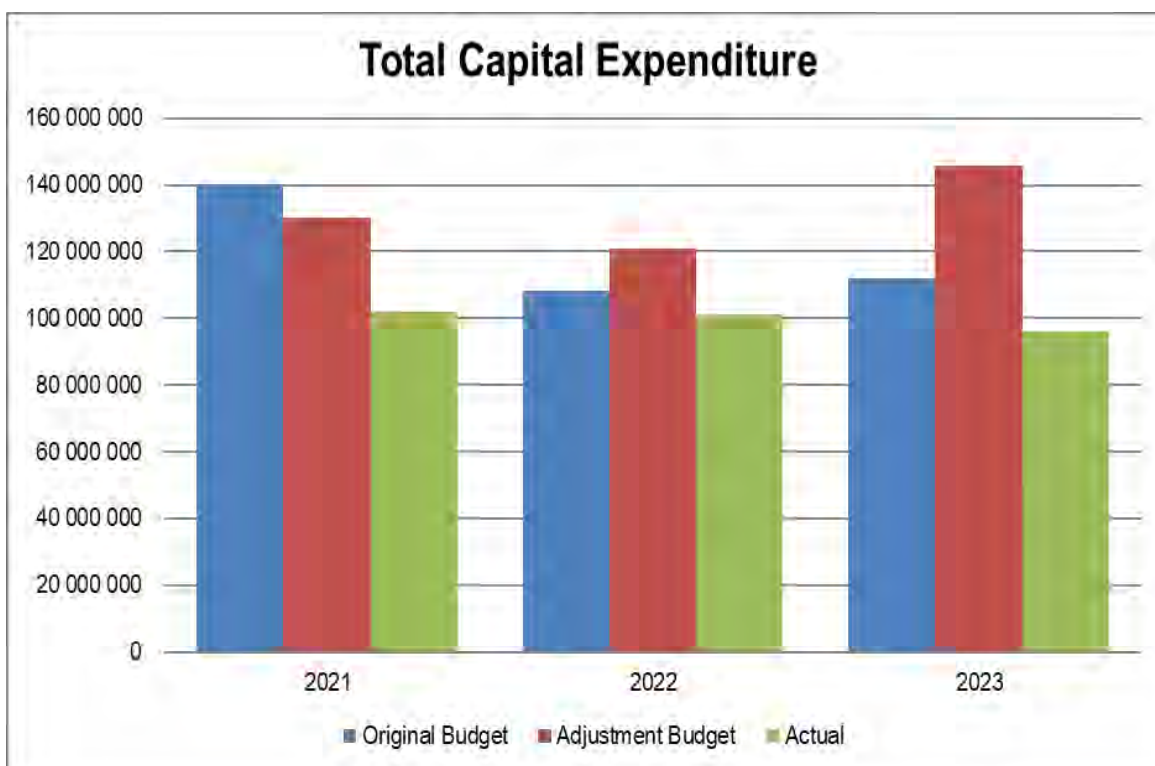
Operating Ratios	
Detail	%
Employee Cost	47%
Repairs & Maintenance	7%
Finance Charges & Impairment	0%
<i>T 1.4.3</i>	

Employee related costs	The threshold for the salaries is 40%, then there the municipality funds its salaries from its internal generated revenue.
Repairs and Maintenance	The percentage for repairs and maintenance is 8%. Due to limited resources the municipality is grant dependant and in a rural area we do not have enough source of income. The only resources we have is refuse, rates and taxes and grants.
Finance Charges charge and impairment	Finance charges should be 0%. It is because we pay our creditors on time

1.6.4

Total Capital Expenditure: Year 2022 to Year 2023			
Detail	2021	2022	2023
Original Budget	140 131 145	108 164 000	112 178 000
Adjustment Budget	130 128 967	120 963 000	145 895 700
Actual	101 884 141	101 188 893	95 917 306
			<i>T 1.4.4</i>

1.6.5



1.7. ORGANIZATIONAL DEVELOPMENT OVERVIEW

The organogram (staff establishment) has been reviewed and aligned to the Integrated Development Plan approved by Council 30 June 2023 together with organizational policies. Training for staff and Councilors is ongoing. The Municipality has 134 existing policies which are reviewed annually in a Council Policy workshop before adoption by Council. In compliance with financial competency regulations, all section 56 managers, municipal manager, budget and treasury staff have either completed or undergoing training in the Municipal Finance Management Programme. Performance Management Policy is in place and progressively being implemented at least upto the management level.

1.8. AUDITOR GENERAL 2021/22

The municipality received unqualified audit opinion with matters of emphasis.

1.9. ANNUAL REPORT PROCESS

STATUTORY ANNUAL REPORT PROCESS

No.	Activity	Section
1.	The accounting officer of a municipality must prepare the annual financial statements of the municipality and, within two months after the end of the financial year to which those statements relate, submit the statements to the Auditor-General for auditing.	Section 126(1)(a) of the MFMA
2.	The accounting officer of a municipality must in the case of a municipality referred to in section 122(2), prepare consolidated annual financial statements in terms of that section and, within three months after the end of the financial year to which those statements relate, submit the statements to the Auditor-General for auditing.	Section 126(1)(b) of the MFMA
3.	The accounting officer of a municipal entity must prepare the annual financial statements of the entity and, within two months after the end of the financial year to which those statements relate, submit the statements to— a) the parent municipality of the entity; and b) the Auditor-General, for auditing.	Section 126(2) of the MFMA
4.	The mayor of a municipality must, within seven months after the end of a financial year, table in the municipal council the annual report of the municipality and of any municipal entity under the municipality's sole or shared control.	Section 127(2) of the MFMA
5.	The council of a municipality must consider the annual report of the	Section 129(1) of

No.	Activity	Section
	municipality and of any municipal entity under the municipality's sole or shared control, and by no later than two months from the date on which the annual report was tabled in the council in terms of section 127, adopt an oversight report containing the council's comments on the annual report, which must include a statement whether the council - a) has approved the annual report with or without reservations; b) has rejected the annual report; or c) has referred the annual report back for revision of those components that can be revised.	the MFMA
6.	The Auditor-General must submit to Parliament and the provincial legislatures— by no later than 31 October of each year, the names of any municipalities or municipal entities which have failed to submit their financial statements to the Auditor-General in terms of section 126; and b) at quarterly intervals thereafter, the names of any municipalities or municipal entities whose financial statements are still outstanding at the end of each interval.	Section 133(2) of the MFMA

**The Annual Report timelines have been amendment through a Ministerial Gazette No. 43582 dated 05 August 2020.*



NYANDENI

LOCAL MUNICIPALITY

Building a better future with the people



CHAPTER 2



CHAPTER 2: GOVERNANCE

COMPONENT A: POLITICAL AND ADMINISTRATIVE GOVERNANCE

INTRODUCTION TO POLITICAL AND ADMINISTRATIVE GOVERNANCE

The Municipality is politically stable, that all oversight committees of Council are fully functional. The administrative arm is structured in a manner that ensures achievement of objectives as set out in the Integrated Development Plan.

2.1. POLITICAL GOVERNANCE

INTRODUCTION:

Nyandeni Local Council is constituted in terms of section 12 read with section 18 of the Local Government: Municipal Structures Act No. 117 of 1998 and consists of 63 Councilors. 32 are Ward Councilors and 31 are Proportional Representation Councilors. Of the 63 Councilors, 26 are females. 2 Traditional Leaders participating in council. The Municipality is categorized as an executive committee type of a municipality.

GOVERNANCE STRUCTURES:

Council	Pass policies, budget and tariffs
Executive Committee	To identify the needs of the community Review and evaluate those needs in order of priority Recommend to the municipal council strategies, programmes and services to address priority needs Recommend or determine best methods, including partnership and other approaches to deliver those strategies, programmes and services
Standing Committees	Defined in terms of section. 80 of the Structures Act as Committees to assist Executive Committee or Executive Mayor

In the year under review the following structures were established in terms of section 80 and 79 of the Local Government: Municipal Structures Act.

The Executive Committee until 09 February 2023

Structure	Delegated Function	Responsible Executive Committee Member Responsible
Office of the Mayor	Overall responsibilities assigned to the Mayor	Cllr T. Matika
Member	Provide support in the Office of the Mayor	Cllr Z. Nondlevu
Corporate Services Standing Committee	Human Resource Development Administration Employee Wellness Maintenance of municipal buildings ICT Governance	Cllr. S. Mbiyozo
Budget and Treasury Standing Committee	Income and Expenditure, Supply Chain Management, Assets and Fleet Management Financial viability and Management	Cllr. N. Jim
Human Settlement , Spatial development and Disaster management	Spatial Planning Land Use Management Human Settlement Fire Fighting Natural Disasters Provision of Responsive Material	Cllr. N. Tyopo
Infrastructure development Services	Construction and maintenance of access roads. Provision of households Electricity infrastructure	Cllr. Z. Mevana
Local economy and Rural development	Tourism, SMME and Cooperative Agriculture and forestry	Cllr. S. Ntsasela
Special programmes , Sports, Arts and Culture	Special Programmes Sports and Recreation Adult programmes Youth programmes Children's programmes Women programmes	Cllr S. Ntinta

Structure	Delegated Function	Responsible Executive Committee Member Responsible
	Sports Arts and Culture	
Community Services, Waste & Traditional Affairs	Waste management Social programmes (SASSA, DOSD, DOH, any government Department charged with basic services delivery) HIV/AIDS Free Basic Services Public Amenities (libraries, cemeteries, pounds) Early childhood Development	Cllr P. Matinise
Municipal Planning, Research & IGR	Development of Research Projects Research on economic, social and political issues Institutional Performance management Municipal Wide Planning Intergovernmental Relations Community involvement	Cllr A. Vutela

The Executive Committee from 09 February 2023 until 30 June 2023

Structure	Delegated Function	Responsible Executive Committee Member Responsible
Office of the Mayor	Overall responsibilities assigned to the Mayor	Cllr B.V. Ndamase
Member	Provide support in the Office of the Mayor	Cllr S. Ntinta
Corporate Services Standing Committee	Human Resource Development Administration Employee Wellness Maintenance of municipal buildings ICT Governance	Cllr. S. Mbiyozo
Budget and Treasury Standing Committee	Income and Expenditure, Supply Chain Management, Assets and Fleet Management Financial viability and Management	Cllr. N. Jim
Human Settlement , Spatial development and Disaster management	Spatial Planning Land Use Management Human Settlement Fire Fighting Natural Disasters Provision of Responsive Material	Cllr. N. Tyopo
Infrastructure development Services	Construction and maintenance of access roads. Provision of households Electricity infrastructure	Cllr. Z. Mevana
Local economy and Rural development	Tourism, SMME and Cooperative Agriculture and forestry	Cllr. P. Matinise
Special programmes , Sports, Arts and Culture	Special Programmes Sports and Recreation Adult programmes Youth programmes Children's programmes Women programmes Sports Arts and Culture	Cllr Z. Nondlevu
Community Services, Waste & Traditional Affairs	Waste management Social programmes (SASSA, DOSD, DOH, any government Department charged with basic services delivery) HIV/AIDS Free Basic Services Public Amenities (libraries, cemeteries, pounds) Early childhood Development	Cllr T. Matika
Municipal Planning, Research & IGR	Development of Research Projects Research on economic, social and political issues Institutional Performance management Municipal Wide Planning Intergovernmental Relations Community involvement	Cllr A. Vutela

Structure	Function
Municipal Public Accounts Committee	<p>Appointed in terms of sections 33 and 79 of the Municipal Structures Act: section.79 (1) A Council may establish one or more committees necessary for the effective and efficient performance of any of its functions or the exercise of any of its powers.</p> <ul style="list-style-type: none"> To consider and evaluate the content of the annual report and to make recommendations to Council when adopting an oversight report To compile and table the Oversight Report to Council in terms of section 129 (1) of the MFMA To examine the financial statements and audit report of the municipality To promote good governance, transparency and accountability on the use of municipal resources To perform any other functions assigned to it through a resolution of council within its area of responsibility

Structure	Function
Public Participation and Petitions Committee	Public participation and petitions Complaints (local and Presidential Hotline)
Ethics and Members Interest Committee	Councilor Welfare
Women Caucus	Lobby and advocates for women interest,

POLITICAL LEADERSHIP 30 JUNE 2022 – 09 FEBRUARY 2023

THE EXECUTIVE COMMITTEE

Note: changes in Portfolio by the Members of the Executive Committee are noted in Table T2.1.1.



Name: Cllr T Matika
Title: Mayor



Name: Cllr R Mthobela
Title: Council Speaker



Name: Cllr N YEHANA
Title: Council Whip



Portfolio head: EXCO Member in the Office of the Mayor
Cllr : Z Nondlevu



Name: Cllr S Ntinta
Title: Portfolio Head; SPU



Name: Cllr P Matinise
Title: Portfolio Head: Community Services



Name: Cllr S SESETHU
Title: Portfolio Head LED



Name: Cllr N Tyopo
Title: Portfolio Head: Spatial Planning



Portfolio Head: Infrastructure
Cllr. Z Mevana



Name: Cllr S Mbhiyozo
Title: Portfolio Head Corporate Services



Portfolio Head: Budget & Treasury
Cllr. N JIM



Name: Cllr A Vutela
Title: Portfolio Head: Municipal Planning, IGR and Research

09 FEBRUARY 2023 – 30 JUNE 2023



Name: Cllr B.V. Ndamase
Title: Mayor



Name: Cllr R. Mthobela
Title: Council Speaker

Portfolio head: EXCO Member in the Office of the Mayor
Cllr : S Ntinta



Name: Cllr N. YEHANA
Title: Council Whip



Name: Cllr T Matika
Title: Portfolio Head; COMMUNITY Services



Name: Cllr P Matinise
Title: Portfolio Head: LED



Name: Cllr Z Nondlevu
Title: Portfolio Head SPU



Name: Cllr N Tyopo
Title: Portfolio Head: Spatial Planning



Portfolio Head: Infrastructure
Cllr. Z Mevana



Name: Cllr S Mbhiyozo
Title: Portfolio Head Corporate Services



Portfolio Head: Budget & Treasury
Cllr. N JIM



Name: Cllr A Vutela
Title: Portfolio Head: Municipal Planning, IGR and Research

POLITICAL DECISIONS

POLITICAL DECISION-TAKING

The Municipality has the Legislative decision body (Council) of the institution which is chaired by the Speaker with Executive committee members from the council chaired by the Mayor, as per the local government regulations, the Nyandeni Local Municipality has been for participation of traditional leaders within the council and has four (4) Committees which are Executive Committee, MPAC, Audit Committee, Public participation and Petitions Committee, Ethics and Members Committee and Women's caucus. There also 8 Standing Committees (Infrastructure, BTO, Community Services, SPU, Corporate Services, Local Economic Development, Human Settlements, Planning, IGR & Research) reporting to the Executive committee.

INTRODUCTION TO POLITICAL GOVERNANCE

The Nyandeni Local Municipality's decisions are taken by the politicians in the council. The Council 100% of all council resolutions are implemented and reported on quarterly basis through departmental Standing Committees and MPAC Oversight meetings. In addition, Management Committee sits on weekly basis for feedback purposes.

Political Parties and traditional leaders represented in Council

Party	Total Seats	Ward Seats	PR Seats
African National Congress	51	32	18
ATM	5		5
EFF	4	-	4
UDM	1	-	2
DA	1	-	1
CI	1		1
Traditional leaders	2	-	-
Total	66	32	31

MUNICIPAL OVERSIGHT

MUNICIPAL PUBLIC ACCOUNTS COMMITTEE COMPOSITION (MPAC)



Fundumele Gaxeni
CHAIRPERSON (ANC)



Cllr N Vanda
WHIP (ANC)



Cllr J Mabungela
(ATM)



Cllr T Majikija
(ANC)



Cllr B V Zondani
(ANC)



Cllr S Mavume
(DA)



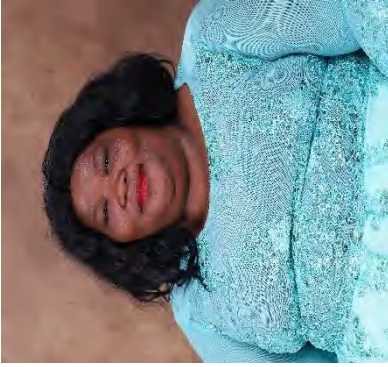
Cllr A Mjulwa
(ANC)



Cllr N Diko
(ANC)



Cllr K Tatani
(UDM)



Cllr N Nonkonyane
(ANC)

The membership is constituted by the following representatives:

Number of representatives per political party:

- African National Congress (ANC)- 8 members
- United Democratic Movement (UDM)- 1 member
- African Transformation Movement (ATM) - 1
- Democratic Alliance (DA) – 1 member

Role of Municipal Public Accounts Committee

- The functions of MPAC as per Guideline for establishment of MPAC by National Treasury are as follows:
- To promote good governance, transparency, accountability and value for money on the use of municipal resources;
- To evaluate the content of the annual report and makes recommendations to Council when adopting an oversight report on the annual report. (MFMA 127 & 129 (1)).
- To examine the financial statements and audit reports of the municipality and in doing so, the committee must consider improvements from previous statements and reports and must evaluate the extent to which the Audit Committee's and the Auditor General's recommendations have been implemented;
- To perform any other functions assigned to it through a resolution of council within its area of responsibility.

MPAC Meetings Attendance analysis for 2022/2023

Name of Councillor	14/07/22	16/08/22	24/08/22	29/08/22	26/09/22	27/09/22	15/11/22	30/01/23	31/01/23	22/02/23	23/02/23	24/02/23	23/03/23	02/05/23	13/06/23	TOTAL
1. F. Gaxeni	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	
2. N. Vanda	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	
3. V. B Zondani	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	*	✓	
4. J. Mabungela	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	
5.N. Diko	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	
6. T. Majikja	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	
7. K. Tlani	*	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	
8. S. Mavume	*	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	
9. A. Mjuluwa	*	*	*	*	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	
10. N. Nonkonyana	*	✓	✓	✓	✓	✓	*	✓	✓	✓	✓	✓	✓	✓	✓	

* Absent
 ✓ Present

AUDIT, RISK AND PERFORMANCE COMMITTEE MEMBERS

Council established Audit, Risk and Performance Committee that is composed of independent members, herein referred to as the Committee as per the requirements of section 165 of the Municipal Finance Management Act.

The primary purpose of the Audit Committee is to assist Nyandeni Local Municipality Council in fulfilling its oversight responsibilities to ensure that the municipality has and maintains effective, efficient and transparent systems of financial management, risk management, governance and internal control. For the duration of the 2022/23 financial year, the audit committee exercised its delegated responsibilities supported by management and the internal audit unit. The committee was functional and convened its meetings on a quarterly basis and maintained a sound working relationship with other committees of Council such as Municipal Public Accounts Committee (MPAC), including the Auditor-General.

The Audit Committee for the reporting period complied with its responsibilities arising from Sections 165 and 166 of MFMA and advised the Accounting Officer, Management and Council on matters relating to-

- (i) Internal financial control and internal audits;
- (ii) Risk management;
- (iii) Accounting policies;
- (iv) The adequacy, reliability and accuracy of financial reporting and performance management;
- (v) governance;
- (vi) Legal matters;
- (vii) Compliance with applicable legislation such MFMA, MSA and the annual Division of Revenue Act and
- (viii) Review of draft Annual Financial Statements prior submission to Auditor General.

MEMBERSHIP OF THE COMMITTEE

The committee consisted of four (4) members who possess expertise and skills on the following areas:

Financial Management & Governance	Financial & Performance Management	Internal Audit & Risk Management	Legal
Mrs. N. Ntshanga	Mr. C. Sparg	Mrs. S. Lehlela	Mr. S. Ntapane



Mrs N. Ntshanga Mr C. Sparg



Mrs L. Lehlela



Mr S. Ntapane



ection 166(4) of the MFMA No. 56 of 2003, stipulates that the Committee is required to meet at least four times per year, although special meetings may be called when the need arise.

For the second half of the 2021/22 financial year, audit committee meetings were held as follows:

Names of members	22 July 2022 (Ordinary)	22 August 2022 (Special)	12 October 2022 (Ordinary)	19 January 2023 (Ordinary)	21 April 2023 (Ordinary)	21 June 2023 (Special)
Ms N. Ntshanga (Chairperson)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr S. Ntapane	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr C. Sparg	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ms S. Lehlela	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Legends

- attended the meeting
- Did not attend the meeting (tendered an apology).

REPORTING

The chairperson of the audit committee reported twice a year (bi-annually) to the municipal council on the operations of committee on the following council meetings:

- Ordinary Council Meeting – 24 February 2023
- Ordinary Council Meeting – 27 July 2023

The report included the following:

- A summary of the work performed by the internal audit and the audit committee against the annual work plan;
- Effectiveness of internal controls and additional measures that must be implemented to address identified risks;
- A summary of key issues dealt with, such as significant internal and external audit findings, recommendations and updated status thereof;
- Details of meetings and the number of meetings attended by each member;
- Other matters requested of the internal audit and audit committee
- Other relevant comments that may enhance governance and accountability.

RELATIONSHIP WITH OTHER COUNCIL & MANAGEMENT COMMITTEES

The committee maintained a sound relationship with the Municipal Public Accounts Committee (MPAC), Risk Management Committee and ICT Steering Committee for the reporting year. The Chairpersons of the stated committees are the standing invitees on all the audit committee meetings and the Risk Management and ICT reports are standing agenda items on all the ordinary auditee committee meetings.

PERFORMANCE ASSESSMENT

The performance of the audit committee for the 2022/23 financial year is scheduled on 15 August 2023. The purpose is to assess the performance and achievements of the committee against its delegated responsibilities and compliance with the approved Audit Committee charter on an annual basis. The assessment will cover the performance of the individual member as part of the overall audit committee with reference to the particular skills the member has brought to the audit committee as a whole and the assessment of the general functionality of the committee. The assessment session will be facilitated by an external facilitator, (Cogta) to provide an impartial and objective assessment without bias and the overall results will be presented to Council.

OTHER ADMINISTRATIVE GOVERNANCE STRUCTURES (MANAGEMENT COMMITTEES)



Name: Ms S. Lehlela
Title: Chairperson: Risk Management Committee
(Appointed January 2022, resigned July 2023)



Name: Mr T. Maphanga
Title: Chairperson ICT Steering Committee

Establishment of the Disciplinary Board

The council established a Financial Misconduct Board as per the determination of the Minister of Finance in June 2019. The Board is composed of the following members:

- Audit Committee Member
- Representative of Provincial Treasury
- Senior Manager Corporate Services
- Legal Manager
- Internal Audit Manager

The primary responsibility of a disciplinary board is an independent advisory body that assists the council with the investigation of allegations of financial misconduct, and provide recommendations on further steps to be taken regarding disciplinary proceedings, or any other relevant steps to be taken. The functionality of the board is on an ad-hoc basis, depending on the referrals made by Council. For the duration of the 2022/23 financial year, no referrals were made.

2.2. ADMINISTRATIVE GOVERNANCE

The administration is headed by the Municipal Manager who is assisted by the heads of departments constituted as follows:

- Directorate: Municipal Manager: **Ms Z Masumpa**
- Directorate: Office of the Municipal Manager: **Mr. S.V Poswa**
- Directorate: Community Services: **Mr JJ Sikhuni**
- Directorate: Budget and Treasury Office **Mr. B. K. Benxa**
- Directorate: Infrastructure Department **Ms. N Mondli**
- Directorate: Corporate Services Department **Mr. S. Mvunelo**
- Directorate: Planning and Development Department **Mr. G.N Cekwana**

Department: Office of the Municipal Manager Functions of the Department:

- Municipal Planning and policy development
- Internal auditing
- Legal Services
- Fraud prevention and risk management
- Monitoring and Evaluation
- Public participation
- Governance and Council Support
- Special Programmes
- Corporate communication
- Intergovernmental Relations



Title: Senior Manager Operations
Name: Mr. S.V. Poswa



Title: Manager Legal Services
Name: G Nomqonde



Title: Manager Communications
Name: Ms. N Kolwane



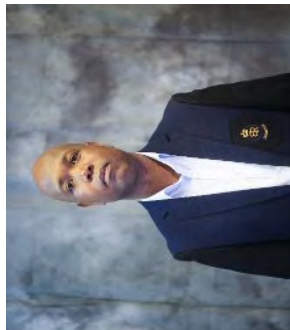
Title: Municipal Manager
Name: Ms. Z Masumpa



Title: Manager Internal Audit
Name: Ms. L Magayana



Title: Manager M & E
Name: Mr. M Bambeni



Title: Manager IDP
Name: N Mcingane (Vacant since February 2023)



Title: Council Secretary
Name: Mr. L Ndamase

2.3. DEPARTMENT: BUDGET AND TREASURY OFFICE

Functions of the Department

- Budget Management and Reporting
- Revenue and Expenditure Management
- Supply Chain Management
- Asset Management



Title: Manager Budget & Reporting
Name: Ms N Tukela-Langa



Title: Chief Financial Officer
Name: Mr. B.K Benxa



Title: Manager SCM
Name: Mr. Z Madyibi

DEPARTMENT: PLANING AND DEVELOPMENT

Functions of the Department

- LED and Tourism SMMME
- Cooperatives
- Agriculture and forestry
- Spatial Planning
- Land Use Management
- Human Settlement



Title: Senior Manager Planning & Development
Name: Mr. N.G. Cekwana



Title: Manager LED (till August 2023)
Name: Ms. B. Ngqongwa



Title: Manager Spatial Planning
Name: Ms. A. Zituta



Title: Manager Human Settlement
Name: Ms. F. Mgwedane

DEPARTMENT: COMMUNITY SERVICES

Departmental functions: Community Services

Waste Management
Social programmes- Free Basic Services and HIV/Aids
Community Amenities (pound and cemetery)
Early Childhood Infrastructure Programme
Library Services

Public Safety Law enforcement Security services Traffic services
Drivers' License Testing Centre
Crime Prevention in partnership with SAPS



Title: Manager Community Services and Senior Manager Community services from
Name: Rev J Skhuni



Title: Acting Senior Manager Community Services until
Name: Ms. F Mgwedane



Title: Chief Law Enforcement
Name: Mr. M Mvanyashe

DEPARTMENT: INFRASTRUCTURE

Functions of the Department

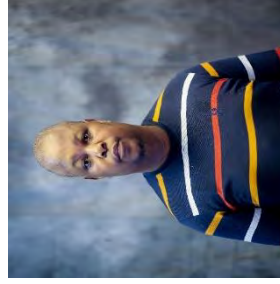
- Road construction
- Road maintenance
- Electrification Programme - INEP
- Coordination of Expanded Public Works Program



Name: Ms. N Mqoqi - Mundi
Title: Senior Manager
Infrastructure



Name: Mr J Yengane
Title: Manager PMU



Name: Mr. T Matikita
Title: Manager Maintenance

DEPARTMENT: CORPORATE SERVICES

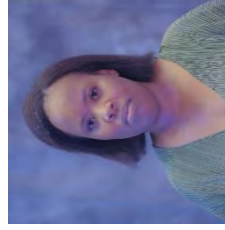
Human Resource Development Administration
Health and Wellness
Maintenance of municipal buildings
Information Communication and Technology
Records Management



Title: Senior Manager Corporate Services
Name: MR. S Mvunelo



Title: Manager ICT & Administration
Name: Ms. B.B Nodada



Title: Manager Human Resources
Name: Ms. T Tshisa-Ndamase

COMPONENT B: INTERGOVERNMENTAL RELATIONS

2.3 INTERGOVERNMENTAL RELATIONS

Nyandeni municipality has a functional Intergovernmental Relations Forum which serves as platform to coordinate government work to delivery IDP Priorities while mobilizing resources for Socio-economic development. The municipality has adopted IGR Terms of Reference which established 3 IGR Clusters, namely;

1. Social Transformation Cluster
2. Economic and Infrastructure Cluster and
3. Governance and Administration Cluster

Sector	IGR Structures
Good Governance	The Municipality has a functional Intergovernmental Relations. Nyandeni Municipality is participating in the following IGR Structures <ul style="list-style-type: none"> • Participation in the District Mayors Forum • Participation in District Municipal Managers Forum
Communications	1.(DCF) District Communicators 2.Local Government Communicators Forum (LGCF) 3. SALGA National Communicators Forum (SNCF)
Corporate Services	<ul style="list-style-type: none"> • Job evaluation
Infrastructure	<ul style="list-style-type: none"> • Rural Roads Asset Management System
Development Planning	<ul style="list-style-type: none"> • District Planning Forum • District Municipal Planning Tribunal • Eastern Seaboard Regional Development Work streams (National Government Program)

COMPONENT C: PUBLIC ACCOUNTABILITY AND PARTICIPATION OVERVIEW OF PUBLIC ACCOUNTABILITY AND PARTICIPATION

All wards have functional ward committees chaired by Ward Councilors. Ward Committees meet once in a month to discuss ward based service delivery issues. Ward Community Meetings are convened quarterly. In the year under review these committees have played a pivotal role in IDP process including identification of projects. Ward Councilors' Forum has been established as a platform to share information, to monitor and receive progress reports from wards.

COMMUNICATION, PARTICIPATION AND FORUMS

1. Ward Committees
2. Community meetings
3. IDP & Budget Outreach program
4. IDP Representative Forums
5. Mayoral Imbizos
6. Rate payers Meetings
7. Special Programs Forums
 - a. Sports Council
 - b. Elderly Forum
 - c. Disabled Forum
 - d. South African Youth Council
8. Facebook
9. Website
10. Open Council
11. Ward FBS Steering Committees

Ward Committee's establishment and functionality

Indicator name	Indicate achievement	Achievement percentage during the year
% of ward committees established	The municipality has 32 wards with 320 Ward Committee Members functional and participates actively in the Integrated Development Planning Processes.	100%
% of ward committees that are functional	Ward Committee training was convened in collaboration with OR TAMBO DM focusing on ward communication, mediation and conflict resolution. 100 committee members participated. Village meetings are convened monthly and Ward General Meetings are held once a quarter	100%
Existence of an effective system to monitor CDWs	28 CDW's has been appointed in various wards with the exception of the following wards , Ward, 8, 14, 22, 26, and 29	
Back to Basics	The municipality has adopted and implementing Civic/Voter Education Program at ward/Village level. The purpose of the civic/voter education program is to educate and create awareness on government functionality	80%

MEETINGS OF WARD COMMITTEE MEETINGS CONVENED

WARD CALENDER DATES FOR 2022/2023												
WARD	JUL Y 2022	AUGUS T 2022	SEPTEMBE R 2022	OCTOBE R 2022	NOVEMBE R 2022	DECEMBE R 2022	JANUAR Y 2023	FEBRUAR Y 2023	MARC H 2023	APRI L 2023	MA Y 202 3	JUN E 2023
1	13	18	17	16	17	08	01	12	18	16	18	18
2	16	14	14	14	18	04	08	17	16	14	17	10
3	17	18	16	09	13	07	08	10	18	19	19	18
4	09	17	10	12	12	09	08	11	17	13	18	17
5	07	17	13	15	17	07	04	11	17	13	17	17
6	10	14	15	14	12	07	08	12	15	12	05	10
7	10	17	10	12	17	03	07	12	17	12	19	15
8	13	17	14	12	13	04	07	12	12	15	18	15
9	13	14	16	12	17	04	07	18	15	12	17	14
10	16	14	16	16	17	04	08	16	16	19	14	15
11	17	18	18	19	17	01	08	10	18	16	18	18
12	23	08	08	17	03	07	01	18	11	08	18	20
13	15	20	18	20	13	15	08	11	16	20	18	15
14	09	13	17	15	12	03	07	11	08	08	07	10
15	15	12	14	13	12	04	08	08	08	12	17	07
16	20	14	16	13	18	08	08	12	11	12	20	17
17	09	13	14	13	12	07	08	16	17	16	17	17
18	15	17	15	15	18	07	08	18	17	17	18	18
19	17	18	15	19	18	04	08	15	19	16	17	18
20	13	12	18	15	10	04	08	18	18	16	17	07
21	08	12	09	13	13	08	08	17	09	13	18	14
22	17	18	17	16	13	06	11	16	18	16	18	18
23	16	18	18	12	10	07	08	18	16	15	17	14
24	13	12	14	12	09	07	08	12	11	12	17	14
25	14	11	08	08	11	07	08	16	16	13	18	15
26	15	18	15	12	12	08	08	16	16	19	06	15
27	15	18	18	15	12	04	08	12	12	15	12	11
28	09	17	20	12	04	04	07		10	12	07	10
29	10	14	15	15	11	04	07	11	10	09	07	14
30	14	19	15	07	10	01	11	17	09	14	17	21
31	14		16	19	10	04	11	16	19	16	19	17
32	19	17	18	15	12	08	08	18	15	19	19	18

2.4. 3 Public Meetings

Nature and purpose of meeting	Public Meetings							Issue addressed (Yes/No)	Dates and manner of feedback given to community
	Date of events	Number of Participating Municipal Councillors	Number of Participating Municipal Administrators	Number of Community members attending	Number of Participating Municipal Administrators	Number of Community members attending	Issue addressed (Yes/No)		
Ward 10 Community Meeting	12 – 10 – 2022	Two (2)	Three (3)	215	Two (2)	17 – 11 – 2022	Community Meeting		
Ward 11 Community Meeting	14 – 10 – 2022	One (1)	Two (2)	172	Two (2)	15 – 11 – 2022	Community Meeting		
Ward 14 Community Meeting	13 – 10 – 2022	Two (2)	One (1)	77	Two (2)	18 – 11 – 2022	Community Meeting		
Ward 25 Community Meeting	03 – 03 – 2023	Three (3)	Two (2)	105	Two (2)	04 – 03 – 2023	Community Meeting		
Ward 30 Community Meeting	20 – 02 – 2023	Two (2)	One (1)	115	One (1)	21 – 02 – 2023	Community Meeting		
Ward 29 Community Meeting	03 – 03 – 2023	One (1)	One (1)	78	One (1)	04 – 03 – 2023	Community Meeting		
Ward 30 Community Meeting - KwaZulu	20 – 02 – 2023	Two (2)	One (1)	134	One (1)	21 – 02 – 2023	Community Meeting		
Ward 30 Community Meeting - Michonco	20 – 02 – 2023	One (1)	One (1)	167	One (1)	21 – 02 – 2023	Community Meeting		
Ward 27 Community Meeting	15 – 02 – 2023	One (1)	One (1)	148	One (1)	16 – 02 – 2023	Community Meeting		
Ward 31 Community Meeting	19 – 02 – 2023	One (1)	One (1)	118	One (1)	20 – 02 – 2023	Community Meeting		
Ward 23 Community Meeting	18 – 03 – 2023	One (1)	One (1)	155	One (1)	19 – 03 – 2023	Community Meeting		
Ward 26 Community Meeting	02 – 03 – 2023	Two (2)	Two (2)	164	Two (2)	03 – 03 – 2023	Community Meeting		
Ward 24 Community Meeting	13 – 02 – 2023	One (1)	One (1)	117	One (1)	14 – 02 – 2023	Community Meeting		
Ward 16 Community Meeting	18 – 02 – 2023	Three (3)	Two (2)	187	Two (2)	19 – 02 – 2023	Community Meeting		
Ward 13 Community Meeting	07 – 02 – 2023	Two (2)	One (1)	109	One (1)	08 – 02 – 2023	Community Meeting		
Ward 12 Community Meeting	21 – 02 – 2023	One (1)	Two (2)	135	Two (2)	22 – 02 – 2023	Community Meeting		
Ward 06 Community Meeting	06 – 02 – 2023	One (1)	One (1)	147	One (1)	07 – 02 – 2023	Community Meeting		
Ward 08 Community Meeting	03 – 02 – 2023	Two (2)	One (1)	79	One (1)	04 – 02 – 2023	Community Meeting		
Ward 12 Community Meeting	21 – 02 – 2023	One (1)	One (1)	99	One (1)	22 – 02 – 2023	Community Meeting		
Ward 02 Community Meeting	17 – 04 – 2023	Two (2)	Two (2)	167	Two (2)	18 – 04 – 2023	Community Meeting		
Ward 05 Community Meeting	21 – 02 – 2023	One (1)	One (1)	190	One (1)	22 – 02 – 2023	Community Meeting		
Ward 09 Community Meeting	18 – 05 – 2023	One (1)	Two (2)	130	Two (2)	19 – 05 – 2023	Community Meeting		
Ward 17 Community Meeting	19 – 04 – 2023	One (1)	One (1)	75	One (1)	20 – 04 – 2023	Community Meeting		
Ward 27 Community Meeting - Dungeni	14 – 06 – 2023	One (1)	One (1)	87	One (1)	15 – 06 – 2023	Community Meeting		
T 2.4.3									

2.4.3. Comment on the effectiveness of Public Meetings.

The municipality is able to achieve the following:

1. Share information and knowledge about how government functions
2. Promote voter education
3. Assist learners to apply online to tertiary institutions and bursaries
4. Collect the needs of the people and be able to involve them in prioritization

2.5 IDP PARTICIPATION AND ALIGNMENT

IDP Participation and Alignment Criteria*	Yes/No
Does the municipality have impact, outcome, input, output indicators?	Yes
Does the IDP have priorities, objectives, KPI's, development strategies?	Yes
Does the IDP have multi-year targets?	Yes
Are the above aligned and can they calculate into a score?	Yes
Does the budget align directly to the KPIs in the strategic plan?	Yes
Do the IDP KPIs align to the Section 56 Managers	Yes
Do the IDP KPIs lead to functional area KPIs as per the SDBIP?	Yes
Do the IDP KPIs align with the provincial KPIs on the 12 Outcomes	Yes
Were the indicators communicated to the public?	Yes
Were the four quarter aligned reports submitted within the stipulated time frames?	Yes
*Section 26 Municipal Systems Act 2000:	
Overall satisfaction with:	
(a) Municipality	yes
(b) Municipal Service Delivery	yes
(c) Mayor	yes
Satisfaction with	
(a) Refuse Collection	yes
(b) Road Maintenance	yes
(c) Electricity Supply	yes
(d) Water Supply	no
(e) Information Supplied by Municipality to the Public	yes
(f) Opportunities for consultation on municipal affairs	yes

D: CORPORATE GOVERNANCE

The municipality promotes good corporate governance through risk management; anti-corruption and fraud as well as fair and equitable supply chain management system

2.6 RISK MANAGEMENT:

T2.6.1 RISK MANAGEMENT

The Nyandeni Municipality is bound by a constitutional mandate to provide sustainable services to the local community and therefore vulnerable to the risks in the provision of such services. The municipality has committed itself to ensure that the risk management is seen as a valuable management tool to achieve the following objectives and enhance municipal performance:

- (a) more sustainable and reliable delivery of services;
- (b) informed decisions underpinned by appropriate rigour and analysis;
- (c) reduced waste;
- (e) prevention of fraud and corruption;
- (f) better value for money through more efficient use of resources

MFMA section 62 (i) (c) requires the Accounting Officer to maintain an effective, efficient and transparent system of risk management. For the 2022/23 financial year a Risk management Committee was functional and its operations guided by the following frameworks:

- Risk Management Framework,
- Risk Management Policy
- Risk Management Charter
- Risk Management Implementation Plan
- Combined Assurance Plan

The Risk Management Committee is composed by all Senior Managers and chaired by an independent Chairperson. Council appointed Chairperson for a three year period with effect from January 2022.

For the 2022/23 financial year the municipality identified the strategic and operational risks within the context of the municipal objectives based threats and events that might prevent, degrade, delay or enhance the achievement of the set objectives. The following top ten strategic risks were identified and relevant mitigation plans were monitored throughout the year.

#	Risk Description	Risk Category	Risk Rating
1	Inability to reduce infrastructure backlog	Service delivery Risk	High
2	Poor contribution of tourism sector to the local economy	Economy Risk	High
3	Ineffective mechanisms to monitor & evaluate institutional performance	Performance Risk	High
4	Delays in project implementation	Service delivery Risk	High
5	Electricity infrastructure backlog	Service delivery Risk	High
6	Uncontrolled access to municipal buildings.	Security Risk	High
7	Political Intolerance	Political Risk	High
8	Inadequate exploitation of existing and potential revenue streams.	Financial Risk	Medium
9	Loss of confidence and trust in municipality and government in general.	Reputation Risk	Medium
10	Prioritisation of planning is not based on socio economic development needs.	Reputation Risk	Medium

MEETINGS OF THE RISK COMMITTEE

NATURE OF A MEETING	DATE
Ordinary Risk Committee Meeting	13 October 2022
Ordinary Risk Committee Meeting	10 January 2023
Ordinary Risk Committee Meeting	13 April 2023
Special Risk Committee Meeting	15 June 2023

2.7 ANTI-CORRUPTION AND FRAUD

FRAUD AND CORRUPTION STRATEGY

Nyandeni Local Municipality (NLM) subscribes to the principles of good corporate governance, which require conducting municipal activities in an honest and transparent manner. The municipality is committed to fighting fraudulent and corrupt activities at all levels within the Municipality, for the 2022/23 financial year council reviewed and approved fraud Risk Management Policy, Whistle Blowing Policy and Ethics and Integrity Policy emphasise its stance and commitment of zero tolerance on fraud, corruption, theft, maladministration, or any other dishonest activities of dishonest nature.

Fraud and Ethics awareness campaigns were conducted quarterly through the issued municipal newsletter, the newsletter communicate the reporting mechanisms for the alleged fraud related activities. Furthermore, Fraud Risk Register and Fraud Risk Management plan was maintained, monitored on a quarterly basis and tabled to the governance oversight structures such as Risk Management Committee and Audit Committee.

The municipality encourages all members of public, members and councillors to make protected disclosures when they become aware of suspicious activities.

Establishment of the Disciplinary Board

The Council has further established the Disciplinary Board for Financial Misconduct on 27 June 2019 composed of 5 part time members to assist the council to investigate allegations of financial misconduct – as per Section 175 of the MFMA. The committee was functional for the reporting period and composed of the following members:

- Audit Committee Member
- Senior Manager Corporate Services
- Manager : Legal Services
- Manager: Internal Audit
- Provincial Treasury Representative.

2 8 SUPPLY CHAIN MANAGEMENT

OVERVIEW SUPPLY CHAIN MANAGEMENT

The municipality has established a Supply Chain Management Unit

2.9 BY-LAWS

BY-LAWS INTRODUCED IN 2022-23

No	Revised	Public Participation Conducted Prior to Adoption of By-laws (Yes/No)	Dates of Public Participation	By-Laws Gazetted* (Yes/No)	Date of Publication:

COMMENTS

The first Bylaws gazette and published in May 2010 and subsequently and published on 24 June 2019 together with new additional Bylaws. None were introduced in 2022-23 financial year

2.10 WEBSITE

Municipal Website: Content and Currency of Material		
Documents published on the municipality's / Entity's website	Yes / No	Publishing Date
Current annual and adjustments budgets and all budget-related document	Yes	2022-2023
All current budget-related policies	Yes	June 2023
The previous annual report (Year -1)	Yes	April 2022
The annual report (Year 0) published/to be published	Yes	September 2023
All current performance agreements required in terms of section 57(1)(b) of the Municipal Systems Act (year0) and resulting scorecards	Yes	August 2023
All service delivery agreements (Year 0)	No	
All long-term borrowing contracts (Year 0)	n/a	n/a
All supply chain management contracts above a prescribed value (give value) for Year 0	yes	Quarterly
An information statement containing a list of assets over a prescribed value that have been disposed of in terms of section 14 (2) or (4) during year 1	n/a	Not done
Contracts agreed in Year 0 to which subsection (1) of section 33 apply, subject to subsection (3) of that section	n/a	n/a
Public-private partnership agreements referred to in section 120 made in Year 0	n/a	n/a
All quarterly reports tabled in the council in terms of section 52 (d) during Year 0	Yes	Quarterly
Publication of the approved Service Delivery and Budget Implementation Plan for 2022-2023 financial year	yes	July 2022
Publication of the quarter 1 performance information report together with MFMA s52(d) report	Yes	Quarterly
Publication of the Mid-year Assessment report, adjustment budget and revised SDBIP	Yes	February 2023
Publication of the quarter 3 performance information report together with MFMA s52(d) report	Yes	April 2023
Publication of the quarter 4 performance information report together with MFMA s52(d) report	Yes	July 2023
Publication of the Annual Report for the period ending 30 June 2022	No	September 2023
Note: MFMA s75 sets out the information that a municipality must include in its website as detailed above. Municipalities are, of course encouraged to use their websites more extensively than this to keep their community and stakeholders abreast of service delivery arrangements and municipal developments.		

The municipality should endeavour to update website information regularly in compliance with section 75 of the MFMA. The municipality has commissioned a Service Provider for website revamp and maintenance for the period of 3 years.

2.11 Public satisfaction surveys on Municipal Services

In the year under review no public satisfaction were conducted. However, the municipality is engaging institutions of High Learning such as Walter Sisulu University (WSU) and University of Fort Hare (UFH) to conduct credible and scientific public satisfactions surveys using their methods and human resources. This is important in the context of information integrity. This did not bear any fruit because of high costs



NYANDENI

LOCAL MUNICIPALITY

Building a better future with the people



CHAPTER 3



CHAPTER 3: SERVICE DELIVERY PERFORMANCE (PERFORMANCE REPORT PART 1)

COMPONENT A - BASIC SERVICES

3.3

NLM is not a licensed distributor of electricity; ESKOM is the licensed distributor of electricity in the whole area of NLM.

There is an ambition for the Municipality to become a licensed distributor for urban areas to increase municipal revenue.

- NLM is receiving Integrated National Electrification Programme (INEP) grant under Schedule 5 of Division of Revenue Act for household electrification. There are four electrification projects that are being implemented by NLM for 2021/22 financial year (Mafini Hiltop (Ward 16), Mnyameni- Njimaza (Ward 19), Mandileni – Ludaka (Ward 17) and Nkanunu A/A (Ward 20) and they overlapped to 2022/2023 financial year. The Municipal Council approved about R7,5million from the equitable share for completion of these households, this was due to non-allocation of INEP grant by National Treasury in beginning of financial year. During the mid-year adjustments DMRE transferred R8m reimbursing the municipality.
- According to the records NLM has completed electrifying the historical backlog and is now busy electrifying new villages and extensions.
- NLM conducted Pre-marketing study for the accuracy of backlogs and proper planning. According to the premarketing study about 8225 households don't have electricity.
- Pre-Marketing enables the municipality to request informed funding from DMRE, simultaneously check availability of supply with the supply authority (Eskom), and roll out pre-engineering tasks for construction in outer financial years.
- The customer types are recorded as follows:
 1. Type 1: Infill connection (Connection to existing LV infrastructure \ Pole Box utilizing - Airdac)
 2. Type 2A: Extension Connection (Extension of LV infrastructure and house connection)
 3. Type 2B: Extension Connection (Upgrade of existing Transformer, extension of LV infrastructure and house connection)
 4. Type 3: New Connection (New SI Connection requiring a new transformer, MV infrastructure, LV infrastructure and house connection).

ESKOM Rural Electrification program is to eradicate the electrical backlog with the assistance of funding from DMRE.

Projects for 2022/23 financial year are as follows:

- Mangwaneni Electrification Project 30HH
- Mqwangqwani no.1 Electrification Project 13 HH
- Mqwangqwani no.2 Electrification Project 8 HH
- Mqwangqwani no.3 Electrification Project 49 HH

Alternative Energy (Solar Panels): Due to availability of informal settlement houses in the municipality especial in Libode, the non-grid electrification has been applied for to the Department of Mineral Resources and Energy to supply the Solar panel, as it will take some time to build or construct the required infrastructure to electrify these informal settlements in Libode. Nyandeni Local Municipality became one of the municipalities in the Eastern Cape to provide the communities with the Solar System (non-grid electrification).

The Department of Mineral Resources and Energy (DMRE) has approved an in-kind budget for installation of solar systems at Nyandeni LM for 250 households in 2022/2023 financial year. According to the grant, the areas must be prioritized are those areas that will not be electrified in the next three years as per the Eskom Electrification Plan, therefore the solar systems are installed as a temporal measure while waiting for the electrification program. The following village benefited from the project.

- **Ward 5 Mpindweni and Ndayeni 31h/h**
- **Ward 7 Ziteneni 40 h/h ,Nomzamo 90h/h & Belmont 61h/h**
- **Ward 15 Mtyu 30h/h**

Community Street Lighting

Nyandeni Local Municipality is responsible for community street lighting to ensure safety to communities. The existing infrastructure streetlights in towns are owned by ESKOM. The Municipality only installed streetlights on existing ESKOM infrastructure. Eskom supply bundled air deck cable from the transformer to kiosks and straight to the consumer. This result into poor maintenance of network and safety measures are not taken into consideration Municipality is maintaining the existing streetlights and install additional where necessary. Both towns are still in need of major streetlight refurbishment, the project is due to commence in 2023/24 financial in phases.

There are number of High Mast around settlements and there is still number of communities requesting high mast due to high rate of crime. There are two high-masts planned for the 2023/2024 financial year.

Electricity Service Delivery Levels				
Description	Year -3	Year -2	Year -1	Households
	Actual No.	Actual No.	Actual No.	Year 0 Actual No.
Energy: (above minimum level)				
Electricity (at least min.service level)	58	58	59	60
Electricity - prepaid (min.service level)	58	58	59	60
<i>Minimum Service Level and Above sub-total</i>	115	117	118	120
<i>Minimum Service Level and Above Percentage</i>	80,3%	81,6%	82,7%	84,7%
Energy: (below minimum level)				
Electricity (< min.service level)	9	9	8	7
Electricity - prepaid (< min. service level)	9	9	8	7
Other energy sources	9	9	8	7
<i>Below Minimum Service Level sub-total</i>	28	26	25	22
<i>Below Minimum Service Level Percentage</i>	19,7%	18,4%	17,3%	15,3%
Total number of households	144	143	143	142
				T 3.3.3

Households - Electricity Service Delivery Levels below the minimum						
Description	Year -3	Year -2	Year -1	Households		
	Actual No.	Actual No.	Actual No.	Original Budget No.	Adjusted Budget No.	Actual No.
Formal Settlements						
Total households	67	67	67	7500	800	1
Households below minimum service level	9	9	8	7500	800	1
Proportion of households below minimum service level	14%	13%	12%	100%	100%	100%
Informal Settlements						
Total households	0	0	0	-	-	100 000
Households ts below minimum service level	-	-	-	-	-	25 000
Proportion of households ts below minimum service level	0%	0%	0%	#DIV/0!	#DIV/0!	25%
						T 3.3.4

EMPLOYEES: ELECTRICITY SERVICES

Employees: Electricity Services :						
TASKGRADE	21/222		22/23		VACANCIES AS %	
	EMPLOYEE NO	POSTS NO.	EMPLOYEE NO.	VACANCIES NO.		
8	1	1	1	0	0	
11	2	2	2	0	0	
TOTAL	3	3	3	0	0	

Financial Performance Year 0: Electricity Services					R'000
Details	2022	2023			Variance to Budget
	Actual	Original Budget	Adjustment Budget	Actual	
Total Operational Revenue	16 067		8 000	7 438	-7%
Expenditure:					
Employees	2 099	2 408	2 838	1 954	0%
Repairs and Maintenance	2 636	1 229	1 229	1 114	0%
Other	52 836	10 409	9 342	6 680	-28%
Total Operational Expenditure	57 571	14 046	13 409	9 748	-27%
Net Operational Expenditure	41 504	14 046	5 409	2 310	-57%
<i>Net expenditure to be consistent with summary T 5.1.2 in Chapter 5. Variances are calculated by dividing the difference between the Actual and Original Budget by the Actual.</i>					T 3.3.7

Electricity Service Policy Objectives Taken From IDP									
Service Objectives	Outline Service Targets	Year -1		Year 0		Year 1		Year 3	
		Target	Actual	Target	Actual	*Current Year	Target	*Current Year	*Following Year
Service Indicators		*Previous Year		*Previous Year	*Current Year				
(i)	(ii)	(iii)	(iv)	(v)	(vi)	(vii)	(viii)	(ix)	(x)
To provide access to energy infrastructure by 2027	Number of households connected to electricity infrastructure (575 households in 70h/h Egoli ward 20, 114 h/h in ward 2, 177 in ward 6, 214 in ward 16) by 30 June 2023	Number of households connected to electricity infrastructure (575 households in 70h/h Egoli ward 20, 114 h/h in ward 2, 177 in ward 6, 214 in ward 16) by 30 June 2023	575	Number of households connected to electricity infrastructure (Extensions) for 666 households in Ward 16 (227h/h), ward 17(225h/h), ward19 (150h/h), ward 20 (64h/h) by 30 June 2023	666 households	666 households	765 Households to be connected in 2023/2024 financial year	765 Households to be connected in 2023/2024 financial year	979 households planned for 2024/2025 financial year

3.4 WASTE MANAGEMENT (THIS SECTION TO INCLUDE: REFUSE COLLECTIONS, WASTE DISPOSAL, STREET CLEANING AND RECYCLING)

INTRODUCTION TO WASTE MANAGEMENT

In terms of the South African Constitution (Act No. 108 of 1996), waste management services delivery is a local government function. Municipal Systems Act, 2000 gives guides for refuse collection and disposal. Hence, therefore Nyandeni Local Municipality is responsible for providing refuse removal service to its area of jurisdiction. Waste removal services refer to removal of general waste, which can be grouped into domestic waste, commercial waste and garden waste.

Refuse removal service is provided to two urban areas Libode and Ngqeleni. This service is mainly provided in the municipal area that covers commercial and residential areas. The service has been expanded to Ntlaza, Ziphunzana (drop-off centers in the use of skip bins), St. Barnabas Hospital, Taxi Ranks (both Libode and Ngqeleni), Corana (drop-off centers in the use of skip bins), Mt. Nicholas JSS, and Canzibe Hospital. Refuse skip bins are used as drop-off centres along N2 and R61 routes (Ziphunzana and Corana) also for business collection and retail shops. Nyandeni Local Municipality had purchased an additional third compactor truck to improve the waste collection services. A third compactor truck has been procured to ease the load, A fourth double-diff compactor has been donated by Department of Forest Fisheries and Environment. A refuse compactor truck is used for waste collection in refuse bags and transported to the waste disposal site at Libode Landfill site that started operating in October 2023. Libode Landfill site infrastructure has been enhance; the landfill is now electrified with a high master light and security cameras.

All waste facilities are electrified to enhance security and to allow recycling power equipment to be easily installed for packaging recycling materials.

Weighbridge at landfill site is calibrated yearly for accuracy of weighing tons of waste entering our facility.

Staff for our landfill site has been employed to start operations, In an effort of controlling access to our waste facility, there is security on gates 24 hours. The Libode Landfill site is operating since 04th of October 2022.

Solid Waste Service Delivery Levels

Council has also adopted the following service standards to ensure efficiency and effectiveness in service delivery. The communities can also use these standards to hold council accountable

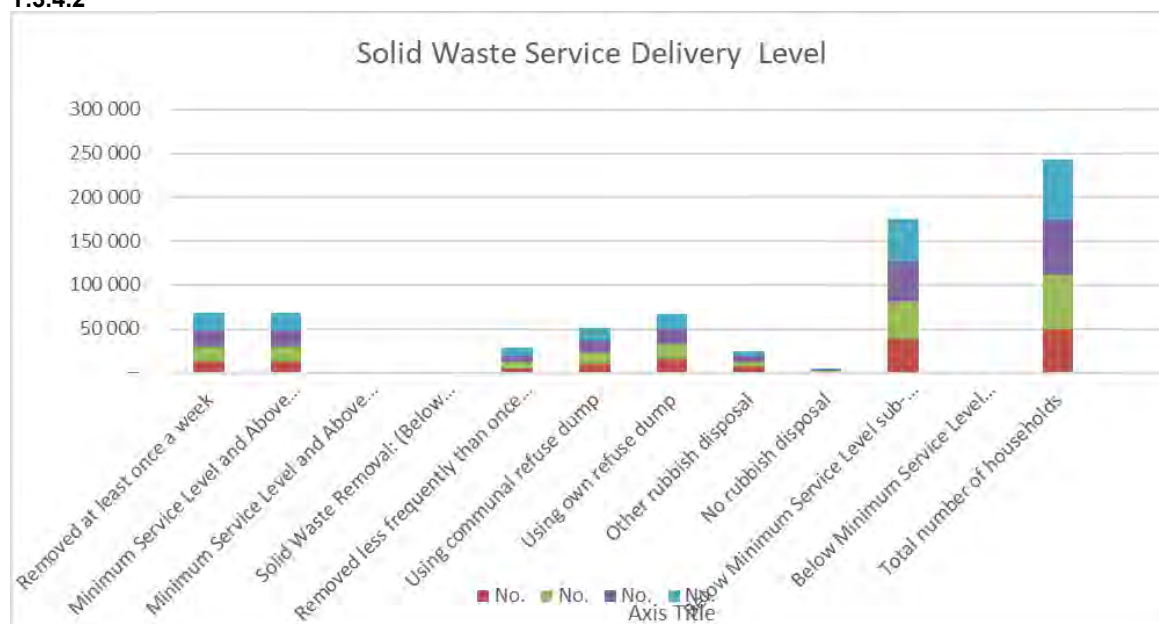
Description	Service Standard
Refuse Collection on Business	Everyday
Refuse collection Residence	Once a week
Refuse Collection Outside Town (peri-urban)	Twice a week per area
Refuse Collection after the event (as per pre-request)	1 (day after)

T 3.4.2

Solid Waste Service Delivery Levels				
Description	Year -3	Year -2	Year -1	Households Year 0
	Actual No.	Actual No.	Actual No.	Actual No.
Solid Waste Removal: (Minimum level)				
Removed at least once a week	12	18	18	20
Minimum Service Level and Above sub-total	12	18	18	20
Minimum Service Level and Above percentage	24,0%	29,0%	29,0%	29,0%
Solid Waste Removal: (Below minimum level)				
Removed less frequently than once a week	5	7	7	10
Using communal refuse dump	10	13	13	15
Using own refuse dump	15	17	17	18
Other rubbish disposal	7	6	6	5
No rubbish disposal	1	1	1	1
Below Minimum Service Level sub-total	38	44	44	49
Below Minimum Service Level percentage	76,0%	71,0%	71,0%	71,0%
Total number of households	50	62	62	69

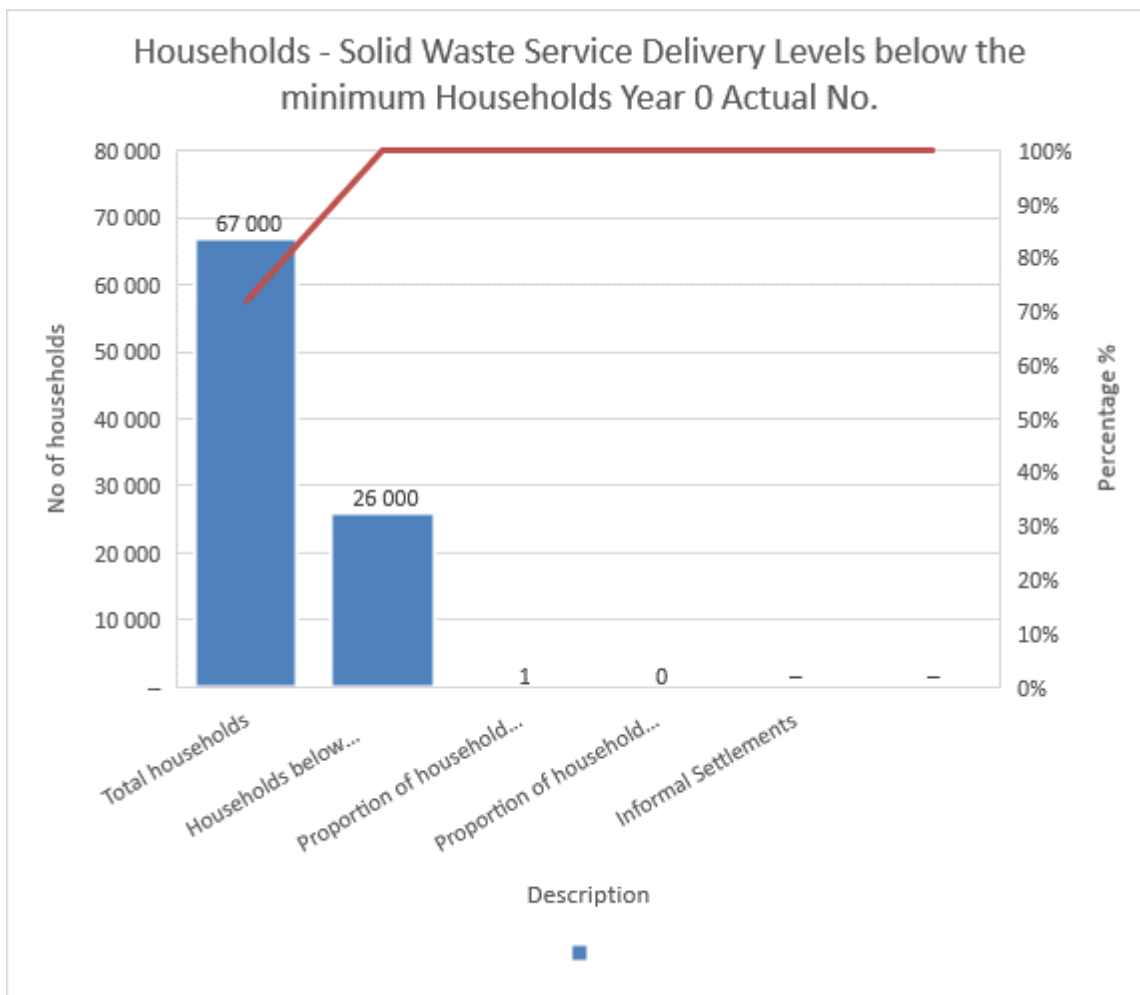
T 3.4.2

T.3.4.2



Households - Solid Waste Service Delivery Levels below the minimum						
Description	Year -3	Year -2	Year -1	Households Year 0		
	Actual No.	Actual No.	Actual No.	Original Budget No.	Adjusted Budget No.	Actual No.
Formal Settlements						
Total households	3	3	3	300	3 000	3
Households below minimum service level	2	2	2	2 000	2 000	2
Proportion of households below minimum service level	67%	67%	67%	667%	67%	67%
Informal Settlements						
Total households	64	64	64	1 500	1 500	64
Households below minimum service level	24	25	27	500	500	
Proportion of households below minimum service level	38%	39%	42%	33%	33%	0%

T 3.4.3



Financial Performance Year 0: Solid Waste Management Services - Included with community and other					
Details	Year -1	Year 0			
	Actual	Original Budget	Adjustment Budget	Actual	Variance to Budget
Total Operational Revenue	531	2 184	2 184	1 245	-43%
Expenditure:					
Employees	1 331	15548	17583	13407	-16%
Repairs and Maintenance	56	1775	1028	662	-63%
Other	728	13812	12686	8805	-36%
Total Operational Expenditure	2 115	31 135	31 297	22 874	-27%
Net Operational Expenditure	-1 584	-28 951	-29 113	-21 629	-25%
<i>Net expenditure to be consistent with summary T 5.1.2 in Chapter 5. Variances are calculated by dividing the difference between the Actual and Original Budget by the Actual.</i>					T 3.4.7

3.4.9

Capital Expenditure Year 0: Solid Waste Management Services Included with community and other					
R' 000					
Capital Projects	Year 0				
	Budget	Adjustment Budget	Actual Expenditure	Variance from original budget	Total Project Value
Total All	7201	13629	1271	-467%	
Landfill Site		580	305	100%	
Tools Equipment	165	165	67	-146%	
Fencing	1536	2075	495	-210%	
CCTV		700			
Container		226	196	100%	
Plant Equipment	3500	7883			
Land Buildings	2000	2000	208	-862%	
<i>Total project value represents the estimated cost of the project on approval by council (including past and future expenditure as appropriate.</i>					T 3.4.9

COMMENT ON WASTE MANAGEMENT SERVICE PERFORMANCE

Solid Waste Service Delivery Levels				
Description	Households			
	Year -3	Year -2	Year -1	Year 0
	Actual No.	Actual No.	Actual No.	Actual No.
<u>Solid Waste Removal: (Minimum level)</u>				
Removed at least once a week	2 895	2 685	2 846	2 235
<i>Minimum Service Level and Above sub-total</i>	2 895	2 685	2 846	2 235
<i>Minimum Service Level and Above percentage</i>	50,9%	47,1%	51,5%	44,8%
<u>Solid Waste Removal: (Below minimum level)</u>				
Removed less frequently than once a week	655	547	565	523
Using communal refuse dump	865	846	487	865
Using own refuse dump	655	547	565	523
Other rubbish disposal	502	952	938	720
No rubbish disposal	112	123	124	124
<i>Below Minimum Service Level sub-total</i>	2 790	3 015	2 678	2 755
<i>Below Minimum Service Level percentage</i>	49,1%	52,9%	48,5%	55,2%
Total number of households	5 685	5 699	5 523	4 991
T 3.4.2				

T3.4.4

Waste Management Service Policy Objectives Taken From IDP											
Service Objectives	Outline Service Targets	Year -1			Year 0			Year 1		Year 3	
		Target	Actual	*Previous Year	Target	Actual	*Current Year	Target	*Current Year	*Current Year	*Following Year
Service Indicators	(ii)	(iii)	(iv)	(v)	(vi)	(vii)	(viii)	(ix)	(x)		
Service Objective xxx Compliance with Environmental and Waste Management Legislative Framework To provide and maintain safe and healthy environment	Number of Environmental Compliance Audits conducted by 30 June 2023	Conduct four Quarterly environmental Compliance Audits on landfill site by 30 June 2022	Three (3) quarterly environmental compliance audits on landfill site conducted. Terms of Reference drafted for one (1) external audit	Conduct four Quarterly environmental Compliance Audits on landfill site by 30 June 2022	Conduct 3 Internal Quarterly Environmental Compliance Audit Reports and 1 External report Review by 30 June 2023	Three (3) quarterly environmental compliance audits on landfill site conducted and 1 external environmental compliance audit.	Conduct 3 Internal Quarterly Environmental Compliance Audit Reports and 1 External report Review by 30 June 2024	Conduct 3 Internal Quarterly Environmental Compliance Audit Reports and 1 External report Review by 30 June 2025	Conduct 3 Internal Quarterly Environmental Compliance Audit Reports and 1 External report Review by 30 June 2026		
Compliance with Environmental and Waste Management Legislative Framework To provide and maintain safe and healthy environment	Number of Tonnes of waste transferred to landfill by 30 June 2023	Transfer 200 Tonnes of municipal solid waste sent to landfill per capita by 30 June 2022	7, 791 tonnes of municipal solid waste transferred to the landfill site	Transfer 200 Tonnes of municipal solid waste sent to landfill per capita by 30 June 2022	Transfer 3000 tonnes of waste to the landfill site by 30 June 2023	3049 tons of municipal solid waste transferred to the landfill site	Transfer 1100 tonnes of waste to the landfill site by 30 June 2024	Transfer 1100 tonnes of waste to the landfill site by 30 June 2025	Transfer 1100 tonnes of waste to the landfill site by 30 June 2026		
Compliance with Environmental and Waste Management Legislative Framework Implementation of the Integrated Waste Management Plan	Number of awareness sessions conducted as part of IWMP implementation by 30 June 2023	Phase- in the implementation of Integrated waste management plan by 30 June 2022	16 Environmental awareness conducted	Phase-in the implementation of Integrated waste management plan by 30 June 2022	Conduct 16 Awareness sessions as part of IWMP projects by 30 June 2023	22 Awareness activities have been conducted in various wards, schools and communities	Conduct 24 Awareness sessions as part of IWMP projects by 30 June 2024	Conduct 24 Awareness sessions as part of IWMP projects by 30 June 2025	Conduct 24 Awareness sessions as part of IWMP projects by 30 June 2026		
<p>Note: This statement should include no more than the top four priority service objectives. The indicators and targets specified above (columns (i) and (ii)) must be incorporated in the indicator set for each municipality to which they apply. These are 'universal municipal indicators'. * 'Previous Year' refers to the targets that were set in the Year -1 Budget/IDP round; *'Current Year' refers to the targets set in the Year 0 Budget/IDP round. **'Following Year' refers to the targets set in the Year 1 Budget/IDP round. Note that all targets in the IDP must be fundable within approved budget provision. MSA 2000 chapter 5 sets out the purpose and character of Integrated Development Plans (IDPs) and chapter 6 sets out the requirements for the reduction of performance management arrangement by municipalities in which IDPs play a key role.</p>											

T 3.4.4

Transfer Station

A Waste Transfer Station has been constructed and finalized for the benefit of sorting and recycling. An agreement was signed between Nyandeni Municipality and O.R.Tambo District Municipality for the operation of the transfer station. The Ngqeleni Transfer is operational . Cardboard, aluminium cans, Plastic Bottles being the dominant recovered waste.

Landfill Site

Integrated Waste Management Plan was endorsed by Department of Economic Development, Environmental Affairs and Tourism for 2021 to 2025, to approve implementation of Waste Management projects. Recruited and capacitated Two-Weigh-Bridge Controllers, Recruited and Capacitated Landfill Administrator, Guard house with scale for measurement of waste and measurement of waste tons is completed and has been calibrated for testing effectively. Landfill site infrastructure has been enhanced, the landfill is electrified, and High Mast Light and security cameras have been installed. The Libode Landfill has started operating in October 2022.

.5 HOUSING

Nyandeni Local Municipality is in partnership with the Department of Human Settlements in terms of fulfilling what has been stated in the Constitution of Republic of South Africa which said “Everyone has right to have an access to adequate housing”

We are using Housing Sector plan as a strategy on identifying projects to be implemented in each financial year.

Nlm has been given developer status to be an implementing agent on three projects, which are Nyandeni Gxulu 200, Nyandeni 370 and Ngqeleni Rectification 120.

Some of these projects are responding to disasters and to destitute people. Community consultations in the form of Housing Consumer awareness are conducted in all projects
As a section, we are intending to beef up our staff by appointing Project Manager

Human Settlements and town planning services delivery strategy and main role-players

The Municipality, through the development of an Integrated Development Plan, and through community consultation and engagements make provision for the development of houses for both rural and urban areas. Through these engagements, the needs of the communities are taken for prioritization and incorporated into the IDP and in the Housing Sector Plan. The Housing Sector Plan is a strategic document that guides the development of sustainable human settlements and would then be the Chapter in the IDP.’

Municipality, through its prioritization identifies areas for development, and for which applications will be made to the Provincial Department for funding. The Provincial Department of Human Settlements is responsible for the approval of applications for housing development responding to municipal requests and for the allocation of funds for projects (urban, rural, emergency and destitute). Department of Human Settlements serves as Developers and appoints contractors to construct houses.

During the year under review, the Department of Human Settlements delivered on a number of Human Settlements projects at Nyandeni. These projects are detailed below.

The Municipality also plays vital role together with ward councilors, ward committees and traditional leaders to identify qualifying beneficiaries and identification of land. Local municipality is also responsible for beneficiary administration (application processes), housing consumer awareness’s and transfers, facilitates the development all housing projects, close monitoring in terms of inspections (quality control on construction of houses), develop, update and monitor Housing Needs Register. When the construction of houses is complete, Local Municipality and Department of Human settlements hand over the houses to the beneficiaries through signing of Happy Letters.

When the incidents of disaster happen, Municipal officials together with the Disaster Management satellite office of O.R. Tambo District Municipality Conduct Disaster Assessment on the impact of the Disaster, prepares the report and the Department of Human Settlements would conduct the disaster verification. Once the verification is finalized a recommendation would be made towards the construction of temporal shelters (depending on availability) or provision of permanent solution.

Role of Town Planning in Human Settlements Development

The Municipality plays a co-coordinating role in development of sustainable human settlements by identifying of suitable land. The Municipality also through its town planning division develops the layout plans for the area where the houses are going to be built and facilitates in the approval of township establishment application.

Further to that, the Town Planning Division is responsible for the general town planning services and land use management of the two towns, Libode and Ngqeleni. This section is responsible for advising the Municipality on all possible developments that are going to happen within the Municipality. This section also ensures that a credible Spatial Development Framework is in place and its implementation thereof in order to give effect to Section 26 (e) of the Municipal Systems Act 32 of 2000. The Town Planning Division also ensures that the implementation of the Spatial Planning and Land Use Management Act No. 16 of 2013.

The Main role players in human settlement development are

Provincial Department Of Human Settlements

- The Provincial Department of Human Settlements grants the Local Municipality an authority to register and administer housing subsidy applications.
- The Department approves housing subsidy applications and provides funding for all approved housing projects .
- The Department appoints contractors for approved projects and plays a monitoring roles.

National Department Of Human Settlements

- The National Department of Human Settlements (NDHS) administers the Housing Subsidy System (HSS) and National Housing Demand Database; and
- The NDHS may appoint external auditors to investigate a particular allocation process.

O.R Tambo District Municipality

District Municipality assists Homeless and Destitute through Social Relief Programme

Applicants

- Applicants are required to register their need for housing on the Municipality's housing database.
- All applicants registered must inform Nyandeni Local Municipality on any changes in personal information such as address, marital status, income, or special needs and disabilities.
- Applicants must at all times ensure they are contactable by updating their contact details with the Municipality and
- Applicants must co-operate with the Municipality when required to update their information on the housing database every two years.

Local Human Settlements Standing Committee

- The Standing Committee monitors the implementation of this policy. This starts with beneficiary selection, subsidy application process up to completion and hand over of houses.
- The Council, through the Standing Committee resolve on land to be identified for housing development in urban areas. Necessary processes like subdivision and survey of such land should then be undertaken.
- The Standing Committee pays periodically visits to all implemented projects
- The Standing Committee receives progress on projects that are implemented and assist in resolving conflicts and problems encountered there from.

The Office of Ward Councillors

- The office of Ward Councillor, through Ward Committee co-ordinates any developments taking place in wards, including housing developments.
- The office identifies beneficiaries to benefit from any housing development.
- The office of Ward Councillor serves as a link between the Municipality and the wards through sourcing progress reports on all housing projects taking place in wards.
- The office of the Ward Councillor, through Ward Councillor contributes in the meetings of the Project Steering Committee on matters affecting housing development.

Traditional Councils

- Traditional Leaders, through Traditional Council allocate stands in areas where qualifying beneficiaries do not have stands.
- Traditional Leaders identify land for rural housing development, including Greenfield development.
- Traditional Leaders assist in the identification of destitute and vulnerable beneficiaries within their areas of jurisdictions.

Project Steering Committee

- The Project Steering Committee is selected among the members of the community and is responsible for the monitoring of implementation of the housing projects.
- The PSC appoints among its members people to serve in its governing structure, including Chairperson.
- The Steering Committee assists in the identification people to be employed in housing projects.
- Traditional leaders enjoy ex-officio status in the meetings of the Project Steering Committee.
- Projects Steering Committee also assists the office of Ward Councillor in resolving disputes emanating from housing developments.

Level and standards in Housing and town planning services

- The Department of Human Settlements provide for the provision of the following standards when constructing houses:-
- A 40 square meter house with roof tiles, 2 bedroom, a kitchen and lounge which would also cater for people with physical disabilities
- A water tank
- A VIP toilet
- Bulk internal water reticulation services
- For special cases like disabled person – a provision of 45 m2 house with specific doors and window levels.

The Municipality, when planning housing development takes into account houses for the low income This helps the Municipality to set up its yearly targets for delivery of houses according to these categories of levels. The Municipality first starts with housing needs assessment to determine the number of beneficiaries who qualify for low cost housing thereafter conduct the necessary geo-tech and environmental Impact assessment.

All housing/ human settlement developments for all income brackets require Town Planning expertise to prepare the town planning layout, facilitate public participation as well as administer the approval of the Townships with the department of Cooperative Governance and Traditional Affairs. The advent SPLUMA (Spatial Planning and Land Use Management Act no. 16 of 2013) has necessitated the establishment of Municipal Planning Tribunal which should administer the approval of Township establishment applications and other related Land development Applications.

With regards to the quality of houses the National Department of Human Settlements prescribes the norms and standards for the level of houses to be delivered by the Municipalities. Each Municipality is expected to deliver houses according to the prescribed norms and standards. Nyandeni Local Municipality is implementing 40 square meters in all of its low cost houses.

Informal settlements

Both urban areas of Libode and Ngqeleni have informal settlements. The program to address and to act on stopping the mushrooming of informal settlements is to provide these people with permanent shelters through informal settlements eradication program .Currently we have 165 informal settlements in the following areas

Libode (Eziteneni) – 50

Libode (Nomzamo) – 115

Major challenges in housing development

Some of the challenges in housing development include: -

- Delays within DHS in procurement processes in terms appointing and paying contractors.
- Poor performance by contractors resulting in completion delays
- Insufficient funding
- Backlog in basic services (lack of bulk infrastructure)

- Unlawful occupation of land or land invasion.
- Shortage of water during construction that delays the completion period for housing development.
- High increases in material prices.
- Land claims and land invasion
- Delays in the approval of town planning services and in the survey of the land for housing delivery.
- Difficult terrain on rural areas.
- Unavailability of local suppliers within the O.R Tambo region
- Alternative technology program it is not easy for all inspectors because they are not trained on those programs but on brick and mortar
- Vandalism of completed units.
- Material Theft
- Lack of capacity to Emerging contractors to meet NHBRC Norms and Standards
- Poor workmanship resulting to shoddy work

Percentage of households with access to basic housing			
Year end	Total households (including in formal and informal settlements)	Households in formal settlements	Percentage of HHs in formal settlements
Year -3	61867	61713	99,7%
Year -2	68054	67885	99,7%
Year -1	74859	74673	99,7%
Year 0	82344	82139	99,7%
			T 3.5.2

Source : Stats SA Community survey 2016

Housing Service Policy Objectives Taken From IDP									
Service Objectives	Outline Service Targets	Year 0		Year 1			Year 2	Year 3	
		Target	Actual	Target		Actual	Target		
Service Indicators		*Previous Year		*Previous Year	*Current Year		*Current Year	*Current Year	*Following Year
(i)	(ii)	(iii)	(iv)	(v)	(vi)	(vii)	(viii)	(ix)	(x)
Service Objective									
To provide sustainable Human settlements	Construction of Nyndeni 370 low cost housing units by 30 June 2026	0	0	0	Construction of 100 Low cost Housing units		Construction of 120 Low cost Housing units	Construction of 150 Low cost Housing units	
	Construction of Gxulu 200 Low cost Housing units by 30 June 2025	0	0		Construction of 70 low cost Housing units		Construction of 130 low cost Housing units	0	
	Ngqeleni rectification of 120 Housing units by 30 June 2025	0	0		Rectification of 60 low cost Housing units		Rectification of 60 low cost Housing units		

Financial Performance Year 0: Housing Services - Included with LED					
Details	Year -1	Year 0			
	Actual	Original Budget	Adjustment Budget	Actual	Variance to Budget
Total Operational Revenue		256	6579	5899	96%
Expenditure:					
Employees	3189	18019	18970	14759	-22%
Repairs and Maintenance	0				#DIV/0!
Other	303	21672	24873	14168	-35%
Total Operational Expenditure	3492	39691	43843	28927	-27%
Net Operational Expenditure	3492	39435	37264	23028	-42%
<i>Net expenditure to be consistent with summary T 5.1.2 in Chapter 5. Variances are calculated by dividing the difference between the Actual and Original Budget by the Actual.</i>					T 3.5.5

3.6 FREE BASIC SERVICES AND INDIGENT SUPPORT

The following Projects and programs

NO	Project and Programs
1	Provision of 50kw electricity
2	Indigent alternative energy
3	Provision of five household with two-room fencing and water tanks through Is'dima project.

The Indigent program's objective is to support indigent households with free basic services so as to meet their basic needs. It is due to high level of unemployment and poverty in the municipal area that there are households who are unable to pay for basic municipal services. Therefore the Nyandeni Local Municipality views it necessary that steps are taken in alleviating some of the difficulties associated with access to basic services.

Section 26(1)(2) of the constitution of the republic of South Africa stipulates that everyone has a right to have access to adequate housing, Health Care, Food, Water and Social security. It is therefore Subsection 2 of this section that gives the state an obligation to take reasonable legislative and other measures within its available resources to achieve the progressive realization of these rights.

- Nyandeni Local Municipality has therefore approved indigent policy and indigent register to ensure that the indigent can have access to the package of services included in the FBS programme. In areas where there is access to electricity, deserving indigent households have been provided with electricity coupons in line with council policy.
- The municipality has adopted an Integrated Poverty Alleviation Program

The following annual targets were set:

- Upload indigent register to electronic indigent system by 30 June 2023.
- Provide five households with Two-room, fencing, and water Tanks through Isdima Projects by 30 June 2023.
- Provide social relief support to 96 indigent qualifying house holds (Fencing and water tanks) by 30 June 2023.
- Provide electricity coupons to 1 800 qualifying households by 30 June 2023.
- Provide of alternative energy (gas) to 1 650 Households by 30 June 2023.

Functioning of indigent steering committees

- The municipality has established Ward Indigent Steering Committees in all 32 Wards. The purpose for this Indigent Steering Committees is to improve program coordination and proper implementation of the Free Basic Services at ward level.

Indigent register

- The municipality is currently reviewing its Indigent Register and developing an electronic indigent register.
- The municipality has reviewed its Indigent and poverty Alleviation Policy for Free Basic Services to include a new concept of Isdima where indigent are given a combo of a two-room flat, tank, fencing, ablution facility and gardening.

T.3.6.2



T.3.6.3

Free Basic Services To Low Income Households										
	Number of households									
	Total	Households earning equal to and less than Two-State Pension Fund								
		Total	Access	%	Access	%	Access	%	Access	%
Year -2	100 000	18 000	12 000	67%	10 000	56%	13 000	72%	16 000	89%
Year -1	103 000	18 500	13 000	70%	11 000	59%	14 500	78%	16 500	89%
Year 0	105 000	19 000	15 000	79%	12 000	63%	16 100	85%	18 000	95%

T 3.6.3

Financial Performance Year 2023: Cost to Municipality of Free Basic Services Delivered					
Services Delivered	Year -1	Year 0			
	Actual	Budget	Adjustment Budget	Actual	Variance to Budget
Property rates	572	265	265		-100%
Alternative energy	1 419	4 508	1 302	1 269	-3%
Electricity	-	1 419	1 819	269	-85%
Waste Management (Solid Waste)	-	-	-	-	0%
Total	1 991	6 192	3 386	1 538	-55%

T 3.6.4

Free Basic Service Policy Objectives Taken From IDP										
Service Objectives	Service Targets		Year -1		Year 0		Year 1		Year 3	
	Target	Actual	*Previous Year (iii)	Actual (iv)	*Previous Year (v)	*Current Year (vi)	Actual (vii)	*Current Year (viii)	Target (ix)	*Following Year (x)
Service Indicators (i)	Service Objective xxx									
Credible reconcilable electronic indigent register Provide free basic service to qualifying indigents	Updated indigent register by 30 June 2023					Updated indigent register by 30 June 2023	Electronic Register uploaded to the system, Indigent Data was presented to the Council and it was resolved to proceed with the capturing			
Ensure that all indigent people have adequate access to free basic services Provide free basic service to qualifying indigents	Number of households provided with Two-room, fencing, and water Tanks through Isidima Projects by 30 June 2023					Number of households provided with Two-room, fencing, and water Tanks through Isidima Projects by 30 June 2023	Concept document for Isidima project done, Scope of work for Isidima has been developed.	Provide five households with Two-room, fencing, and water Tanks through Isidima Projects by 30 June 2024	Provide five households with Two-room, fencing, and water Tanks through Isidima Projects by 30 June 2025	Provide five households with Two-room, fencing, and water Tanks through Isidima Projects by 30 June 2026
Ensure that all indigent people have adequate access to free basic services Provide free basic service to qualifying indigents	Number of qualifying households provided with social relief support as part of Isidima Projects by 30 June 2023	Provide social relief support 50 indigent house holds by 30 June 2022	Provide social relief support 50 indigent house holds by 30 June 2022	1. Thirty (30) water tanks installed (30 households benefited) 2. Thirty two (32) households fenced	Provide social relief support 50 indigent house holds by 30 June 2022	Provide social relief support to 96 indigent qualifying house holds as part of Isidima Projects by 30 June 2023	Concept document for Isidima project done, Scope of work for Isidima has been developed.	Provide social relief support to 96 indigent qualifying house holds as part of Isidima Projects by 30 June 2024	Provide social relief support to 96 indigent qualifying house holds as part of Isidima Projects by 30 June 2025	Provide social relief support to 96 indigent qualifying house holds as part of Isidima Projects by 30 June 2026
Ensure that all indigent people have adequate access to free basic services Provide free basic service to qualifying indigents	Number of qualifying households provided with electricity coupons by 30 June 2023	Provide 1900 qualifying indigents house holds with electricity coupons by 30 June 2022	Provide 1900 qualifying indigents house holds with electricity coupons by 30 June 2022	3, 478 electricity coupons provided	Provide 1900 qualifying indigents house holds with electricity coupons by 30 June 2022	Provide electricity coupons to 1 800 qualifying households by 30 June 2023	Electricity coupons provided to 1367 households.	Provide electricity coupons to 1 800 qualifying households by 30 June 2024	Provide electricity coupons to 1 800 qualifying households by 30 June 2025	Provide electricity coupons to 1 800 qualifying households by 30 June 2026

Service Objectives		Free Basic Service Policy Objectives Taken From IDP									
		Year -1		Year 0		Year 1		Year 2		Year 3	
Service Indicators	Service Targets	Target	Actual	Target	Actual	Target	Actual	Target	Actual	Target	Actual
		(i) Ensure that all indigent people have adequate access to free basic services Provide free basic service to qualifying indigents	(ii) Number of households provided with alternative energy (gas) by 30 June 2023	(iii) Provide 1650 households with alternative energy (Burner gas stoves) by 30 June 2022	(iv) None	(v) Provide 1650 households with alternative energy (Burner gas stoves) by 30 June 2022	(vi) Provide of alternative energy (gas) to 1 650 Households by 30 June 2023	(vii) The advert was issued on the 19th of May 2023 and the	(viii) Provide alternative energy (gas) to 4864 Households by 30 June 2024	(ix) Provide alternative energy (gas) to 1650 Households by 30 June 2025	(x) Provide alternative energy (gas) to 1650 Households by 30 June 2026

COMPONENT B : ROADS & TRANSPORT

3.7 ROADS

Road and stormwater falls under Transport and Roads Strategic Focus Area, under this focus area there are about five municipal strategies to achieve the strategic objectives, namely:

- Construction of gravel wearing course municipal roads
- Construction of flexible wearing course municipal roads
- Construction of non-motorised pathways
- Rehabilitation of municipal gravel roads
- Maintenance of municipal gravel roads
- Maintenance of municipal surfaced roads

Rural Road Asset Management System (RRAMS) indicates that the total length of Access Road for Nyandeni Municipal area of jurisdiction is 1 603.5km. The total length of surfaced roads is 15 km as per the municipal base line, the total length for National Roads is 19.93 km, and total length for Provincial Roads is 569.51km.

Project Management Unit is responsible for the implementation of capital infrastructure projects using different grants, coordination of Expanded Public Works Program (EPWP), Institutional Social Development (ISD) and Occupational, Health & Safety (OHS).

Capital Infrastructure Implementation Policy was adopted by the Council as guide for the implementation of all capital projects, and is reviewed annually. It has been discovered that NLM spend much of the municipal funds on maintenance and rehabilitation of the gravel roads as most of our roads are damaged during rain seasons due to the bad terrain. NLM Council decided to implement low volume surfaced roads, which are more durable than gravel roads.

Road Maintenance unit is depending on the Equitable Share in order to deliver services to its communities to maintained 32Wards using Roads Maintenance Plan that is abstracted from the IDP.

The Nyandeni Local Municipality area of jurisdiction comprises of two areas: Inland and the coastal belt. These areas have two notable distinct weather patterns as per seasonal changes especially in the wet season, disrupting transport services and access to health Centres and School some due to bad terrain. They both are in mountainous areas with a relatively high average rainfall. Such indicators were:

- Notable increases in temperatures;
- Notable precipitation on the coastal areas;
- Heavy rainfalls;
- Destructive storms;
- Shorter return period for floods; and
- Between very wet periods, longer dry spells and increased likelihood.

Due to climate change, most of the rivers along the coast are widening during heavy rains, which results to flooding and erosion.

Heavy rains has affected Nyandeni Local Municipality between throughout the seasons and are causing flooding, washed away roads and collapsing of culverts/ bridge structures, which resulted to poor access roads leading to the community amenities. These heavy rains have negatively affected community livelihoods, people are struggling to commute and access economic hubs. These damages resulted in community unrest due to damaged roads, taxi associations are complaining and enforcing road repairs and maintenance.

- Almost every day, the Infrastructure Development Directorate is receiving a huge number of complaints regarding roads that are damaged due to heavy floods. Roads Maintenance Unit officials conducted assessment for all the roads that were reported to verify scope of works required. About 342 km municipal roads was assessed.
- NLM submitted to COGTA and OR Tambo DM Disaster Unit number of roads that were affected
- In 2022/203 financial year NLM received disaster funding to an amount of R2.6 million for the Repairs of Mthombetsitsa to Nxukhwebe Bridge.
- During the mid-year adjustment, Council also approved R15m above the normal budget to intervene and maintain access road that were affected by various disasters.
- Libode CBD is most negatively affected by stormwater challenges during heavy rains. Design Report is complete for the refurbishment of stormwater.
-

- NLM developed Stormwater Management Plan in 2015 and is due for review in 2023/2024 financial year.

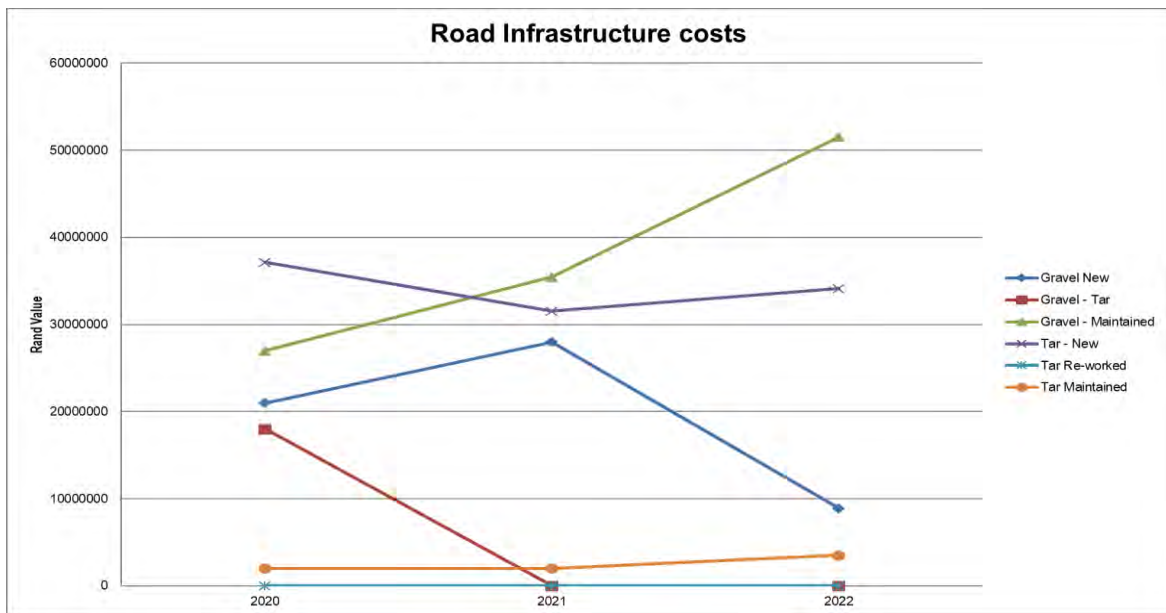
Gravel Road Infrastructure					Kilometres
	Total gravel roads	New gravel roads constructed	Gravel roads upgraded to tar	Gravel roads graded/maintained	
Year -2	450	26	12		100
Year -1	500	20	64		120
Year 0	525	26	44		197
					T 3.7.2

Tarred Road Infrastructure						Kilometres
	Total tarred roads	New tar roads	Existing tar roads re-tarred	Existing tar roads re-sheeted	Tar roads maintained	
Year -2	11,5	5	0	0		5
Year -1	75,5	63,71	0	0		12
Year 0	120	44	0	0		12
						T 3.7.3

Cost of Construction/Maintenance							R' 000
	Gravel			Tar			
	New	Gravel - Tar	Maintained	New	Re-worked	Maintained	
2020	21000000	18000000	26 987 288	37133685,98	0	2000000	
2021	28005000	0	35 460 723	31 529 922,38	0	2000000	
2022	8908883,11	0	51 538 312	34114968,4	0	3500000	
							T 3.7.4

Financial Performance Year 2023: Road Services						R'000
Details	2022	2023			Variance to Budget	
	Actual	Original Budget	Adjustment Budget	Actual		
Total Operational Revenue	33881	71299	78592	71306	-9%	
Expenditure:						
Employees	20791	15352	14616	12205	-16%	
Repairs and Maintenance	1331	21533	35109	28338	-19%	
Other	16162	6936	12486	4605	-63%	
Total Operational Expenditure	38284	43821	62211	45148	-27%	
Net Operational Expenditure	-4403	27478	16381	26158	60%	
Net expenditure to be consistent with summary T 5.1.2 in Chapter 5. Variances are calculated by dividing the difference between the Actual and Original Budget by the Actual.					T 3.7.8	

Road Service Policy Objectives Taken From IDP											
Service Objectives	Outline Service Targets		Year -1		Year 0		Year 1		Year 3		Target
	Target	Actual	Target	Actual	Target	Actual	*Current Year	*Current Year	*Current Year	*Following Year	
Service Indicators	*Previous Year		*Previous Year		*Current Year						
(i)	(iii)	(iv)	(v)	(vi)	(vii)	(viii)	(ix)	(x)	Service Objective		
<i>Construction of 300km of Gravel wearing Course</i>	60kms gravel roads		240 kms gravel roads remaining)	214,1 kms gravel roads remaining)	241 kms gravel roads remaining)	Baseline 110kms gravel roads remaining)	60km gravel roads remaining)	60 kms gravel roads remaining)			
<i>Construction of 100km of Flexible wearing Course</i>	20km surfaced roads		63 kms	26,9 kms	10kms	0	0	0			
<i>Construction of 15000m2 of Non-motorized transport</i>	1500m2 non-motorised roads	1600m2									
<i>Rehabilitation of 250km of gravel wearing course</i>	50kms gravel roads	43,5km		28,5km	37km	109km	150km	200km			
<i>Maintenance of 525km of gravel wearing course</i>	105km gravel roads maintained	150km									
<i>Maintenance of 11.6 Km of Surfaced Roads</i>	11,6km surfaced roads maintained	11,6km	20km	40km	60km	60km	80km	80km			



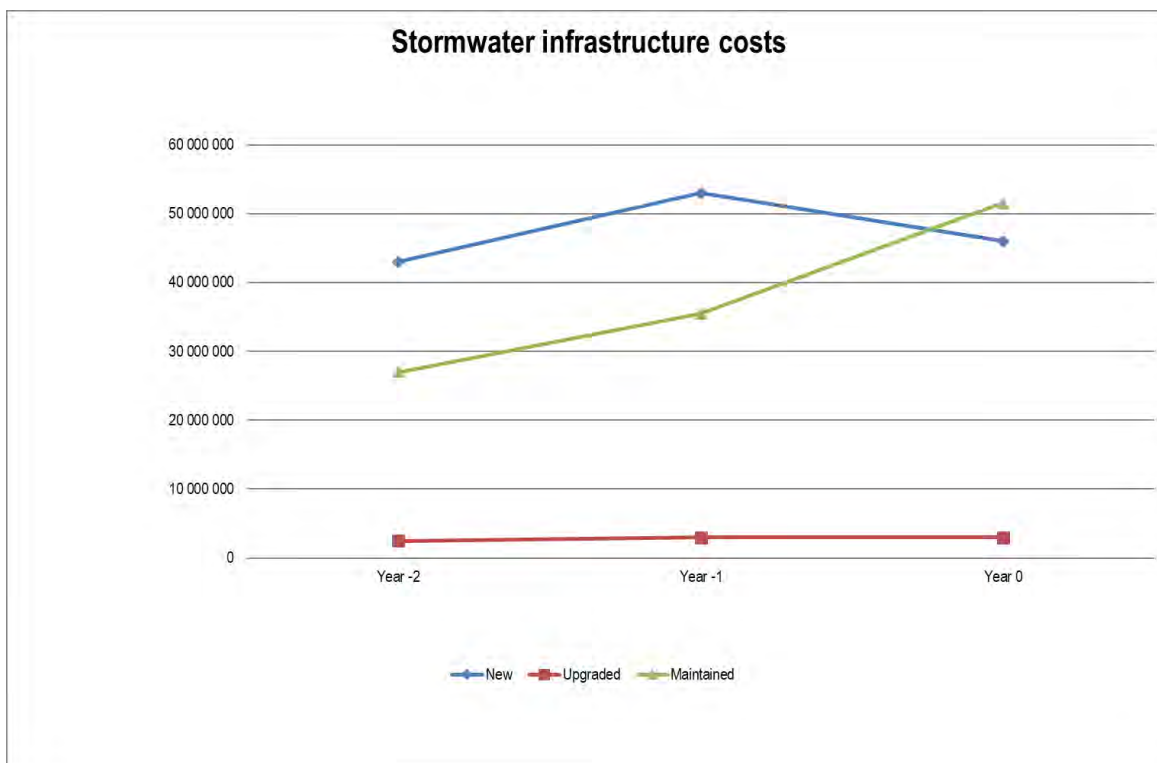
	Total Stormwater measures	New stormwater measures	Stormwater measures upgraded	Stormwater measures maintained	Kilometers
Year -2	45	15	10	12	
Year -1	89	20	12	11	
Year 0	118	28	7	11	
					T 3.9.2

	Stormwater Measures			R' 000
	New	Upgraded	Maintained	
Year -2	43 000 000	2 500 000	26 987 288	
Year -1	53 000 000	3 000 000	35 460 723	
Year 0	46 000 000	3 000 000	51 538 312	
				T 3.9.3

Capital Expenditure Year 0: Stormwater Services Included in roads					
Capital Projects	Year 0				
	Budget	Adjustment Budget	Actual Expenditure	Variance from original budget	Total Project Value
Mbange Access Road 9,5km	4527309		5347765	15%	6947901
Mdina to Mncwili Access Road 5,1km	1138881		1316105	13%	5763342
Sofia Low Volume Surfaced Access Road 7km	677008		1733799	61%	18726172
Dontsa To Mangwaneni Low Volume Surfaced Access Road 5,9km	56336		700400	92%	14477886
Langakazi Low Volume Surfaced Access Road 5km	1027533		1023274	0%	17434628
Tholeni Low Volume Surfaced Access Road 5,5km	5747484		2072016	-177%	13388126
Ntshazini to Ncanzibe Low Surfaced Access Road 11,2km	24533874		26237387	6%	37508974
Majikija to Dokodela Access Road 11,3km	8075000		5887800	-37%	8562694
Libode Non-Motorised Pathways	1135252		627632	-81%	10000000
Nggeleni Non-Motorised Pathways	1135252		627632	-81%	10000000
Mvilo Access Road	1500000		2218013	32%	23747081
Biduzza to Sundwana Access Road	650835		650835	0%	25069421
Libode Internal Street Phase 1	748500		748500	0%	11724456
Repairs of Mthombetsisa to Nxukhwebe Bridge	2692899		2692899	0%	2692899
Rehabilitation of Dininkosi Access Road 5km	2500000		2499877	0%	25000000
Rehabilitation of Mahahane Access Road 6km	2500000		2105088	-19%	2500000
Rehabilitation of Nodushe Access Road 6,5km	4187887		3015569,1	-39%	4187887
Rehabilitation of Galili Access Road 6,5km	3000000		2954679	-2%	3000000
Rehabilitation of Zikhoveni Access Road 6,5km	2500000		2496726	0%	2500000
Rehabilitation of Bhucula Access Road 11,6km	2622230		2166981	-21%	2622230
	70956281		67122979		245853698

Total project value represents the estimated cost of the project on approval by council (including past and future expenditure as appropriate.

T 3.9.8



3.10 INTRODUCTION TO PLANNING

The key focus areas/ categories of spatial planning are Settlement Planning, Land Use Management spatial planning and real estate management.

SPATIAL PLANNING

During the year under review the spatial planning unit made progress with measures towards the implementation of SPLUMA (Spatial Planning and Land use management Act No. 16 of 2013). The municipality opted to form part of the district municipal planning tribunal together with Mhlontlo and O.R Tambo local municipality. A joint memorandum of agreement was signed by all three parties in order to ensure that each party perform their role and responsibilities for joint collaborative working. Being part of the DMPT allows the pooling of human, financial and physical resources. The municipality completed its categorization of applications that must be served to the tribunal and those that can be dealt with by the authorized official. The appeals authority and the authorized official were also appointed during the year under review.

During the year under review the municipality also worked on developing and completing The landuse management scheme and street naming project. These give effect to the development principles, norms and standards set out in chapter 2 of the Land Use Management Act.

Settlement Planning

The municipality recognizes the need for creating home ownership solutions for middle income people who do not qualify for low cost housing because of their income bracket and also can not access a bank bond as they are perceived to earn too little. In this regard the municipality decided to establish a new township which comprises of 82 total sites (74 residential, 4 commercial, 2 public open space, 1 institutional space and 1 place of worship). The municipality embarked on a process of dispossessing these site to individuals so that they can build their own homes. The municipality has also completed a township establishment application for proposed 100 middle income sites in Ngqeleni which was delayed as a result of the lapsing of the approved EIA, however, through a number of engagements between the municipality and the department of Environmental affairs the EIA validity was extended.

Land Use Management

The department has processed a number of land development applications in an effort to formalize informal Land-use and to manage the growth thereof. During the year under review the municipality gained an additional 797 hectares of land through the settlement of a land claim between the municipality and the claimants of eMoyeni/Marhubeni community . A rezoning, subdivision and consolidation of Ngqeleni cemetery, Ngqeleni transport hub from Erf 1 Ngqeleni was also done in-order to allow for the expansion of the cemetery and formalization of the transport hub. A subdivision, consolidation and rezoning of Libode municipal offices was also done in order to formalize the zoning and land rights of land upon which the municipality is established. In an effort to create more residential erven to alleviate the demand for residential property, the Department completed a subdivision and rezoning application for the establishment of 26 new residential erven in Libode.

Real Estate Management

A major achievement in this section was the finalization of the settlement agreement for the land claim over Erf 90 Libode by Mdlankomo- Moyeni communities. This settlement agreement saw 797 hectares of land being resorted back to the municipality. The municipality initiated a consolidation application was approved in August 2021 resulting in a new commonage Erf number which is now Erf 1391 Libode . One of the challenges that have been plaguing municipal property rate revenue is properties that are privately owned which are still registered under the municipal ownership. In an effort to address this quandary, the Department has initiated a process to assist property owners whose properties are still reflected under municipal ownership, the municipality will assist with the transfer of these properties to private ownership and as such various engagements have been made with these property owners and assistance availed with deed of sales and signing of deed of transfers.

Development Planning

During the year under review the Department facilitated the planning and development of a new shopping Facility in Ngqeleni Erf 65 which has various national retail outlets such as Jumbo, BUZI, Rage and other chain stores. The Libode Boklein shopping facility was officially opened in 2018. This shopping facility has assisted in creating employment opportunities for more than 50 people. Working in collaboration with other municipal departments, development planning and LED office also facilitated the planning and development of the Libode transport hub which is now almost at completion stages. The planning and securing of funds for various small town revitalization projects. The department also started working on completing all development planning process for development of a commercial precinct on ERF 88 Libode and Erf 914 Ngqeleni. The Department continues to work closely with the Department of Public Works in order to realize the aspiration of the development of an office park in Libode. APPLICATIONS FOR LAND USE DEVELOPMENT

Applications for Land Use Development						
Detail	Formalisation of Townships		Rezoning		Built Environment	
	Year -1	Year 0	Year -1	Year 0	Year -1	Year 0
Planning application received	03	02	09	12	32	48
Determination made in year of receipt	00	00	04	06	30	41
Determination made in following year	01	00	01	00	02	00
Applications withdrawn	00	00	01	02	00	04
Applications outstanding at year end	02	02	05	06	02	07
						<i>T 3.10.2</i>

LOCAL ECONOMIC DEVELOPMENT (INCLUDING TOURISM AND MARKET PLACES)

INTRODUCTION TO LOCAL ECONOMIC DEVELOPMENT

Nyandeni Local Municipality developed Local Economic Development (LED) Strategy and was last reviewed in 2018/2019. Local Economic Development prioritizes food security, economic development, and tourism promotion across its jurisdiction. The first priority which is food security is aligned with the Nyandeni Animal Feed Processing Plant project, second priority is economic development where small businesses are funded and provided with capacity building in the form of training initiatives. The third priority is tourism promotion in the form of marketing and awareness.

Economic Activity by Sector			
Sector	R 'million		
	Year -2	Year -1	Year 0
Agric, forestry and fishing	2	1,5	20
Mining and quarrying	6	5	6.2
Manufacturing	56	58	64
Wholesale and retail trade	45	51	52
Finance, property, etc.	51	48	52
Govt, community and social services	23	25	25
Infrastructure services	34	38	41
Total	217	226,5	254

T 3.11.2

Source: Annual report 2020-2021

Economic Employment by Sector			
Sector	Jobs		
	Year 1 No.	Year -1 No.	Year 0 No.
Agric, forestry and fishing	20 000	25 000	28 000
Mining and quarrying	400 000	435 000	380 000
Manufacturing	320 000	300 000	280 000
Wholesale and retail trade	190 000	200 000	220 000
Finance, property, etc.	275 000	255 000	235 000
Govt, community and social services	300 000	310 000	320 000
Infrastructure services	400 000	430 000	450 000
Total	1905000	1955000	1913000

T 3.11.3

Source: Annual report 2020-2021

Local Job Opportunities

Nyandeni Local Municipality has prospects of creating local jobs through short-term and long-term projects such as Village based accommodation, Hluleka Nature reserve and Mdumbi Kayaking which employs the youth in short-term seasonal jobs and long-term projects such as hawker stalls built in town (Taxi Rank).

Nyandeni Local Municipality employs a total number of 22 200 people within its local municipality. The local municipality that employs the highest number of people relative to the other regions within O.R.Tambo District Municipality is King Sabata Dalindyebo local municipality with a total number of 124 000. Nyandeni Local Municipality also employed the lowest number of people within O.R.Tambo District Municipality.

In Nyandeni Local Municipality the economic sectors that recorded the largest number of employment in 2018 were the community services sector with a total of 7 050 employed people or 31.8% of total employment in the local municipality. The trade sector with a total of 5 210 (23.5%) employs the second highest number of people relative to the rest of the sectors. The mining sector with 44 (0.2%) is the sector that employs the least number of people in Nyandeni Local Municipality, followed by the electricity sector with 50.1 (0.2%) people employed.

Jobs Created during Year 0 by LED Initiatives (Excluding EPWP projects)				
Total Jobs created / Top 3 initiatives	Jobs created	Jobs lost/displaced by other initiatives	Net total jobs created in year	Method of validating jobs created/lost
	No.	No.	No.	
Total (all initiatives)				
Year -2				
Year -1				
Year 0	1320	0	1320	
Create work opportunities through Public Employment Programmes by 30 June 2023				
Initiative B (Year 0)	1320	0	1320	
Initiative C (Year 0)				
				T 3.11.5

LED Job creation through EPWP* projects		
Details	EPWP Projects	Jobs created through EPWP projects
	No.	No.
Year -2	0	0
Year -1	0	0
Year 0	1	462
* - Extended Public Works Programme		T 3.11.6

Service Objectives	Outline Service Targets	Year -1		Year 0		Year 1		Year 3	
		Target	Actual	Target	Actual	Target	Actual	Target	Actual
		*Previous Year (iii)	(iv)	*Previous Year (v)	(vi)	*Current Year (viii)	(ix)	*Following Year (x)	(x)
Service Indicators (i)	(ii)								
Training of people in essential skills: x, y, z	Number of people trained (including retrained/upskilled)	x people trained	x people trained	x people trained	x people trained	x people trained	x people trained	x people trained	x people trained
Socio - Economic development	Provide training to 80 SMME's and Cooperatives as part of capacity building by 30 June 2023	Provide training to 80 SMME's and Cooperatives as part of capacity building by 30 June 2022	Provide training to 80 SMME's and Cooperatives as part of capacity building by 30 June 2022	Provide training to 80 SMME's and Cooperatives as part of capacity building by 30 June 2023	Provide training to 95 SMME's and Cooperatives as part of capacity building by 30 June 2022	Provide training to 80 SMME's and Cooperatives as part of capacity building by 30 June 2024	Provide training to 80 SMME's and Cooperatives as part of capacity building by 30 June 2025	Provide training to 80 SMME's and Cooperatives as part of capacity building by 30 June 2025	Provide training to 80 SMME's and Cooperatives as part of capacity building by 30 June 2025
Food Security/Socio - Economic development	Support "One household, one food garden" programme with seeds and seedlings for 320 households by 30 June 2023	Support "One household, one food garden" programme with seeds and seedlings for 320 households by 30 June 2022	Supported "One household, one food garden" programme with seeds and seedlings for 320 households by 30 June 2022	Support "One household, one food garden" programme with seeds and seedlings for 320 households by 30 June 2023	Support "One household, one food garden" programme with seeds and seedlings for 320 households by 30 June 2022	Support "One household, one food garden" programme with seeds and seedlings for 320 households by 30 June 2024	Support "One household, one food garden" programme with seeds and seedlings for 320 households by 30 June 2025	Support "One household, one food garden" programme with seeds and seedlings for 320 households by 30 June 2025	Support "One household, one food garden" programme with seeds and seedlings for 320 households by 30 June 2025
Tourism /Socio - Economic development	Provide marketing services to fifteen (15) tourism product owners by 30 June 2023	Provide marketing services to fifteen (15) tourism product owners by 30 June 2022	Provided marketing services to fifteen (15) tourism product owners by 30 June 2022	Provide marketing services to fifteen (15) tourism product owners by 30 June 2022	Provide marketing services to fifteen (15) tourism product owners by 30 June 2023	Provide marketing services to fifteen (15) tourism product owners by 30 June 2024	Provide marketing services to fifteen (15) tourism product owners by 30 June 2025	Provide marketing services to fifteen (15) tourism product owners by 30 June 2026	Provide marketing services to fifteen (15) tourism product owners by 30 June 2026
Agriculture/Socio - Economic development	Support 16 small scale projects with farming inputs, material, tools and equipments by 30 June 2023	Support 16 small scale projects with farming inputs, material, tools and equipments by 30 June 2022	Supported 16 small scale projects with farming inputs, material, tools and equipments by 30 June 2022	Support 16 small scale projects with farming inputs, material, tools and equipments by 30 June 2022	Support 16 small scale projects with farming inputs, material, tools and equipments by 30 June 2023	Support 16 small scale projects with farming inputs, material, tools and equipments by 30 June 2024	Support 16 small scale projects with farming inputs, material, tools and equipments by 30 June 2025	Support 16 small scale projects with farming inputs, material, tools and equipments by 30 June 2026	Support 16 small scale projects with farming inputs, material, tools and equipments by 30 June 2026

Note: This statement should include no more than the top four priority service objectives. The indicators and targets specified above (columns (i) and (ii)) must be incorporated in the indicator set for each municipality to which they apply. These are 'universal municipal indicators'. * 'Previous Year' refers to the targets that were set in the Year -1 Budget/IDP round. *'Current Year' refers to the targets set in the Year 0 Budget/IDP round. *'Following Year' refers to the targets set in the Year 1 Budget/IDP round. Note that all targets in the IDP must be fundable within approved budget provision. MSA 2000 chapter 5 sets out the purpose and character of Integrated Development Plans (IDPs) and chapter 6 sets out the requirements for the reduction of performance management arrangement by municipalities in which IDPs play a key role.

3.11 LOCAL ECONOMIC DEVELOPMENT (INCLUDING TOURISM AND MARKET PLACES)

INTRODUCTION TO ECONOMIC DEVELOPMENT

Local Economic Development has been successfully implementing internal and external funded priority projects and its continuous spending of budget resulted in the improvement of development for the four strategic focus areas identified in the LED Strategy. All the projects that were funded from internal and external funding sources were implemented without problems therefore the Municipality had been able to properly account for those funds.

The first large project in Nyandeni Local Municipality in the Local Economic Development is the Nyandeni Animal Feed Processing Plant (N.A.F.P.P.) funded by National Treasury with a budget of R59.9 million allocated in tranches. The first tranche of funds has been used on consulting, specifications, and tendering. Local Economic Development now awaits further funds from National Treasury to commence with the project.

Approximately R55 million funding was received from National and Provincial Government, R15 million for phase 2 of Hluleka Game Reserve, R18 million Khonjwayo Eco adventure trails and R10 million Mngcibe coastal facilities (hiker's huts). All the projects funded by DEFF were expected to be implemented over a period of three years.

National Department of Cooperative Governance and Traditional Affairs (COGTA) invested R10 Million in the implementation of Community Works Program that has been rolled out to 20 wards currently.

R19 million was received from National Department of Tourism (NDT) for the development of Nyandeni Great Place Chalets.

LED stakeholder forum functionality

The Municipality restructured the LED Forum and introduced Economic and Infrastructure Cluster. This Cluster is made up of representatives from Sector Department, institutions and stakeholders responsible for all matters related to economic development and infrastructure development. The department also participates on Intergovernmental Relations.

The following Stakeholders participate in the Economic and Infrastructure Cluster:-

- Department of Rural Development and Agrarian Reform
- Department of Social Development
- Department of Economic Development, Environmental Affairs and Tourism
- Eastern Cape Parks and Tourism Agency (ECPTA)
- Small Enterprise Development Agency (SEDA)
- Department of Environmental Affairs
- Eastern Cape Development Agency (ECRDA)
- Department of Rural Development and Land Reform (DRDLR)

Funding opportunities of LED activities (indicative figures on Donors/funders and types of program)

R4 million was made available by the municipality to provide production inputs to 1500 hectares across Nyandeni Local Municipality in support of maize production as a feeder in Nyandeni Animal Feed Processing Plant. Our Municipality collaborated with the Department of Rural Development and Agrarian Reform in producing maize for farmers who contributed 25% or R1800 per hectare towards crop production.

Economic Infrastructure and Logistics

WC meander, N2 toll road & Mzimvubu dam (SIP3)
 The WC SEZ (approved as an industrial park)
 Program to Revitalization state-owned industrial parks,
 Hluleka nature reserve Economic stimulus funding for tourism infrastructure
 The wild coast 6 day hiking trail & Mngcibe camp development
 OR Tambo Regional water bulk schemes to support node development
 Rural roads network include R61 upgrades (as economic infrastructure e.g. Ntlaza to Hluleka
 Development of Nyandeni Smart Village

Investments and trading by-laws

The Municipality entered into partnerships with prospective developers for the development of commercial centers at both Libode and Ngqeleni.

The municipality is currently implementing the following By-laws and Policies:-

Street Trading By-law

Public Space By-law,

Underdeveloped sites by-law

LED Funding and support Policy

SMME Development Policy

Intensify Enterprise support and business development

The type of business development services (BDS) provided to SMME;

The Municipality supports a number of SMME's and Co-operatives. The following support is provided;--

Implementation of the SMME and Cooperative development Strategy through

The municipality has provided capacity building and training to 80 SMMEs and Co-operatives through and capacity building programs, trainings were offered in partnership with SEDA, Furntech, NHBRC and Technology Innovation Agency

Sixteen (16) SMME's have been supported by inputs under agriculture, furniture making sewing and Tourism facilities

The municipality has provided capacity building and trainings to 64 unskilled artisans, trainings were offered in partnership with NHBRC, TARDI and TIA.

The municipality keeps an up to date database of businesses and ensured that business licenses are renewed on an annual basis.

A Local Economic Development Funding Support Policy has been reviewed is being used to guide support towards SMME's, Cooperatives and projects

Public and private partnerships established

The Municipality had no formal partnerships established as prescribed by the National Treasury. Nonetheless, the following partnerships exist:-

Small Towns Revitalization projects and urban infrastructure upgrade (17 SMME's and 36 local suppliers benefited)

Partnership with TARDI on improving knowledge management and LED capacity

Partnership with Moses Kotane Institute on Maritime Development Programme

Partnership with SEDA on capacity building and training to SMME's and Cooperatives

MoU with Siyanda Bagkatla Platinum Mine on Nkanga Poultry/ Egg Production

SLA with Ntinga O.R. Tambo Development Agency on Business Plan Development for Animal Feed Plant

Partnership with NHBRC on training of artisans and local contractors

Partnership with Ferntech on furniture manufacturing training

The Municipality has recently signed MoU with Sibanye Platinum Mine for the development of 3 Shearing Sheds at Buntingville (ward 13), Zixholosini (ward 29) and Mbhobheleni (ward 27)

MoU with Walter Sisulu University

Number of new formal SMME established within the municipality

The municipality coordinates the process of database registration.

Platforms to create awareness on SMME and cooperatives programs and support are being created.

Trainings on tendering, contractor management business, Finance management, and technical skills, NHBRC, Health and Safety were conducted for SMME's.

A new database for Spaza shops both in urban and rural areas has been developed.

3.11.9

Financial Performance Year 0: Local Economic Development Services						R'000
Details	2022		2023			
	Actual	Original Budget	Adjustment Budget	Actual	Variance to Budget	
Total Operational Revenue	12 137	256	4 446	3 474	-22%	
Expenditure:						
Employees	11 068	11 888	12 839	10 763	-16%	
Repairs and Maintenance						
Other	4 759	17 009	18 141	9 942	-45%	
Total Operational Expenditure	27 964	29 153	35 426	24 179	-32%	
Net Operational Expenditure	-15 827	28 897	30 980	20 705	-33%	
<i>Net expenditure to be consistent with summary T 5.1.2 in Chapter 5. Variances are calculated by dividing the difference between the Actual and Original Budget by the Actual.</i>					T 3.11.9	

3.11.10

Capital Expenditure Year 0: Economic Development Services						R' 000
Capital Projects	2023					
	Budget	Adjustment Budget	Actual Expenditure	Variance from original budget	Total Project Value	
Total All	8 000	11 489	4 570	0%		
				0%		
Software				0%	-	
Sportfield	7 000	7 000	2 025	0%	-	
Animal Feed		3 489	2 545	0%	-	
Warehouse construction	1 000	1 000	-	0%	-	
<i>Total project value represents the estimated cost of the project on approval by council (including past and future expenditure as appropriate.</i>					T 3.11.10	

Number of new employment opportunities through Expanded Public Works Programs and Public and Private Partnerships

The following employment opportunities were created through Local Economic Development:-

Placement of 34 lifeguards to provide safety during pick seasons

Tourism awareness campaigns

Five (5) Fishing Cooperatives were issued fishing permits by the Department of Economic Development Forestry and Fisheries

COMPONENT D: COMMUNITY AND SOCIAL SERVICES

INTRODUCTION TO COMMUNITY AND SOCIAL SERVICES

Delete Directive note once comment is completed – Provide brief introductory comments. Refer to support given to those communities that are living in poverty.

3.12 LIBRARIES; ARCHIEVES; MUSEUMS; GALLERIES; COMMUNITY FACILITIES; OTHER (THEATRES, ZOOS, ETC) INTRODUCTION TO LIBRARIES; ARCHIEVES; MUSEUMS; GALLERIES; COMMUNITY FACILITIES

There are two main libraries located in both Libode (Mphathisi Nonkobongo Public Library) and Ngqeleni (Linda Dweba Public Library) towns and are funded by Department of Sports, Recreation, Arts and Culture (DSRAC). We have four modular libraries as follows: Ntsundwane Public Library (Ward 20) is operating currently Librarian responsible for this library has appointment. Lwandile Public Libray (Ward 25) and Marhubeni Public Library (Ward 04) are operating personnel appointed for them. Nqeketo Public Library (ward 14) is operating fully from 03 May 2021. The three modular libraries are not operating yet. There is a School / Community Library project that was piloted by DSRAC with appointed Librarian at Ruze J.S.S. where two (2) classrooms were converted into a library (one is a computer lab and another has been converted into library with bookshelves, children area and study area. We supported eleven (10) schools with library materials. We perform library function through MoU with DSRAC that is signed every year. They supported us with R 700, 000. 00 during 2022 / 2023 financial year.

The municipality does not have museums, archives, galleries, zoo..

T.3.12.2

LIBRARY NAME	BOOKS BORROWED	BOOKS USED IN – HOUSE	WALK INS	REGISTERED MEMBERS
Mphathisi Nonkobongo Public Library	150	2, 090	3, 791	68
Linda Dweba Public Library	174	1, 320	3, 285	16
Nqeketo Public Library	497	4, 168	4, 469	10
TOTAL	821	9, 279	9, 844	94

Financial Performance Year 0: Libraries; Archives; Museums; Galleries; Community Facilities; Other					
R'000					
Details	Year -1	Year 0			
	Actual	Original Budget	Adjustment Budget	Actual	Variance to Budget
Total Operational Revenue	700	700	700	700	0%
Expenditure:					
Employees	-	-	-	-	#DIV/0!
Repairs and Maintenance	-	-	-	-	
Other	700	700	700	423	-40%
Total Operational Expenditure	700	700	700	423	-40%
Net Operational Expenditure	-	-	-	-277	#DIV/0!
<i>Net expenditure to be consistent with summary T 5.1.2 in Chapter 5. Variances are calculated by dividing the difference between the Actual and Original Budget by the Actual.</i>					T 3.12.5

T.3.12.3

Libraries; Archives; Museums; Galleries; Community Facilities; Other Policy Objectives Taken From IDP														
Service Objectives	Outline Service Targets			Year 0			Year 1			Year 3				
	Target	Actual	Target	Actual	Target	Actual	Target	Actual	Target	Actual	Target	Actual		
Service Indicators	*Previous Year	(iii)	*Previous Year	(iv)	*Previous Year	(v)	*Current Year	(vi)	*Current Year	(viii)	*Current Year	(ix)	*Following Year	(x)
(i) Service Objective xxx														
Provide access to information	Number of library activities conducted by 30 June 2023													
Provide access to information	Report on utilization of Municipal Libraries through user registers by 30 June 2023	Measure access to Municipal Libraries by 30 June 2022	Number of walk ins: 285	Number of books used in house: 796	Measure to access Municipal Libraries in 30 June 2022	Number of walk ins: 8, access to Municipal Libraries by 30 June 2022	Measure of User Access to Municipal Libraries by 30 June 2023	Number of walk ins: 9844	Books used in house: 9279	Measure of User Access to Municipal Libraries by 30 June 2024	Number of walk ins: 9844	Books used in house: 9279	Measure of User Access to Municipal Libraries by 30 June 2025	Number of walk ins: 9844
Provide access to information														
Provide access to information	Number of Book Clubs established by 30 June 2023 (at ward 7, 21, 14, 20 and ward 3)													
Provide access to information	Number of information centers established by 30 June 2023 (at ward 20, 7, 21 and 14)													

Libraries; Archives; Museums; Galleries; Community Facilities; Other Policy Objectives Taken From IDP										
Service Objectives		Year -1			Year 0			Year 1		Year 3
		Target	Actual	*Previous Year	Target	Actual	*Previous Year	*Current Year	*Current Year	*Following Year
Outline Service Targets										
Service Indicators										
(i)	(ii)	(iii)	(iv)	(v)	(vi)	(vii)	(viii)	(ix)	(x)	
					by 30 June 2023	3 Nqeketho, 4. Lindadweba	centers by June 2024		centers by June 2026	
<p>Note: This statement should include no more than the top four priority service objectives. The indicators and targets specified above (columns (i) and (ii)) must be incorporated in the indicator set for each municipality to which they apply. These are 'universal municipal indicators'. * 'Previous Year' refers to the targets that were set in the Year -1 Budget/IDP round. * 'Current Year' refers to the targets set in the Year 0 Budget/IDP round. * 'Following Year' refers to the targets set in the Year 1 Budget/IDP round. Note that all targets in the IDP must be fundable within approved budget provision. MSA 2000 chapter 5 sets out the purpose and character of Integrated Development Plans (IDPs) and chapter 6 sets out the requirements for the reduction of performance management arrangement by municipalities in which IDPs play a key role.</p>										

T 3.12.3

3.13 CEMETORIES AND CREMATORIUMS

3.13.1. The municipality operates and manages two active cemeteries with the total size of 3.2 hectares at Erf 1 Ngqeleni town and 2.9 hectares at Erf 92 Libode. The primary purpose of cemeteries is the dignified disposition of human remains in accordance with provincial statute and municipal by laws. The municipality has recently upgraded the cemetery in Libode through subdivision and consolidation however , the Ngqeleni cemetery remains under – resourced and land for burial is quickly running out. The municipality is busy upgrading the Libode cemetery by doing sidewalks and parking area. Ngqeleni cemetery has been expanded and a new palisade fence has been erected to strengthen security. Both cemeteries have electricity connections and are energised.

3.13.2. SERVICE STATISTICS FOR CEMETORIES

Gravesite register

	GRAVE SITE	GRAVE SOLD
	Libode	17
	Ngqeleni	09

CEMETERIES AND CREMATORIAL POLICY OBJECTIVES

Cemeteries and Crematoriums Policy Objectives Taken From IDP									
Service Objectives	Outline Service Targets	Year -1		Year 0		Year 1		Year 3	
		Target	Actual	Target	Actual	Target	Actual	Target	Actual
Service Indicators (i)	(ii)	*Previous Year (iii)	(iv)	*Previous Year (v)	*Current Year (vi)	(vii)	*Current Year (viii)	*Current Year (ix)	*Following Year (x)
Accessible and sustainable facilities	Construct two security guard rooms at cemetery (one at Ngqeleni and one at Libode) by 30 June 2023				Construct two security guard rooms at and closed cemetery (one on the Ngqeleni 02/05/2023, and one at Libode) by 30 June 2023	Advert for construction was issued on 31/03/2023	Finalise Construct two security guard rooms at cemetery (one at Ngqeleni and one at Libode) by 30 June 2023		Construction of mini offices for cemeteries by 2026
Accessible and sustainable facilities	Construction of Libode cemetery access ways (paving) 30 June 2023				Construction of Libode cemetery access ways (paving) 30 June 2023	The project is at 90% in terms of progress. Clearance and paving.	Construction of Libode cemetery access ways (paving) 30 June 2023		
Accessible and sustainable facilities	Fencing of Ngqeleni Cemetery by 30 June 2022	Fencing of Ngqeleni Cemetery by 30 June 2022	Project tender re-advertised on the 23/05/2022 and closed on the 27/06/2022. Service provider appointed on the 30/06/2022	Fencing of Ngqeleni Cemetery by 30 June 2022	Fencing of Ngqeleni Cemetery by 30 June 2023	Fencing project 100% complete			
Accessible and sustainable facilities									

Note: This statement should include no more than the top four priority service objectives. The indicators and targets specified above (columns (i) and (ii)) must be incorporated in the indicator set for each municipality to which they apply. These are 'universal municipal indicators'. * 'Previous Year' refers to the targets that were set in the Year -1 Budget/IDP round; T 3.13.3

Cemeteries and Crematoriums Policy Objectives Taken From IDP										
Service Objectives	Year -1		Year 0		Year 1		Year 3			
	Outline Service Targets	Target	Actual	Target	Actual	Target	Actual	Target	Actual	Target
	Service Indicators (i)	*P Previous Year (iii)	(iv)	*Current Year (vi)	(vii)	*Current Year (viii)	(ix)	*Current Year (ix)	(x)	*Following Year (x)
Service Objective xxx										
*Current Year refers to the targets set in the Year 0 Budget/IDP round. *Following Year refers to the targets set in the Year 1 Budget/IDP round. Note that all targets in the IDP must be fundable within approved budget provision. MSA 2000 chapter 5 sets out the purpose and character of Integrated Development Plans (IDPs) and chapter 6 sets out the requirements for the reduction of performance management by municipalities in which IDPs play a key role.										

The municipality has experience challenges of security and vandalism of cemeteries

3.14 CHILD CARE; AGED CARE; SOCIAL PROGRAMMES

T.3. 14.1 Municipality focusses on Early Childhood development Infrastructure. Multiple spheres of social cluster Departments have different roles that they contribute towards the construction and implementation of the Early Childhood Development Centres such as Department of Social Development for example provide funding for early childhood development including nutrition and running of the early childhood development centres. In the previous year, the municipality has constructed 3 ECD Centres at Ward 09, 29 and 31, and in the year under review constructed four ECDCs at ward 6, 14, 15, and 16.

3.14.2 SERVICE STATISTICS FOR CHILD CARE

Ward	Number of ECDC's	Number of ECDC's Funded	Number of ECDC's Not Funded
06	09	04	05
14	04	01	03
15	05	03	02
16			

JOB LEVEL	Employees: Childcare, Aged Care, Social Programme: T3, 14..3			
	EMPLOYEE NO. 2020/21	POSTS NO.	EMPLOYEE NO. 2021/22	VACANCY NO. (as a % of total posts)
7	1	1	1	0%
11	1	1	1	0%
TOTAL	2	2	1	0%

T.3.14.3

Child Care; Aged Care; Social Programmes Policy Objectives Taken From IDP									
Service Objectives	Outline Service Targets	Year -1		Year 0		Year 1		Year 3	
		Target	Actual	Target	Actual	Target	Actual	Target	Actual
Service Indicators	(i)	*Previous Year (iii)	(iv)	*Previous Year (v)	*Current Year (vi)	(vii)	*Current Year (viii)	(ix)	*Following Year (x)
Service Objective xxx									
Promote access to Early Childhood Development Centres by 2027	Number of Early Childhood Development Centres Constructed by 30 June 2023	Construction of Three (3) Early Childhood Development Centers in three Wards by 30 June 2022	Three ECDC's were constructed-Achieved	Construction of Three (3) Early Childhood Development Centers in three Wards by 30 June 2022	Construction of Four (4) Early Childhood Development Centers in four wards (Ward 17, 23,29, & 19 by 30 June 2024)	50% progress on construction of four ECDC centres at wards 6,14, 15 and 16. (ward by 30 June 2023)	Construction of Four (4) Early Childhood Development Centres by 30 June 2025	Construction of Four (4) Early Childhood Development Centres by 30 June 2026	Construction of Four (4) Early Childhood Development Centres by 30 June 2026
<p>Note: This statement should include no more than the top four priority service objectives. The indicators and targets specified above (columns (i) and (ii)) must be incorporated in the indicator set for each municipality to which they apply. These are 'universal municipal indicators'. * 'Previous Year' refers to the targets that were set in the Year -1 Budget/IDP round; *'Current Year' refers to the targets set in the Year 0 Budget/IDP round. *'Following Year' refers to the targets set in the Year 1 Budget/IDP round. Note that all targets in the IDP must be fundable within approved budget provision. MSA 2000 chapter 5 sets out the purpose and character of Integrated Development Plans (IDPs) and chapter 6 sets out the requirements for the reduction of performance management arrangement by municipalities in which IDPs play a key role.</p>									

EMPLOYEES: CHILDCARE, AGED CARE, SOCIALPROGRAMME

FINANCIAL PERFROMANCE 2021/22: CHILD CARE, AGED CARE; SOCIAL PROGRAMMES

Included in SPU

CAPITAL EXPENDITURE: CHILD CARE, AGED CARE; SOCIAL PROGRAMMES

Include in SPU

COMMENTS ON THE PERFORMANCE OF CHILD CARE, AGED CARE; SOCIAL PROGRAMMES

The Municipality contributes annually on construction of early childhood infrastructure and coordinates the activities with other key Departments such as Department of Sports Arts and Culture , NGO's and Department of Education through an Early Childhood Forum.

COMPONENT E: ENVIRONMENTAL PROTECTION

EMPLOYEES: POLLUTION CONTROL

Not applicable

FINANCIAL PERFORMANCE: POLLUTION CONTROL

Not applicable

CAPITAL EXPENDITURE POLLUTION CONTROL

Not applicable

3.15 POLLUTION CONTROL

This component includes: clinics; ambulance services; and health inspections. The Municipality only facilitates and/ or coordinates health matters arising through its social needs cluster. Environmental Health Services are provided by the District Municipality through Environmental Health Practitioners. The Municipality respond to issues of environmental protection e.g. sewerage spills and liaise with District and the Department of Economic Development, Environmental Affairs and Tourism (DEDEAT) for compliance. The Department of Community Services in conjunction with Municipal Law Enforcement Department conduct joint operation relating to waste management related issues.

Air Quality Management

In terms of Section 155(6)(a) and (7) of the Constitution, air pollution is regarded as a local government matter and therefore it has to be managed by municipalities. Air quality management in South Africa has undergone drastic changes since the implementation of the National Environmental: Air Quality Act (Act 39 of 2004). The new Act shifts the emphasis from point-source control to proactively protecting the receiving environment. In keeping with the new approach, it is a legal requirement that Municipalities must compile and implement air quality management plans (AQMPs) as part of their Integrated Development Plans (IDPs).

There are few point sources of air quality pollution at Nyandeni as the area is not industrious at all. Main economic activities are administration and agriculture at a non-commercial level. The most contributing activity to pollution are gravel roads through dust pollution to the atmosphere.

ENVIRONMENTAL IMPACT ASSESSMENT (EIA) PROCESS

NEMA Chapter 5 stipulate about the Integrated Environmental Management. The Integrated Environmental Management can be achieved through utilization of Integrated Environmental Management Tools. Environmental Impact Assessment EIA is one of those tools. EIA is the administrative or regulatory process by which the environmental impact of a proposed project, the development or extension to an existing project or development is determined. E.g. Construction of Landfill site, Garages, hosing schemes, bridges and their extensions.

As a tool, EIAs are intended to facilitate informed and environmentally sound decision-making.

The NLM is currently complying with requirements of EIA when undertaking development.

3.16 BIODIVERSITY; LANDSCAPE (INC. OPEN SPACES); AND OTHER COASTAL PROTECTION

Biodiversity

The National Environmental Management Biodiversity Act 10 of 2004 and regulations to provide for the management and conservation of South Africa's biodiversity within the framework of the National Environmental Management Act, 1998; the protection of species and ecosystems that warrant national protection; the sustainable use of indigenous biological resources; Biodiversity Management function is a concurrent function in all spheres of governance as per schedule 4 of the Constitution of the Republic. Healthy ecosystems are recognised to underpin the 17 SDGs, by preventing climate catastrophe and mass extinction. The municipality is cleaning the open spaces in our towns and beautifying the illegal dumping areas and have targets of improving the scenic

Coastal Management

The Integrated Coastal Management Act assigns mandate in schedule 5b for local government to be a custodian of coastal resources, beaches and amusement facilities.

TOURISM

There is one protected area within Nyandeni Municipality, namely the Hluleka Provincial Nature Reserve. Hluleka is managed by the Eastern Cape Parks and Tourism Agency and covers a total area of 772ha, which includes the coastal area. The nature reserve is situated about 90km to the south east of Mthatha and 53.1km south of Libode. Hluleka comprises of the coastal forest reserves of Congwane Mtombo and Ndabeni Hluleka as well as the old Strachan Grant Farm.

The 20km coastal belt of Nyandeni, which stretches from Mthatha Estuary in the south west, to Mnenu Estuary in the north east, is viewed as having ecotourism potential. The area possesses forests, areas specifically for nature conservation, estuaries and wildlife. Hluleka also holds potential for further development, with the location seen as being an anchor for tourism development. Tourism development at Hluleka would see a collaboration between Nyandeni, Mhlontlo and Ngquza Hill Municipalities (IDP, 2015). (source; NLM IDP)

The following projects are implemented to ensure a safe and healthy environment

Ntlangano Community Conservancy

The project is a nature conservation initiative encompassing the steep river valleys and gorges of Tina, Tsitsa and Mzimvubu Rivers. The area has some spectacular water falls at Tsitsa and Tina Rivers. It is characterized by valley bushveld vegetation with some rare plants in the gorges identified by SANBI. Largely the area is rural in nature and major land use is currently agriculture.

The area is at the confluence of Tsitsa, Tina Rivers which are tributaries of the Mzimvubu River, to be of strategic importance as one of the development nodes for the municipality. This area is characterised by high biodiversity attributes (as it falls within the Maputoland Biodiversity Hotspot area), high levels of poverty (as indicated in the 2011 Census), and high levels of land degradation. Biodiversity conservation is one of the themes of the development

An LSDF for Ntlangano Conservancy has been developed with the assistance from O.R. Tambo District Municipality

Working for the Coast

The program seeks to ensure a clean, safe and healthy environment along the coastline . The program does cleaning, removal of alien invasive and provision of environmental and tourism infrastructure

Khonjwayo Eco-adventure trails

The project seeks to plant indigenous trees, nursery, fencing of overgrazed land and installation of solar.

The project has been approved by the Department of Environmental Affairs to a value of R18 million.

Ngqeleni Green Mini Park

Development of a park with furniture, lighting and other facilities. The program has been funded by the Department of Environmental Affairs to a value of R5 million. The National Lockdown delayed the implementation of these programs.

In accordance with the environmental right, all organs of state, including municipalities, are required to take legislative and other measures to give effect to this right. However, the development of these legislative instruments, read together with the mandates given to the spheres of government in the Constitution, has also resulted in some confusion as to the roles and responsibilities of local government in relation to environmental management.

The role of municipalities in respect of environmental management is further enhanced in section 152 of the Constitution, which requires municipalities to, amongst other things ensure the provision of services to communities in a sustainable manner and to promote a safe and healthy environment. The Local Government: Municipal Systems Act 32 of 2000 ("the Municipal Systems Act") gives further effect to these

constitutional imperatives. Municipalities have the duty to strive to ensure that municipal services are provided in an environmentally sustainable manner.

- Overall environmental governance
- Air quality management and Climate Change Management
- Waste and chemicals management
- Environmental impact management
- Conservation and biodiversity
- Marine and coastal management

The priority service delivery

- Waste Management
- Coastal Management

Waste Management

Nyandeni LM has an approved IWMP 2021 to 2025 as required by section 11 of the National Environmental Management Waste Act 59 of 2008.

Nyandeni LM has a licenced and functional landfill site, licenced for 20 years from 2022 to 2042.

Have a Designated Waste Officer as required by section 10 of the National Environmental Management Waste Act 59 of 2008.

Nyandeni LM collects and reports its Waste Tons every month to the South African Waste information System as require by the National Environmental Management Waste Act 59 of 2008 and Waste information System Regulations.

The Municipality is having a well engineered Landfill site with weigh-bridge for measuring tones of waste, electrified, Waste Material Recovery Facility for recycling and security systems to control access to the site.

Number of Compliance Audits

Three quarterly Environmental Compliance Audits on landfill site conducted. External Landfill Audit is included in 2022/2023 financial year SDBIP and will be conducted in quarter 3. And achieved 81% compliance for landfill management.

Implementation of Integrated Waste Management Plan

Phased- in the implementation of Integrated waste management plan through the following programmes:

22 Awareness activities have been conducted in various wards, schools and communities

1. 13/ 07/2022 at Libode town,
2. 18/07/2022 at Libode and Ngqeleni towns,
3. 27/07/2022 at Libode Showgrounds,
4. 07/09/2022 at Poni JSS, Ward 29,
5. 26/09/2022 at NLM Council Chamber,
6. Ntlaza Community Awareness 20/10/22,
7. Maganise School Awareness 27/10/22,
8. Moyeni School Awareness 24/10/22,
9. Hluleka Coastal Awareness 28/10/22,
10. Corana Community Awareness 11/11/22,
11. Hluleka Maritime Campaign 24/11/22,
12. Nqeketo JSS 27/02/2023
13. Kopshop junction 01/03/2023
14. Sibangweni Location 02/03/2023
15. Sibangweni Location 27/03/2023
16. Ngolo Location 28/03/2023
17. Waste Pickers Libode Municipality building 23/03/2023.
18. 02/04/2023 Awareness on Waste Management at Corana Church, Ward 12,
19. - 03/05/2023 Cleaning Campaign and awareness at Corana, Ward 12 ,

- 20. 17/05/2023 Environmental Awareness on veld fires at Tyara, Ward 08,
- 21. 29/05/2023 Institutional Climate Change Awareness,
- 22. Ward 7, 26 /05/ 2023 Awareness to waste pickers and identity cards.

Coastal Management

Life guards are placed in our six beaches for ensuring safety
 EPWP teams are placed along the coast for waste collection along the coast

Number of waste tonnes of municipal solid waste sent to landfill site

Transferred 3049 tons of municipal solid waste to landfill site and reported to South African Waste Information System

Collection of waste from Seven peri-urban informal/formal settlements

Collected Waste from Seven peri urban informal/formal settlements (Ntlaza, Ziphunzana, Thabo Mbeki, Corhana, Canzibe hospital and Ngqeleni and M12, T12, Misty Mount,

OBJECTIVES AS TAKEN FROM IDP

Status quo

Nyandeni Local Municipality Wild Coast stretches over 20km of its wild coast with 6 active beaches Mthatha Mouth, Mdumbi, Mngcibe and Hluleka, Presley Bay, Lwandile. Nyandeni Coast is of biodiversity value; it has scenic beauty with beautiful natural landscape. The Mthatha Mouth area identified as a Special Economic Zone, furthermore with Mthatha Mouth proposed as a new small town and Mdumbi as a green destination by the department of Economic Development Environmental Affairs and Tourism.

The proposed Wild Coast Meander route relates to tourism destinations and provides links between tourism nodes and main mobility routes. Nyandeni forms part of the Integrated Wild Coast Development Plan and the Wild Coast Special Economic Zones.

Within the development Corridor stretching along R61 from Mthatha to Ntlaza with a potential to be developed as development corridor with a higher intensity of land use alongside it due to the proximity of three nodal elements of Ntlaza Junction, Libode and Mthatha (N2 Toll Road)

Available natural resources to complement the proposed infrastructure include natural indigenous forests, rocky hills, thatching grass, and rivers and estuaries.

The coast of Nyandeni has got a very high potential of economic development through eco-tourism.

beauty of our towns and peri urbans.

COMPONENT G: SECURITY AND SAFETY

3.20 POLICE

The Municipality does not have Municipal Police but Traffic Officers, Examiners and Law Enforcement Officers. The personnel mentioned perform the same functions as in 3.8 Transport report above. Security services are provided internally for safeguarding of all Municipal assets. Duties of Traffic Officers is to enforce National Road Traffic Act within the Jurisdiction of Nyandeni Local Municipality and attend to incidents and accidents within Nyandeni. Law enforcement Officers Enforce Municipal By-Laws within the jurisdiction of Nyandeni L.M.

Traffic Law Enforcement Statistics

Traffic Law Enforcement Statistics July 2022- June 2023

T.3.20.2.1

Metropolitan Police Service Data					
	Details	Year -1	Year 0		Year 1
		Actual No.	Estimate No.	Actual No.	Estimate No.
1	Number of road traffic accidents during the year				
2	Number of by-law infringements attended	20 By-laws	20 By-laws	20 By-laws	20 By laws
3	Number of police officers in the field on an average day	06 persons	06 persons	05 persons	06 persons
4	Number of police officers on duty on an average day	06 persons	05 persons	06 persons	06 persons
T.3.20.2					

T.3. 20.3

Police Policy Objectives Taken From IDP									
Service Objectives	Year -1		Year 0		Year 1		Year 3		
	Target	Actual	Target	Actual	Target	Actual	Target	Actual	
Service Indicators	*Previous Year (iii)	*Current Year (iv)	*Previous Year (v)	*Current Year (vi)	*Previous Year (vii)	*Current Year (viii)	*Previous Year (ix)	*Current Year (x)	*Following Year (xi)
Service Objective xxx									
Enforce 20 Municipal By-laws & relevant legislation by 30 June 2023	Enforce 20 By-laws & relevant legislation by 30 June 2022 (public safety Bylaws)	Municipal By laws enforced 1.Packing Violation of Property health By-Law 2. Encroachment of Public health By-Law 3 .Public meetings and Gatherings 4. Liquor Trading 5. Funeral Undertakers 6. Public Road and Miscellaneous Waste Management By -Law 7. Street Trading By-Law	Enforce 20 By-laws & relevant legislation by 30 June 2022 (public safety Bylaws)	Enforce 20 By-laws & relevant legislation by 30 June 2023	Enforce 20 By-laws & relevant legislation by 30 June 2024	Enforce 20 By-laws & relevant legislation by 30 June 2025	Enforce 20 By-laws & relevant legislation by 30 June 2026		

Police Policy Objectives Taken From IDP		Year -1		Year 0		Year 1		Year 3	
Service Objectives	Outline Service Targets	Target	Actual	Target	Actual	Target	Actual	Target	Actual
Service Indicators		*Previous Year	*Current Year	*Previous Year	*Current Year	*Current Year	*Current Year	*Current Year	*Following Year
(i)	(ii)	(iii)	(iv)	(v)	(vi)	(vii)	(viii)	(ix)	(x)
Service Objective xxx	Report on implementation and monitoring of security plan by 30 June 2023	Implement and Monitor Security Plan by 30 June 2022	Security plan implemented and monitored	Implement and Monitor Security Plan by 30 June 2022	Implement and Monitor Security Plan by 30 June 2023	Implement and Monitor Security Plan by 30 June 2024	Implement and Monitor Security Plan by 30 June 2025	Implement and Monitor Security Plan by 30 June 2026	Implement and Monitor Security Plan by 30 June 2026
						1. Posted Security Officers in Municipal facilities as per duty roster 2. Tightsen security in problematic areas (Ngqeleni main office) 3. Reported security breaches and incidents. 6. Changed Door locks, 7. Development of utilisation of posting plan (Firearm, laptop register and walk in), 8. use of metal detectors.			

3.21 FIRE

Fire service is competency of the O.R Tambo District Municipality. Fire satellite office is based in Libode

3.22 OTHER (DISASTER MANAGEMENT, ANIMAL LICENSING AND CONTROL, CONTROL OF PUBLIC NUISANCE AND OTHER)

Disaster management is a competency of the OR Tambo District Municipality.

3. 22 ANIMAL LICENSING AND CONTROL (POUND MANAGEMENT)

Nyandeni Local Municipality has two pounds; one in each town in order to increase public safety by controlling stray animals.

POUND MANAGEMENT OBJECTIVES AS TAKEN FROM IDP

- Keep animals safe
- Maintain the health and welfare of animals
- Ensure environmental sustainability
- Contributes towards revenue generation
- Reduction of road accidents, that maybe caused by stray animal

There was no IDP target in the year under review

COMPONENT I: CORPORATE POLICY OFFICES AND OTHER SERVICES

This component includes: corporate policy offices, financial services, human resource services, ICT services, property services.

INTRODUCTION TO CORPORATE POLICY OFFICES

Delete Directive note once comment is completed – Provide brief introductory comments.

EXECUTIVE AND COUNCIL This component includes: Executive office (Mayor; Councilors; and Municipal manager).

INTRODUCTION TO EXECUTIVE AND COUNCIL

Delete Directive note once comment is completed – Provide brief introductory comments. Set out your top 3 service delivery priorities and the impact you have had on them during the year. Explain the measures taken to improve performance and the major efficiencies achieved by your service during the year.

SERVICE STATISTICS FOR THE EXECUTIVE AND COUNCIL

Employees: Executive & Council (Secretaries, Admin Officers, Committee Clerks & Public Participation :T3.24.4					
Job Level (Task Grades)	Year 0 : 2022/2023				
	Employees No. 2021/22	Posts No.	Employees No. 2022/23	Vacancies (fulltime equivalents)	Vacancies (as a % of total posts)
TG 8	17	19	19	0	0%
TG 11	4	4	3	1	25%
TG 16	1	1	1	0	0%
TOTAL	22	24	23	1	4,3%

Policy Objectives Taken From IDP									
Service Objectives	Outline Service Targets	Year -1		Year 0			Year 1	Year 3	
		Target	Actual	Target		Actual	Target		
		*Previous Year (iii)	(iv)	*Previous Year (v)	*Current Year (vi)	(vii)	*Current Year (viii)	*Current Year (ix)	*Following Year (x)
Service Indicators (i)	(ii)	(iii)	(iv)	(v)	(vi)	(vii)	(viii)	(ix)	(x)
Service Objective xxx									
To strengthen public participation (with communities)									
To strengthen effective and efficient performance of council									
To strengthen risk management processes within the municipality									

T3.25.4: EMPLOYEES FINANCIAL SERVICES 2022/23

JOB LEVEL	EMPLOYEE No YR 21/22	POSTS NO.	EMPLOYEE NO. 22/23	VACANCIES NO.	VACANCIES AS %
Employees: Financial Services:					
6	6	6	5	1	16,6%
7	8	9	8	1	11,11%
8	6	7	6	1	14,2%
11	8	8	8	0	0%
14	2	2	2	0	0%
16	1	2	2	0	50%
20	1	1	1	0	0%
TOTAL	32	35	32	3	9%

INTRODUCTION TO HUMAN RESOURCES

Internally, the functions within the Corporate Services department are aligned in terms of their own corporate roles and the overall role of Corporate Services. Corporate Affairs is primarily a support function, which plays a key role in ensuring that the Municipal core operations receive the required support. Human resources development, transformation, mobilization and the need to create a motivated, competent and effective workforce is the responsibility of all levels of organizational leadership and management. Nyandeni Local Municipality will continue develop the necessary institutional capacity and organizational culture required to mobilize the workforce towards the necessary performance levels. The Human Resources function is geared up in executing the necessary Human Resources processes, systems and policies that will ensure effective institutional development of Nyandeni Local Municipality.

The Corporate Services Department is also responsible for Support Services Function which range from Customer Care Services, Office Accommodation, Facilities Management, Office automation and Registry/Archives Management. The Support Services Function is in a position to support with the necessary levels of capacity, competence, technology and resources.

Key priorities in the year under review include:

- Policy development and review Organizational design
- Human Resource Development
- Employee Relations and Wellness
- Performance Management
- ICT Governance and Support Services
- Records Management and Auxiliary Services

SERVICE STATISTICS FOR HUMAN RESOURCES SERVICES
APPOINTMENTS FROM JUNE 2022 - JULY 2023

POST NAME	INITIALS & SURNAME	START DATE	
1. Registry Clerk	Y. Sitsheke	01 July 2022	New appointment
2. Security Guard	T. Zweni	01 July 2022	New appointment
3. Security Guard	Z. Siguca	01 July 2022	New appointment
4. GA: Waste removal	N. Bambeni	01 July 2022	New appointment
5. GA: Waste removal	T. Mavumengwana	01 July 2022	New appointment
6. Field Ranger	M. Mvovo	01 July 2022	New appointment
7. Town Planning Technician	T. Rafheti	04 July 2022	New appointment
8. Office cleaner	A. Ndwangu	01 July 2022	New appointment
9. Executive Secretary MM	N. Nani	05 September 2022	Internal Transfer
10. Examiner of driver's License	P. Mqunjana	01 September 2022	New appointment
11. Examiner of driver's License	S. Gcelu	01 September 2022	New appointment
12. Examiner of driver's License	S.S. Mthala	01 September 2022	New appointment
13. Office cleaner	M. John	01 September 2022	New appointment
14. Truck Driver	Z. Nyati	01 September 2022	New appointment
15. Supervisor :Waste Removal	M. Hoya	01 September 2022	New appointment
16. Budget &Reporting Accountant	W. Jali	03 October 2022	Internal Transfer
17. Building Control officer	N. Gqetywa	01 November 2022	New appointment
18. GA: Waste Removal	X. Mbuzi	01 December 2022	Internal Transfer
19. GA Waste Removal (Ngqeleni)	T. Ndamase	01 February 2023	New Appointment

POST NAME	INITIALS & SURNAME	START DATE	
20. GA Waste Removal (Nggeleni)	L. Qoyi	01 February 2023	New Appointment
21. GA Waste Removal (Nggeleni)	K. Qangule	01 February 2023	New Appointment
22. Executive Secretary : Fulltime Councillor (Community Services)	S. Ntsasela	01 February 2023	New Appointment
23. Executive Secretary :Mayor's Office	A. Soganga	01 March 2023	New Appointment
24. Personal Assistance Mayor	A. Maqebula	01 March 2023	New Appointment

PROMOTIONS 2022/2023

PROMOTIONS (refers to people who are in the municipal employee and have since been appointed on other positions in the normal recruitment and selection process)

POST NAME	INITIALS & SURNAME	START DATE
1. Assistant Budget & Reporting	Z. Lusawana	01 July 2022
2. Senior Expenditure Clerk	S. Mnyekemfu	01 July 2022
3. Security Guard	Z. Mdokwe	01 July 2022
4. Municipal Manager	Z. Masumpa	01 July 2022
5. Superintendent Licensing	M. Ngcongolo	01 February 2023
6. Senior Manager Community Services	J. Sikhuni	01 February 2023
7. Team Leader Waste Removal	N. Mbangatha	01 February 2023

TERMINATIONS 2022/2023

NAME OF POSITION	INITIAL & SURNAME	DATE OF TERMINATION	REASON
1. VIP Officer	Z. Ncoyini	29 July 2022	Resignation
2. Driver	M. Lucwaba	10 August 2022	Death
3. Secretary to Fulltime Councillor (Community services)	S. Ngongo	26 August 2022	Resignation
4. LED Manager	B. Ngqongwa	18 August 2022	Death
5. Superintendent Traffic	B. Godlo	26 Sept 2022	Dismissal
6. Executive Secretary Comm. Services	N. Nani	31 August 2022	Internal transfer
7. Expenditure Accountant	W. Jali	30 September 2022	Internal transfer
8. GA :Waste Removal	Z. Mdoda	31 October 2022	Early retirement
9. Low bed Operator	M. Nonkwelo	31 October 2022	Retirement
10. Electrician Capital Projects	M. Zibi	31 October 2022	Resignation
11. Excavator Operator	M. Matomane	30 November 2022	Incapacity due to Ill Health
12. IDP Manager	N. Mcingane	31 January 2023	Resignation
13. GA: Waste Removal (Nggeleni)	N.E. Silwana	30 March 2023	Retirement
14. Public Participation Officer	X. Yase	27 March 2023	Resignation

Human Resource Services Policy Objectives Taken From IDP Service Objectives/Indicators		2021/22		2022/23		2022/23		2023/24	
		Outlines Targets	Service Targets	Actual	Target 22/21	Actual	Target 22/23	Actual	Target
Service Objectives									
To provide standard procedures and norms for effective governance and decision making	Council Policy Development and Review session	Review 67 HR and ICT policies which were approved by Council by 30 June 2022	Reviewed 67 human resource & ICT policies by 30 June 2022	Review 67 HR and ICT policies which were approved by Council by 30 June 2023	Reviewed 67 HR and ICT policies which were approved by Council by 30 June 2023	Review 67 HR and ICT policies which were approved by Council by 30 June 2023	Reviewed 67 HR and ICT policies which were approved by Council by 30 June 2023	Review 67 HR and ICT policies which were approved by Council by 30 June 2024	Reviewed 67 HR and ICT policies which were approved by Council by 30 June 2024
To provide standard procedures and norms for effective governance and decision making	Council Policy Development and Review session	Convene 1 Policy Review Workshop by 30 June 2022	Institutional policies are developed and reviewed annually	Convene 1 Policy Review Workshop by 30 June 2022	Convened 1 Policy Review Workshop by 30 June 2023	Convene 1 Policy Review Workshop by 30 June 2023	Convened 1 Policy Review Workshop by 30 June 2023	Convene 1 Policy Review Workshop by 30 June 2024	Convened 1 Policy Review Workshop by 30 June 2024
To provide standard procedures and norms for effective governance and decision making	Review the Institutional Organogram	Review 67 HR and ICT policies which were approved by Council by 30 June 2022	Reviewed Institutional Organogram by 30 June 2022	Review 67 HR and ICT policies which were approved by Council by 30 June 2022	Reviewed Institutional Organogram by 30 June 2022	Review 67 HR and ICT policies which were approved by Council by 30 June 2022	Reviewed Institutional Organogram by 30 June 2022	Review 67 HR and ICT policies which were approved by Council by 30 June 2024	Reviewed Institutional Organogram by 30 June 2024
To build capacity to municipal employees and unemployed in order to have the required competency levels	Reduce vacancy rate for all funded posts to 3% (10 out of 340 posts) by 30 June 2022	Reduce vacancy rate for all funded posts to 3% (10 out of 340 posts) by 30 June 2022	Reduce vacancy rate for all funded posts to 3% (10 out of 340 posts) by 30 June 2022	Reduce vacancy rate for all funded posts to 3% (10 out of 340 posts) by 30 June 2022	Reduce vacancy rate for all funded posts to 3% (10 out of 340 posts) by 30 June 2022	Reduce vacancy rate for all funded posts to 3% (10 out of 340 posts) by 30 June 2022	Reduce vacancy rate for all funded posts to 3% (10 out of 340 posts) by 30 June 2022	Reduce vacancy rate for all funded posts to 3% (10 out of 340 posts) by 30 June 2024	Reduce vacancy rate for all funded posts to 3% (10 out of 340 posts) by 30 June 2024

T3.26.4 EMPLOYEES: HUMAN RESOURCE SERVICES

JOB LEVEL	HUMAN RESOURCE STAFF T. 3.26.4		Year 0 -2022/23		VACANCIES AS%
	EMPLOYEE NO.FY /22019/20	POSTS NO.	EMPLOYEE NO. FY 22/23	VACANCIES NO.	
3	26	28	27	1	3.5%
4	1	2	2	0	0%
7	9	9	9	0	0%
8	1	1	1	0	0%
10	0	0	0	0	0%
11	5	5	5	0	0%
12	0	0	0	0	0%
16	1	1	1	0	0%
20	1	1	1	0	0%
TOTAL	44	47	46	1	2.1%

3.27.1 INTRODUCTION TO INFORMATION AND COMMUNICATION TECHNOLOGY (ICT) SERVICES

ICT is a unit within the municipality that falls under Corporate Services Department and it ensures that all other municipal departments are being advised and supported on information and communication technologies. The department is responsible for planning, advising and managing the ICT Systems. The ICT have set out the following priorities and achieved them:

- Provision of server room environmental equipment at Ngqeleni
- Supply and delivery of computers and computer equipment
- Replacement of server infrastructure
- Website revamp
- Provision of network vulnerability solution
- Networking and cabling at Ngqeleni new building and workshop
- Service and maintenance of server room equipment

The unit is responsible for the planning and maintenance of ICT infrastructure in accordance with the required standards of good governance and maintenance of municipality systems to ensure that municipal activities are communicated both internally and externally, end user support and coordination of the ICT Governance Committee.

ICT GOVERNANCE

Information and Communication Technology (ICT) Governance is described as the effective and efficient management of ICT resources to facilitate the achievement of organisational goals and objectives. ICT does not exist on its own within an organisation; ICT is there to make sure that organisations achieve sustainable success through the use of their ICT.

ICT is an integral part of enterprise governance and consists of the leadership and organisational structures and processes that ensure that the organisation's ICT [the infrastructure as well as the capabilities and organisation that is established to support ICT] sustain and extends the organisation's strategies and objectives.

I.C.T. governance framework was approved on the 31st of May 2016 which its aim is to institutionalise the I.C.T. governance as an integral part of corporate governance within the municipality in a uniform and coordinated manner. This framework was adopted and implemented the following three phased approach of establishing and clarifying principles and practices to support and sustain the effective Corporate Governance of ICT.

- **Phase1- Enablement phase:** Approved governance charter, appointment of ICT governance champion, approval of policies, procedure manuals, ICT Disaster Recovery and continuity Plan.
- **Phase2- Strategic alignment:** Approved Enterprise Architecture, ICT Strategic Plan and performance indicators.
- **Phase3- Continuous improvement of Corporate Governance of ICT:** Ongoing

ICT GOVERNANCE COMMITTEE

The ICT Governance Committee has been established and is functional with the full support of the municipal management. The municipality appointed an independent ICT Steering Committee chairperson.

The chairperson possesses the required ICT expertise and experience, this is to ensure credibility, objectivity and integrity of the Committee. The main responsibilities of the committee are as follows:

- Take action to ensure that the ICT projects are delivered within the agreed budget and timeframe.
- Oversee development, approval and implementation of ICT Strategic objective
- Make recommendations on ICT related projects
- Advise the management and council on all ICT related matters

ICT PERFORMANCE

During 2022-2023 financial year, ICT Section has prioritised three performance targets:

- Convene four ICT Steering Committee meetings.
- Establish and maintain alternative disaster recovery centre.
- Maintain ICT infrastructure and equipment.

Out of three targets the section has achieved two targets, the reason to deviate on one target was caused by the limited supply of servers.

1. ICT Governance Policy
2. Acquisition of Computer Equipment Policy
3. Acceptable Use of ICT Resources Policy
4. Internet, Email and Intranet Usage Policy
5. Facilities and Environmental Control Policy
6. ICT risk management policy- review
7. ICT vendor and SLA management - new
8. Change control management- review
9. ICT security management- new
10. User account management- review
11. ICT asset management- new
12. Business and ICT continuity- new
13. Data backup and restore- new
14. ICT capacity planning and availability management
15. Incident and problem management- new
16. Bring your own device
17. Telephone management policy
18. New system roll out policy
19. Configurations and setup policy
20. Protection of Personal Information policy for ICT
21. Project Management
22. Cellphone Management Policy

3.27.2 SERVICE STATISTICS FOR ICT SERVICES

- During 2022-2023 financial year twenty-two (22) policies has been reviewed and adopted by the council.
- Procured five (5) servers to improve ICT infrastructure.
- Procured 30 computers for staff.
- There has been an improvement on internet access as there was minimal internet downtime. The municipality has acquired uninterrupted power supply devices in order to ensure that there is internet access continuity when there is load shedding. The internet speed is currently at 20mbps and since it was upgraded last financial year there hasn't been any complaint from users in terms of speed.
- Acquired network vulnerability software (LAN Guard) to enhance network security scanning and patch management solution.

T.3.27.3

ICT Services Policy Objectives Taken From IDP											
Service Objectives	Outline Service Targets	Year -1		Year 0		Year 1		Year 2		Year 3	
		Target	Actual	Target	Actual	Target	Actual	Target	Actual	Target	Actual
Service Indicators	(i)	(ii)	(iii)	(iv)	(v)	(vi)	(vii)	(viii)	(ix)	(x)	(xi)
To provide sustainable ICT infrastructure and solutions that support business strategy To provide sustainable ICT infrastructure and solutions that support business strategy To provide sustainable ICT infrastructure and solutions that support business strategy	ICT governance framework monitored by June 2022	Convene 4 ICT Steering committee meetings by 30 June 2022	Establish alternative ICT disaster recovery centre by 30 June 2022	Maintainance of Ngqeleni Off-site disaster recovery centre by June 2022	Convened 4 ICT Steering committee meetings by 30 June 2023	Establish alternative ICT disaster recovery centre by 30 June 2023	Establish and maintenance of alternative disaster recovery centre by 30 June 2023	Convened 4 ICT Steering committee meetings by 30 June 2023	Procured five servers including the one for disaster recovery centre by 30 June 2023	Maintained ICT infrastructure and equipment by 30 June 2023	Maintain ICT infrastructure and equipment as need arises by 30 June 2023
	Appropriate use of ICT for efficient service delivery by June 2022	Establish alternative ICT disaster recovery centre by 30 June 2022	Maintain ICT infrastructure and equipment by 30 June 2022	Maintained Disaster Recovery Server Room at Ngqeleni by June 2022	Establish alternative ICT disaster recovery centre by 30 June 2022	Establish and maintenance of alternative disaster recovery centre by 30 June 2023	Procured five servers including the one for disaster recovery centre by 30 June 2023	Maintained ICT infrastructure and equipment by 30 June 2023	Maintained ICT infrastructure and equipment by 30 June 2023	Maintained ICT infrastructure and equipment as need arises by 30 June 2023	Maintain ICT infrastructure and equipment as need arises by 30 June 2023
	Appropriate use of ICT for efficient service delivery by June 2022	Maintain ICT infrastructure and equipment by 30 June 2022	Maintained Disaster Recovery Server Room at Ngqeleni by June 2022	Maintained ICT infrastructure and equipment by 30 June 2022	Maintained ICT infrastructure and equipment by 30 June 2022	Maintained ICT infrastructure and equipment by 30 June 2023	Maintained ICT infrastructure and equipment by 30 June 2023	Maintained ICT infrastructure and equipment by 30 June 2023	Maintained ICT infrastructure and equipment by 30 June 2023	Maintained ICT infrastructure and equipment by 30 June 2023	Maintained ICT infrastructure and equipment by 30 June 2023

EMPLOYEES: SERVICE STATISTICS ICT

C	ICT STAFF				Year 0 2022/23			
	EMPLOYEE NO. FY 21/22	POSTS NO.	EMPLOYEE NO. FY 22/23	VACANCIES NO.	VACANCIES AS%			
10	2	2	2	0	0%			
11	1	1	1	0	0%			
16	1	1	1	0	0%			
TOTAL	4	4	4	0	0%			

EMPLOYEES: PROPERTY; LEGAL; RISK MANAGEMENT, INTERNAL AUDIT; AND PROCUREMENT SERVICES

T.3.28.4.		FY 2021/2022		Year 0 2022/2023		
JOB LEVEL	EMPLOYEE NO.	POSTS NO.	EMPLOYEE NO.	EMPLOYEE NO.	VACANCIES NO.	VACANCIES AS%
8	3	3	3	3	0	0%
11	5	5	5	5	0	0%
16	2	2	2	2	0	0%
TOTAL	10	10	10	10	0	0%

Financial Performance Year 0: Property; Legal; Risk Management and Procurement Services						
R'000						
Details	2022		2023		Adjustment Budget	Actual
	Actual	Original Budget	Original Budget	Actual		
Total Operational Revenue	-	-	-	-	-	-
Expenditure:						
Employees	422,00	814	814	814	440	-85%
Repairs and Maintenance	52,00	216	-	176	52	-315%
Other	474,00	1 030	1 030	990	492	-109%
Total Operational Expenditure	-474,00	-1 030	-1 030	-990	-492	
Net Operational Expenditure						
<i>Net expenditure to be consistent with summary T 5.1.2 in Chapter 5. Variances are calculated by dividing the difference between the Actual and Original Budget by the Actual.</i>						
						T 3.28.5



NYANDENI

LOCAL MUNICIPALITY

Building a better future with the people



CHAPTER 4



CHAPTER 4:(ORGANISATIONAL DEVELOPMENT PERFORMANCE (PERFORMANCE REPORT PART II) DEVELOPMENT PERFORMANCE (PERFORMANCE REPORT PART II)

INTRODUCTION

The municipal transformation and organizational development is about planning and implementing strategies that will enhance the achievement of institutional goals and targets through building institutional capacity and resilience. The department of Corporate Services is responsible for leading this mandate by ensuring that there is capable and transformed human resource, optimal use of technology, provision of administration support services, and adequate policies.

Hence the focus areas for this key performance area: -

- Policy Development and Review,
- Organisational Development;
- Skills Development
- Employment Equity
- Labour Relations;
- Occupational Health and Safety;
- Individual Performance Management;
- Information and Communication Technology;
- Records Management;
- Property Management; and
- Customer Care.

Location of Administration Centres and Political Seat

Nyandeni Main Municipal Offices are based in Libode approximately 30km from Mthatha, with a Satellite Office based in Ngqeleni Town. All departments are located in one central area in Libode (Main Offices). Both the administrative and political seats are based in Libode Town. The Council Chambers are currently based in Libode. Council Meetings are held regularly in accordance with the approved council calendar.

Satellite Office is established to render the following functions and services: -

- Revenue management
- Administration and customer care services
- Registering Authority for motor vehicle registration
- Pound management and Cemetery services
- Refuse removal, and
- Library Services

Each function has a Supervisor responsible for management and supervision of day to day monitoring and report directly to the Manager Responsible for each Function. Senior Managers responsible for functions performed by the satellite Office are directly accountable for level of service rendered.

The expansion of Ngqeleni municipal Offices project has been completed. Infrastructure Department will relocate to Ngqeleni to improve service delivery performance.

The municipality has also taken a decision to establish Youth Office in Ngqeleni. The purpose of the Office is to support youth development initiatives.

Nyandeni Local Municipality is an integral component of Provincial and National Government and consequently has a critical role in the development and execution of local government strategy and strategic objectives. Overall, Nyandeni Local Municipality possesses the competency and capability to translate many of Government's vision and related legislation and policy into a blueprint framework through its Integrated Development Plan document.

Organisational overview

The institutional capability of Nyandeni Local Municipality is informed by overall organizational functioning, the interventions of management to engage in organizational leadership, development and management of organizational systems and processes to promote effective operations and service delivery through optimum use of resources. It is intended to inform Nyandeni Local Municipality's organizational strategy to enhance service delivery to key customers/stakeholders.

Nyandeni Local Municipality is represented by two components in terms of its organization and service delivery outcomes. These are the political structures represented by the politically elected councillors and the administrative structure represented by the Municipal Manager, the management team and municipality employees. The municipality's organizational structure enhances the interface between the council and its committees, governance committees and the administration as led by the Municipal manager.

COMPONENT A: INTRODUCTION TO THE MUNICIPAL PERSONNEL

4.1 EMPLOYEE TOTALS, TURNOVER AND VACANCIES

Description	Year -1 FY 2021/22	Year 0-22 /23		Vacancies %
	Employee No.	Approved Posts No.	Vacancies No.	
Water	0	0	0	0%
Landfill, Parks and Gardens	11	11	0	0%
Electricity	3	3	0	0%
Solid Waste Management (GA's, Supervisor, Team leader, Drivers, Caretaker) Leader/leader& Driver	55	43	2	4,6%
Housing	5	5	0	0%
Risk Management ,Internal Audit	10	10	0	0
Roads	31	33	3	9 %
Transport	8	7	1	0,14%
Planning (IDP, SM, Spatial, Sec.)	6	3	0	0%
Local Economic Development	6	5	1	20%
Planning(Strategic and Regulatory) (MM)	39	41	3	1,2%
Community and (Library, Sec, Managers, Officers) Social Services	7	7	0	0%
Environmental Protection	3	3	0	0%
Health	1	1	0	0%
Security and Safety (Public Safety)	79	74	7	9,4%
Sport and Recreation (SPU)	1	2	0	0%
Corporate Policy Office and other (CPS+BTO)	73	74	1	1,3 %
Total	317	322	18	5,6%

Vacancy Rate Year: 0 FY 2022/23			
Designation	Total Approved Post No	Vacancies (Total time that vacancies exist using fulltime equivalents) No.	Vacancies % (as a proportion of total posts in each category)
Municipal Manager	1	0	0%
CFO	1	0	0%
Other S57 Managers(Excluding finance posts)	4	0	0%
Other S57 Managers (finance posts)	0	0	0%
Police Officers	0	0	0%
Firefighters	0	0	0%
Senior Management Levels13-15 (Task Grade 16) Excluding Finance Posts	15	2	13,3%
Senior Management Levels 13-15(Task Grade 14-16) (Finance Posts)	4	0	0%
Highly Skilled supervision Levels 9- 12(Task Grade 9-11) (Excluding Finance Posts)	44	5	11,3%
Highly Skilled supervision Levels 9- 12(Task Grade 9-11 (Finance Posts)	8	0	0%
TOTAL	77	7	9 %

TURN OVER -RATE			
DETAILS	TOTAL APPOINTMENTS AS OF THE BEGINNING OF THE FINANCIAL YEAR	TERMINATIONS DURING THE FINANCIAL YEAR	TURN OVER RATE
Year -2 FY 202019/20	311	19	7 %
Year -1 FY 2020/2021	317	10	3,1%
Year -0 FY 2022/2023	322	14	5%

COMMENT ON VACANCIES AND TURNOVER:

The Turnover rate is not high comparatively in the Local government sphere looking at the turnover rate in Local government generally, the turnover rate is due to natural attrition and personal growth. The stability of the political environment, unqualified audit outcomes for the past 6 years, and employee benefits such as bursary opportunities are the measures that attract potential employees and are able to retain the existing competent staff.

The filling of senior manager positions is conducted with the guidance of local government regulations on appointment and conditions of employment for senior managers. At a minimum, the Section 57 positions take up to 5 months to complete the recruitment process; this is due to the prolonged processes.

***Vacancy %= Number of vacant post divided by Total number of approved posts**

COMPONENT B: MANAGING THE MUNICIPAL WORKFORCE

INTRODUCTION TO MUNICIPAL WORKFORCE MANAGEMENT

Note: MSA 2000 S67 requires Municipalities to develop and adopt appropriate systems and procedures to ensure fair; efficient; effective; and transparent personnel administration in accordance with the Employment Equity Act 1998.

- The Municipality has policies in place for the management of the workforce, which comply with the relevant Legislations and are reviewed on an annually basis, the policies are utilised to regulate the employer employee relationship and management use policies for reference and compliance purposes.

HUMAN RESOURCE POLICIES

No	Name of Policy	Completed %	Reviewed%	Date adopted by Council or comment on failure to adopt
1.	Human Resource Development	100%	100%	30 June 2022
2.	Induction	100%	100%	30 June 2022
3.	Recruitment & Selection	100%	100%	30 June 2022
4.	Placement	100%	100%	30 June 2022
5.	HIV /AIDS	100%	100%	30 June 2022
6.	Cellphone	100%	100%	30 June 2022
7.	Transport	100%	100%	30 June 2022
8.	Employee Health &Wellness	100%	100%	30 June 2022
9.	Records Management	100%	100%	30 June 2022
10.	Employment Equity	100%	100%	30 June 2022
11.	Bursary and Other forms of Financial Ass.	100%	100%	30 June 2022
12.	Personnel Regulations	100%	100%	30 June 2022
13.	Overtime	100%	100%	30 June 2022
14.	Harassment in the Workplace	100%	100%	30 June 2022
15.	Leave	100%	100%	30 June 2022
16.	Staff Retention	100%	100%	30 June 2022
17.	Disciplinary and Grievance Procedure	100%	100%	30 June 2022

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18.	Strike Management	100%	100%	30 June 2022
19.	Incapacity Due to Ill health	100%	100%	30 June 2022
20.	Incapacity due to poor performance	100%	100%	30 June 2022
21.	Performance Management	100%	100%	30 June 2022
22.	Customer Care	100%	100%	30 June 2022
23.	Incapacity due to Operational Requirements	100%	100%	30 June 2022
24.	Inclement Weather	100%	100%	30 June 2022
25.	Dress Code	100%	100%	30 June 2022
26.	Smoking	100%	100%	30 June 2022
27.	Policy on Organizational Establishment	100%	100%	30 June 2022
28.	Policy Development Guidelines	100%	100%	30 June 2022
29.	Sport & Recreation	100%	100%	30 June 2022
30.	Internship Policy	100%	100%	30 June 2022
31.	Scarce Skills	100%	100%	30 June 2022
32.	Private Work & Declaration of Interest	100%	100%	30 June 2022
33.	Internal transfer	100%	100%	30 June 2022
34.	Policy on Alcohol & Substance Abuse	100%	100%	30 June 2022
35.	Employee Retention	100%	100%	30 June 2022
36.	Secession Planning	100%	100%	30 June 2022
37.	Probation	100%	100%	30 June 2022
38.	Relocation	100%	100%	30 June 2022

39.	Termination of Services	100%	100%	30 June 2022
40.	Work Attendance	100%	100%	30 June 2022
41.	Job Evaluation	100%	100%	30 June 2022
42.	Subsistence & Travel	100%	100%	30 June 2022
	Employment Equity Plan	100%	-	30 June 2022 ¹
	Workplace Skills Plan	100%	100%	30 April 2023
	Human Resource Plan	100%		July 2019

COMMENT ON WORKFORCE POLICY DEVELOPMENT:

The Municipality has 42 HR policies in place, The following policies had changes : Human resource development, Job evaluation, personnel regulation, Harassment in the workplace ,Dress code for the management of the workforce, which comply with the relevant Legislations and are reviewed on an annually basis.

The policy review process start at departmental level where the user department identifies areas where policies required to be reviewed and areas where Internal Audit has made recommendations on policy changes. The policies for review are presented to Management for input and recommendations, then to other structures as standing committee, Executive committee, Council then consultation to employees. The following policies which were had changes are Performance management, recruitment and selection.

4.3. INJURIES, SICKNESSES AND SUSPENSIONS

COMMENT ON INJURY AND SICK LEAVE:

The municipality is registered with the Compensation Fund for the compensation of injuries and Diseases. The Return of Earning are submitted annually in time as a result the Municipality is in good standing the with the Compensation Fund.

Workshops and sessions twice a year to convey policies, are provided and the Leave Policy and Occupational Health and Safety Policy are included in such sessions.

The Municipality does not have special doctor or their own doctors, medical practitioners are acquired through the Supply chain processes, personal records are maintained. Two employees were injured this Financial Year but the Municipality has injury on duty cases from previous years that are still pending, due to non-responsive by Compensation Fund

Number and Cost of Injuries on Duty						
Type of injury	Injury Leave Taken Days	Employees using injury leave No.	Proportion employees using sick leave %	Average Injury Leave per employee Days	Total Estimated Cost R'000	
Required basic medical attention only	30	2	0.6%	15	33 998,07	
Temporary total disablement	0	0	0	0	0	
Permanent disablement	0	0	0%	0	0	
Fatal	0	0	0%	0%	0	
Total	30	2	0.6%	15	33 998,07	

Number of days and Cost of Sick Leave (excluding injuries on duty)						
Salary band	Total sick leave Days	Proportion of sick leave without medical certification %	Employees using sick leave No.	Total employees in post* No.	*Average sick leave per Employees Days	Estimated cost R' 000
Unskilled (Levels(3)	0	0%	0	0	0%	0
Skilled (Levels 4-6)	646	4%	74	133		9'146'736,00
Highly skilled production (levels 7-8)	713	5%	43	119	78,00%	26'566'495,00
Highly skilled supervision (levels 9-12)	503	2%	2	26	33,00%	24'204'345,00
Senior management (Levels 13-15)	69	0%	6	11	0,80%	12'919'374,00
MM and S57	64	0%	12	8	0,80%	5'298'791,94
Total	1623	2%	135	155	10,47%	88'623218,94

Number and Period of Suspension					
Position	Nature of Alleged Misconduct and Rand value of any loss to the municipality	Date of Suspension	Disciplinary Action Taken	Details of Disciplinary Action taken or Status of Case and Reasons why not Finalized	Date Finalized
During 2022/2023 Financial year, no employees were placed on suspension pending finalization of their disciplinary cases.	N/A	N/A	N/A	N/A	N/A

T.4.3.6.: DISCIPLINARY CASES

Disciplinary Action Taken on Case of Financial Misconduct			
POSITION	Nature of the Alleged Misconduct and the Rand value loss to the Municipality	Disciplinary Action Taken	Date Finalised
SUPERINTENDENT TRAFFIC	<p>The employee was charged for:</p> <ul style="list-style-type: none"> ✓ Fraud and corruption ✓ Gross dishonesty ✓ Contravention of provision of National Road Traffic Act ✓ Bringing the name of municipality into disrepute 	<ul style="list-style-type: none"> ✓ Constituted a disciplinary hearing committee ✓ Matter has been finalized 	<ul style="list-style-type: none"> ✓ The employee was found guilty of the charges preferred against him. ✓ The Presiding Officer imposed a sanction of DISMISSAL and as such the employee was dismissed on the 26th September 2022.
CASHIER	<p>The employee was charged for:</p> <ul style="list-style-type: none"> ✓ Absent from work without authorization ✓ Gross Insubordination ✓ Theft and Fraud (to the amount of 3800) 	<ul style="list-style-type: none"> ✓ Constituted a disciplinary hearing committee ✓ Matter has been finalized 	<ul style="list-style-type: none"> ✓ The Disciplinary hearing was held on the 06th July 2023. ✓ The employee conceded to the charges levelled against him and requested to enter into a plea agreement in terms of the Disciplinary Procedure Collective Agreements. ✓ The employer agreed to enter into the plea agreement on basis that stringent sanction(s) less of dismissal will be imposed, in order to deter any similar conduct from occurring again in future. The following sanctions were imposed to the employee: <ul style="list-style-type: none"> i) Reimburse the municipal money. ii) Final Written warning valid for 12 months iii) Suspension without pay for a maximum period of 10 days as per the disciplinary procedure collective agreement. ✓ That the above will be implemented over a period of three months starting from August 2023 to October 2023. ✓ The Presiding Officer endorsed the agreement entered into by the parties.
Senior Manager Operations	Financial Misconduct	<ul style="list-style-type: none"> ✓ Constituted a disciplinary hearing committee ✓ Matter has not been finalized 	<ul style="list-style-type: none"> ✓ Not yet finalised

COMMENT ON SUSPENSIONS AND CASES OF FINANCIAL MISCONDUCT:

- No employees were put on suspension for the 2022 /2023 financial year.
- The two cases conducted internally have been finalized.
- The one case that is not yet finalised is conducted by an independent Disciplinary tribunal which is regulated by the Regulations Municipal Finance Management Act

4.2 PERFORMANCE REWARDS – NONE

Performance Rewards by Gender					
Designations	Beneficiary Profile				
	Gender	Total number of employees in group	Number of beneficiaries	Expenditure on rewards Year 1	Proportion of beneficiaries within group %
Lower skilled (TG 1-2)	Female				
	Male				
Skilled (TG 3-5)	Female				
	Male				
Highly skilled production (TG 6-8)	Female				
	Male				
Highly skilled supervision (TG 9-12)	Female				
	Male				
Senior Management (TG13-15)	Female				
	Male				
MM and S56	Female				
	Male				
Total					
Has the statutory municipal calculator been used as part of the evaluation process?					Yes/No

- No performance rewards awarded, In the previous financial year the Performance Management assessment was not finalised for senior manager, out of 5 only 3 were assessed.

COMPONENT C: CAPACITATING THE MUNICIPAL WORKFORCE INTRODUCTION TO WORKFORCE

INTRODUCTION TO WORKFORCE CAPACITY DEVELOPMENT

Note: MSA 2000 S68 (1) requires municipalities to develop their human resource capacity to a level that enables them to perform their functions and exercise their powers in an economical, effective, efficient and accountable way.

The Municipality complied with requirements of the Skills Development Act and Skill Levies Act, we have a Skills Development Committee which plays an oversight role on training and development matters within the Organization, which is convened on a quarterly basis.

The Workplace Skills Plan is developed in consultation with the trade unions representatives, submission of the Workplace skills plan is done annually to the Local Government SETA. The following challenges are being the following challenges with the implementation of training, procurement of the accredited services provider, monitoring of the services provider performance and the ensuring that there is investment on training returns.

CAPACITY DEVELOPMENT

4.5. SKILLS DEVELOPMENT AND TRAINING

Skills Matrix															
Management Level	Gender	Employee s in posts as at 30 June 2023	Number of skilled employees required and actual as at 30 June 2023												2023 /2024 Target
			Learnerships			Skills programmes & other short courses			Other forms of training			Total			
			No.	Actua l	Actua l	Actua l	Actua l	Actua l	Actua l	Actua l	Actua l	Actua l	Actua l	Actua l	
MM and 56	Female	2	1	0	0	2	0	0	0	0	0	0	1	1	1
	Male	5	0	0	0	5	0	0	0	0	0	0	5	5	4
Cllrs, Senior officials and managers	Female	38	0	0	0	17	0	0	0	0	0	0	17	17	32
	Male	43	0	0	0	19	0	0	0	0	0	0	19	19	37
Technicians associate professionals	Female	3	0	0	0	2	0	0	0	0	0	0	2	2	3
	Male	4	0	0	0	1	0	0	0	0	0	0	1	1	2
Professionals	Female	19	0	0	0	6	0	0	0	0	0	0	6	6	15
	Male	19	0	0	0	8	0	0	0	0	0	0	8	8	16
Sub total	Female	62	1	0	0	27	0	0	0	0	0	0	26	26	51
	Male	71	0	0	0	33	0	0	0	0	0	0	33	33	59
Total		131	1	0	0	60	0	0	0	0	0	0	59	59	110

*Registered with professional Associate Body e.g. CA (SA)

HUMAN RESOURCES DEVELOPMENT ANNUAL REPORT JULY 2022- JUNE 2023		JULY 2022 -JUNE 2023			
TOTAL EXPENDITURE					R1 244 139.26
Training Intervention					
Departments	Gender		Levels	Amount	
	Female	Male			
CPS	5	1	11,7,8	R63 585.00	
Infra. Str. Dev.	6	2	11,8	R15 948.00	
Infra. Str. Dev. CPS	7	2	8,7	R31 492.67	
Plann. and Dev., Comm. Serv., CPS, MM., Infra. Str. Dev.	8	4	11,8,7	R27 504.00	
Comm. Serv., CPS., Infra. Str. Dev.	4	7	11, 8	R45 988.00	
Plann. and Dev., Comm. Serv., CPS, MM.,	2	8	11,8,7	R69 019.00	
Comm. Serv.		3	8	R76 173.00	
BTO, Comm. Serv.	1	11	8,7	R88 483.29	
Comm. Serv.	1	5	11,8,7,5	R78 173.00	
BTO, Infra. Str. Dev.	9	14	16,11,8	R110 518.75	
Comm. Serv. CPS,BTO	6	6	8,5	R62 250.00	

COMMENT ON SKILLS DEVELOPMENT AND RELATED EXPENDITURE AND ON THE FINANCIAL COMPETENCY REGULATIONS:

The Workplace Skills plan serves as the plan for skills development of the employees which is adequate for the training and development, municipality prepares and submit the Workplace Skills plan on an annual basis to the Local Government SETA. The variance between the actual budget and expenditure are as a result of not responsiveness from the service providers and currently we have appointed a panel of service providers for a period of there year, which is started in 2021.

There are two Senior managers that are currently attending the Municipal Finance Management Program and the other 4 Senior managers have completed the program.

Department	Level	Date of App.	No.	Reason for Appointment
Employees appointed to posts not approved - NONE				

	Appointed	when	no	established posts exist
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ANNUAL PERFORMANCE AS PER KEY PERFORMANCE INDICATORS IN MUNICIPAL TRANSFORMATION AND ORGANIZATIONAL DEVELOPMENT (COGTA INDICATORS)

FINANCIAL COMPETENCY DEVELOPMENT PROGRESS REPORT

Description	Financial Competency Development :Progress Report				Consolidated: Total number of officials that meet prescribed competency levels Regulations 16 (Regulation 14 (4)(e)
	A. Total number of employed by the Municipality (Regulations 14(4) (a) &(c)	B. Total number of employed by the Municipal Entities (Regulations 14(4) (a) &(c)	Consolidated I of A & B	Consolidated: Competency Assessment Completed for A & B (Regulation 14 (4) (b) &(d)	
Financial Officials					
Accounting officer	1	0	1	1	1
Chief Financial Officer	1	0	1	1	1
Senior Managers	4	0	4	4	4
Any other Financial Officials	7	0	7	7	7
Supply chain Management					
Heads of supply chain management units	0	0	0	0	0
Supply chain management senior management	1	0	1	1	1
TOTAL	15	0	15	15	15

This is a statutory report under the National Treasury :Local Government :MFMA Competency Regulation (June 2007) In compliance with National Treasury Local Government MFMA Competency Regulations (June 2007) the municipality has achieved the following: **T.4.5.2**

T 4.5.2
T 4.5.2

This is a statutory report under the National Treasury: Local Government: MFMA Competency Regulation (June 2007) In compliance with National Treasury Local Government MFMA Competency Regulations (June 2007) the municipality has achieved the following:

SENIOR MANAGEMENT

MUNICIPALITY	NAME	DESIGNATION	STATUS
nyandeni LM	G.N. Cekwana	Planning & Dev.	Completed
	S. Mvunelo	Corporate Services	Completed
	Rev. J. Sikhuni	Community Services	In progress
	Z. Masumpa	Municipal Manager	Completed
	S.V. Poswa	Operations Manager	Completed
	B.K. Benxa	Chief Financial Officer	Completed
	N Mondi-Mqoqi	Senior Manager :Infrastructure	In progress

MIDDLE MANAGEMENT

NAME	DESIGNATION	STATUS
T. Tshisa Ndamase	Human Resource Manager	In progress
A. Mtimba	LED Manager	In progress
L. Magayana	Internal Audit Manager	Completed
G. Nomqonde	Legal Services Manager	Completed
Z.Z. Madyibi	Supply Chain Management Manager	Completed
F .Mgwedane	Human Settlement Manager	Completed
M.Bambeni	Monitoring and Evaluation Manager	In progress
M. Mvanyashe	Chief Law Enforcement	In progress
A. Zituta	Manager Spatial Planning	In progress
B.B. Nodada	ICT and Admin Manager	In progress
J. Yengane	PMU Manager	In progress
T.C.M Matikita	Maintenance Manager	Completed
N. Tukela-Langa	Budget Management Manager	Completed
L. Ndamase	Council Secretary	In progress

OFFICIALS

Municipality	Name	Designation	STATUS
Nyandeni LM	N. Matshikiza	Project Accountant	Completed
	Z. Lusawana	Assistant Manager :Budget	Completed
	B. Mabuya	Internal Audit	Completed
	T.Jozana	Assistant Manager :Asset	Completed
	A. Norolela	Fleet Management	Completed
	B. Rani	Senior Payroll Clerk	Completed
	Z. Noah	Senior Revenue Clerk	Completed
	S. Mnyekemfu	Expenditure Accountant	Completed
	W. Jali	Budget &Reporting Accountant	Completed



NYANDENI

LOCAL MUNICIPALITY

Building a better future with the people



CHAPTER 5



CHAPTER 5

5.1.1

Financial Summary						
Description	2022	2023		Year 2023 Variance		
	Actual	Original Budget	Adjusted Budget	Actual	Original Budget	Adjustments Budget
Financial Performance						
Property rates	18 317	17 786	20 065	18 317	-3%	9%
Service charges	413	344	344	413	-20%	-20%
Investment revenue	15 694	17 981	24 160	15 694	13%	35%
Transfers recognised - operational	382 370	322 274	333 773	382 370	-19%	-15%
Other own revenue	11 857	9 292	11 613	11 857	-28%	-2%
Total Revenue (excluding capital transfers and contributions)	428 652	367 676	389 955	428 652	%	%
Employee costs	159 230	188 499	191 698	159 230	16%	17%
Remuneration of councillors	24 464	27 685	25 003	24 464	12%	2%
Depreciation & asset impairment	43 473	6 756	6 756	43 473	-544%	-544%
Finance charges	675	58 611	58 611	675	99%	99%
Materials and bulk purchases	5 639	75 381	100 575	5 639	93%	94%
Transfers and grants	9 666	15 318	22 890	9 666	37%	58%
Other expenditure	90 855	87 415	79 595	90 855	-4%	-14%
Total Expenditure	334 002	459 665	485 126	334 002	%	%
Surplus/(Deficit)	94 650	(91 989)	(95 171)	94 650	%	%
Transfers recognised - capital	71 224	65 968	76 102	71 224	-8%	6%
Contributions recognised - capital & contributed assets					%	%
Surplus/(Deficit) after capital transfers & contributions	165 874	(26 021)	(19 070)	165 874	%	%
Share of surplus/ (deficit) of associate					%	%
Loss on disposal of assets and liabilities	122		-	122	%	%
Fair value adjustments	2 797	-	-	2 797	%	%
Surplus/(Deficit) for the year	168 793	(26 021)	(19 070)	168 793	%	%
Capital expenditure & funds sources						
Capital expenditure	101,188,893	68 661	72 151		%	%
Transfers recognised - capital	71 224	580	580		100%	100%
Public contributions & donations	0	-	-		%	%
Borrowing		-	-		%	%
Internally generated funds	46 282	73 165	72 557		%	%
Total sources of capital funds	117 506	73 745	73 137	-	%	%
Financial position						
Total current assets	402 746	301 655	303 441		100%	100%
Total non current assets	775 591	869 937	875 200		100%	100%
Total current liabilities	46 041	58 326	58 372		100%	100%
Total non current liabilities	11 670	11 839	11 837		100%	100%
Community wealth/Equity	1 120 626	1 101 478	1 109 853		100%	100%
Cash flows						
Net cash from (used) operating	104 858	28 067	43 491		100%	100%
Net cash from (used) investing	(21 233)	(140 633)	(144 753)		100%	100%
Net cash from (used) financing	(251)	-	(308)		0%	0%
Cash/cash equivalents at the year end	385 436	272 126	245 793		%	100%
Cash backing/surplus reconciliation						
Cash and investments available	347 362	245 709	248 789		100%	100%
Application of cash and investments	0	38 026	38 042		100%	100%
Balance - surplus (shortfall)	244 657	207 683	210 747	-	%	%
Asset management						
Asset register summary (WDV)	693 333				#DIV/0!	#DIV/0!
Depreciation & asset impairment	43 473				0%	0%
Renewal of Existing Assets	1 353				#DIV/0!	#DIV/0!
Repairs and Maintenance	8 360				0%	0%
Free services						
Cost of Free Basic Services provided	2 525	7 602	6 844		%	%
Revenue cost of free services provided	-	-	-	-	#DIV/0!	#DIV/0!
Households below minimum service level						
Water:	0	-	-	0	%	%
Sanitation/sewerage:	0	-	-	0	%	%
Energy:	0	-	-	0	%	%
Refuse:	0	-	-	0	%	%

Variations are calculated by dividing the difference between actual and original/adjustments budget by the actual. This table is aligned to MBRR table A1

T 5.1.1

5.1.2

Financial Performance of Operational Services						
Description	R '000					
	2022	2023			Year 2021 Variance	
	Actual	Original Budget	Adjustments Budget	Actual	Original Budget	Adjustments Budget
Operating Cost						
Water	-	-	-	-		
Waste Water (Sanitation)	-	-	-	-		
Electricity	16 607	14 047	12 909	11 737	-19,68%	-9,98%
Waste Management	20 649	25 933	27 032	19 902	-30,30%	-35,83%
Housing	3 493	6 772	8 841	6 020	-12,49%	-46,86%
Component A: sub-total	40 748	46 752	48 782	37 659	-24,15%	-29,54%
Waste Water (Stormwater Drainage)	-	-	-	-		
Roads	26 186	43 821	60 513	43 131	-1,60%	-40,30%
Transport	-	-	-	-		
Component B: sub-total	26 186	43 821	60 513	43 131	-1,60%	-40,30%
Planning	-	-	-	-		
Local Economic Development	11 640	33 984	36 686	25 716	-32,15%	-42,66%
Component B: sub-total	11 640	33 984	36 686	25 716	-32,15%	-42,66%
Planning (Strategic & Regulatory)	-	-	-	-		
Local Economic Development	-	-	-	-	#DIV/0!	#DIV/0!
Component C: sub-total	-	-	-	-	#DIV/0!	#DIV/0!
Community & Social Services	15 361	21 598	22 443	12 732	-69,63%	-76,27%
Environmental Protection	-	-	-	-		
Health	310	1 051	1 558	856	-22,75%	-82%
Security and Safety	28 414	24 783	37 248	28 414	12,78%	-31%
Sport and Recreation	-	-	-	-		
Corporate Policy Offices and Other	-	-	-	-		
Component D: sub-total	44 086	47 432	61 248	42 002	-12,93%	-45,82%
Total Expenditure	122 660	171 989	207 230	148 508	-15,81%	-39,54%

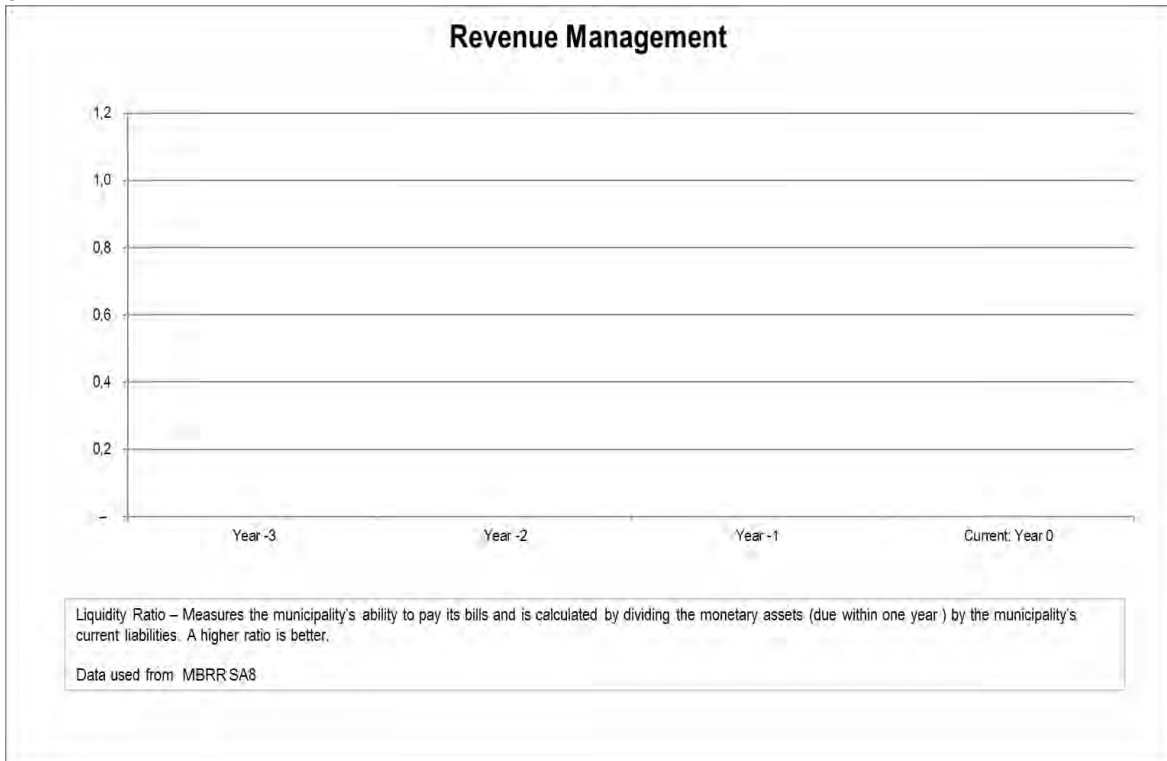
5.2.1

Grant Performance						
Description	R' 000					
	2022	2023		Year 2023 Variance		
	Actual	Budget	Adjustments Budget	Actual	Original Budget (%)	Adjustments Budget (%)
Operating Transfers and Grants						
National Government:	341 753	398 432	398 432	342 598		
Equitable share	247 230	313 293	313 293	266 905	15%	15%
Municipal Systems Improvement	-	-	-	-		
Department of Water Affairs	-	-	-	-		
MIG	69 607	65 968	65 968	62 948		
FMG	1 650	1 650	1 650	1 650	0%	0%
INEP electrification grant	16 067	8 000	8 000	-	100%	100%
Expanded Public Works Programme -EPWP	1 716	1 859	1 859	2 033	-9%	-9%
MIG Operational	3 664	3 472	3 472	5 435	-57%	-57%
Neighbourhood Grant	1 820	4 190	4 190	3 627	13%	
Municipal Disaster Relief Grant		-	-	-	#DIV/0!	#DIV/0!
Provincial Government:	700	700	700	427	0	0
Health subsidy	-	-	-	-		
Housing	-	-	-	-		
Ambulance subsidy	-	-	-	-		
Sports and Recreation	700	700	700	427	39%	39%
CoGTA (Local Elections)	-	-	-	-		
District Municipality:	-	-	-	-	-	-
OR Tambo						
Other grant providers:	282	6 127	10 743	4 775		
DEDEAT		1 000	1 000	337	0%	0%
LG SETA	282	300	316	122	59%	61%
Human Settlement		2 134	2 134	1 737		
Disaster Relief Grant		2 693	7 293	2 578		
DEDEAT-Nggeleni Transfer station	-	-	-	-	0%	0%
Department of Public Works -SIDEWALKS	-	-	-	-	0%	0%
Total Operating Transfers and Grants	342 735	405 258	409 875	347 800		
Variances are calculated by dividing the difference between actual and original/adjustments budget by the actual. Full list of provincial and national grants available from published gazettes.						T 5.2.1

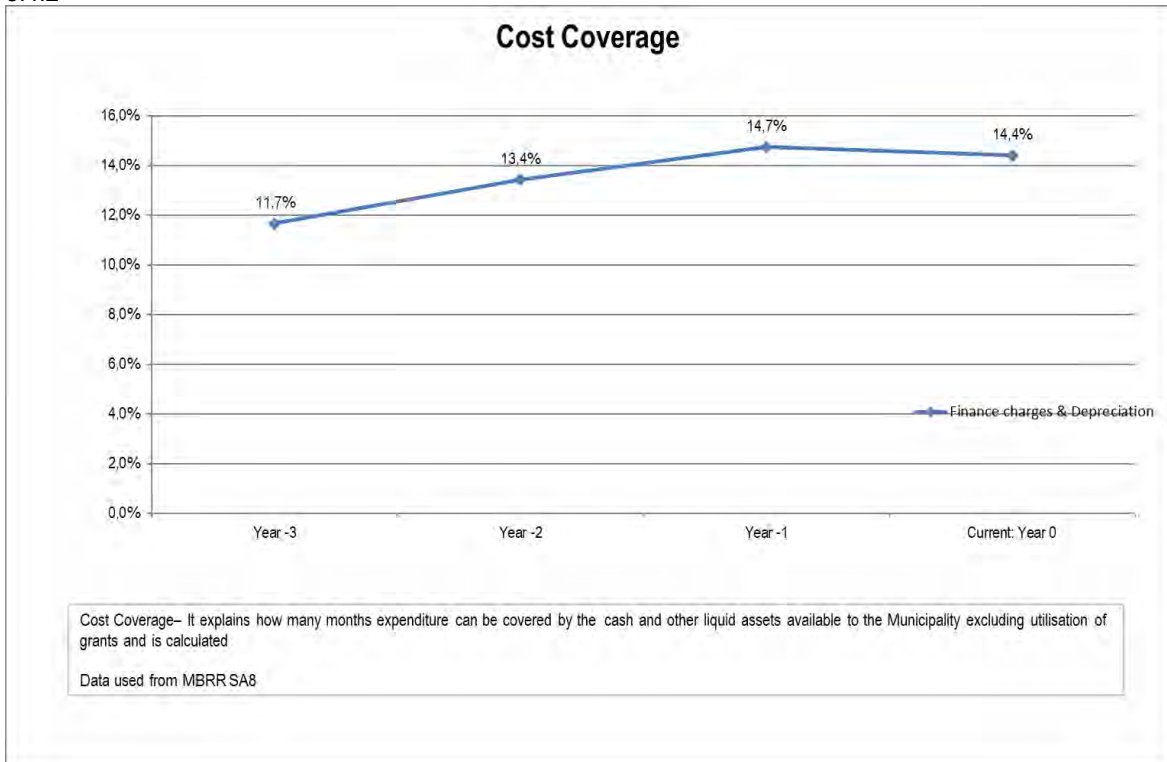
5.3.4

Repair and Maintenance Expenditure: Year 2023				
R' 000				
	Original Budget	Adjustment Budget	Actual	Budget variance
Repairs and Maintenance Expenditure	30 133	45 115	35 759	-19%
T 5.3.4				

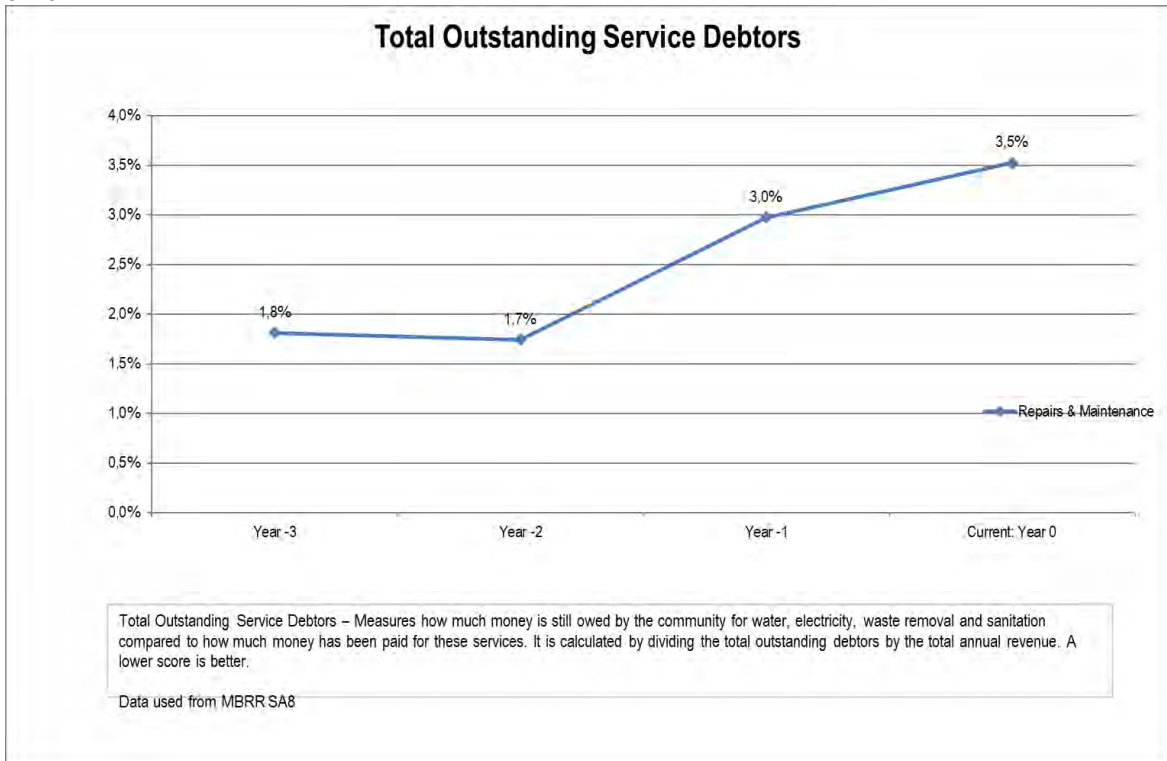
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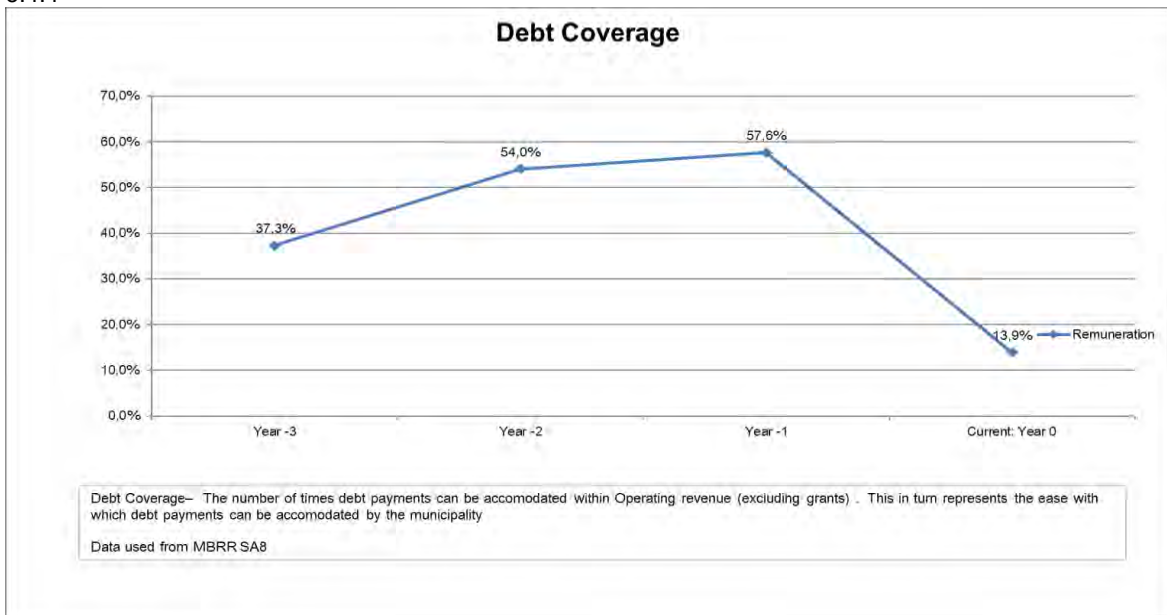
5.4.2



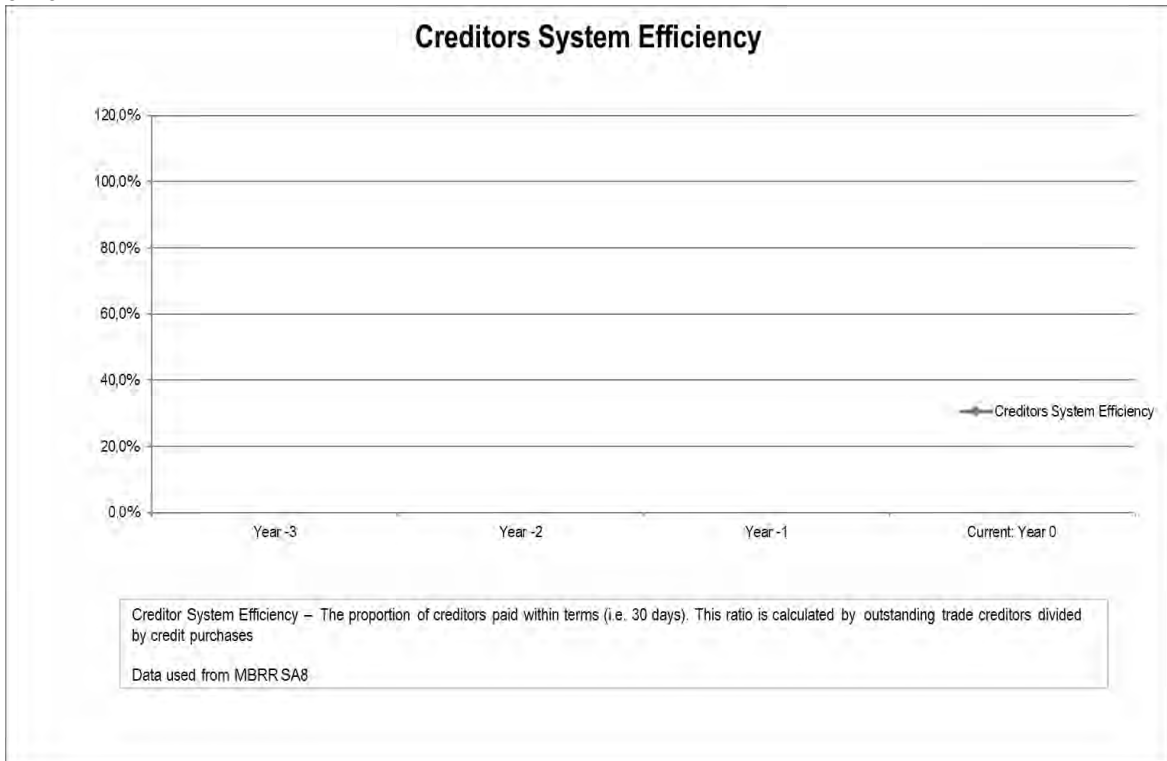
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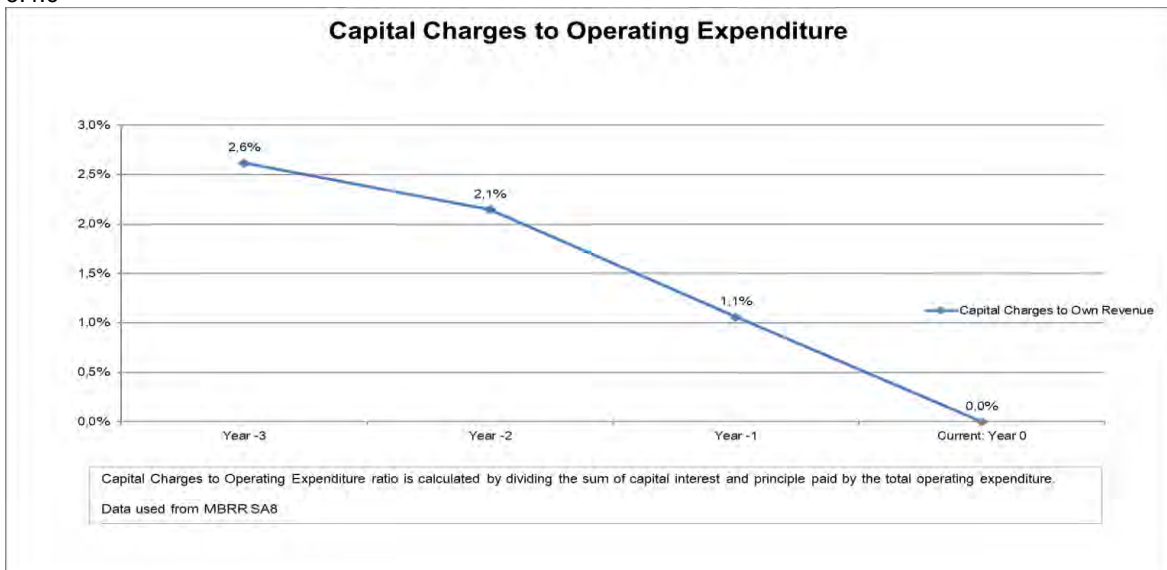
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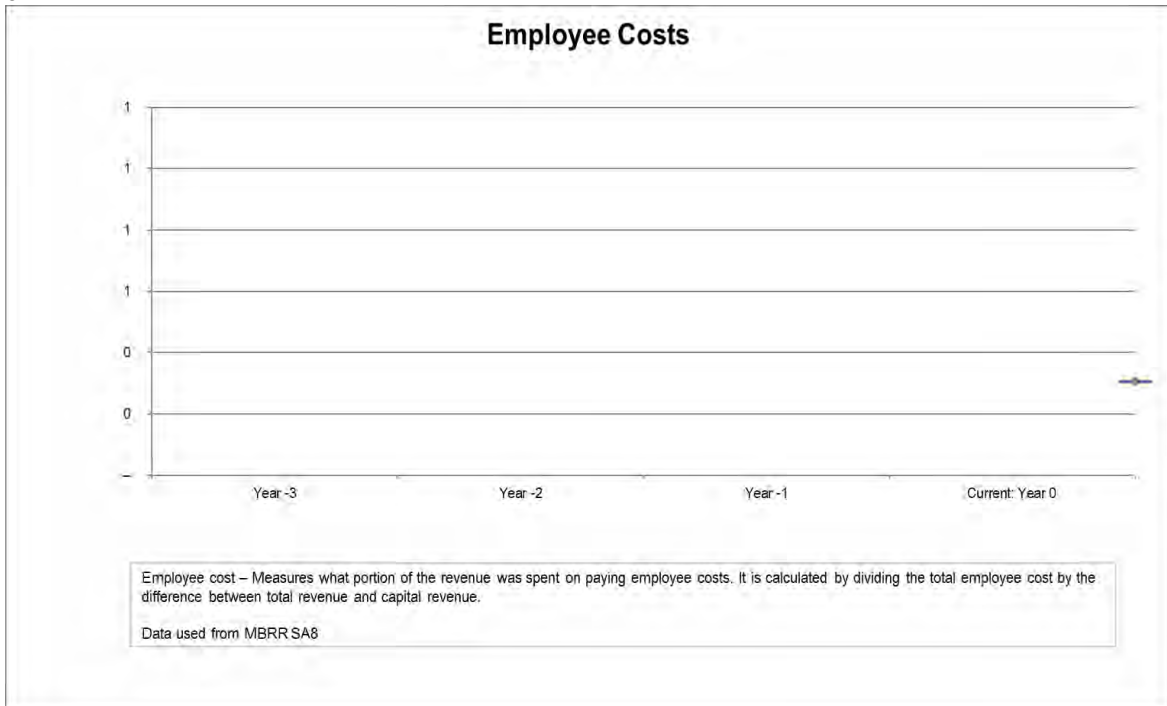
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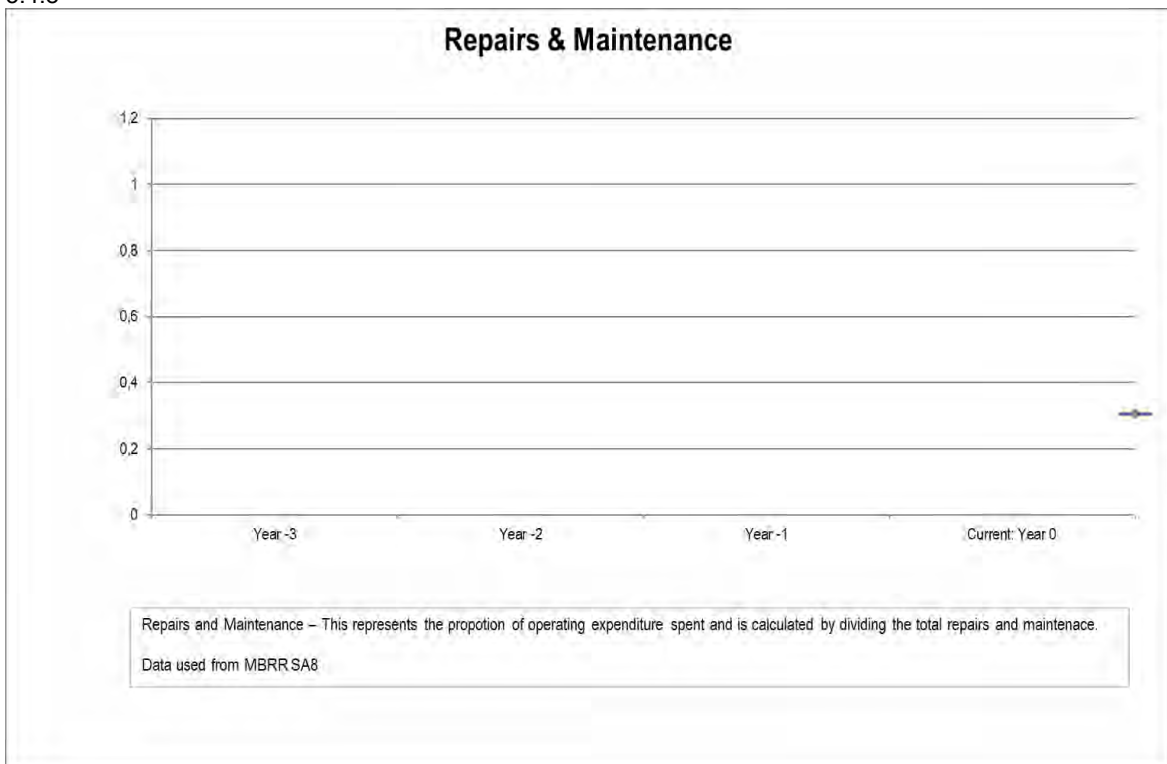
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5.4.7



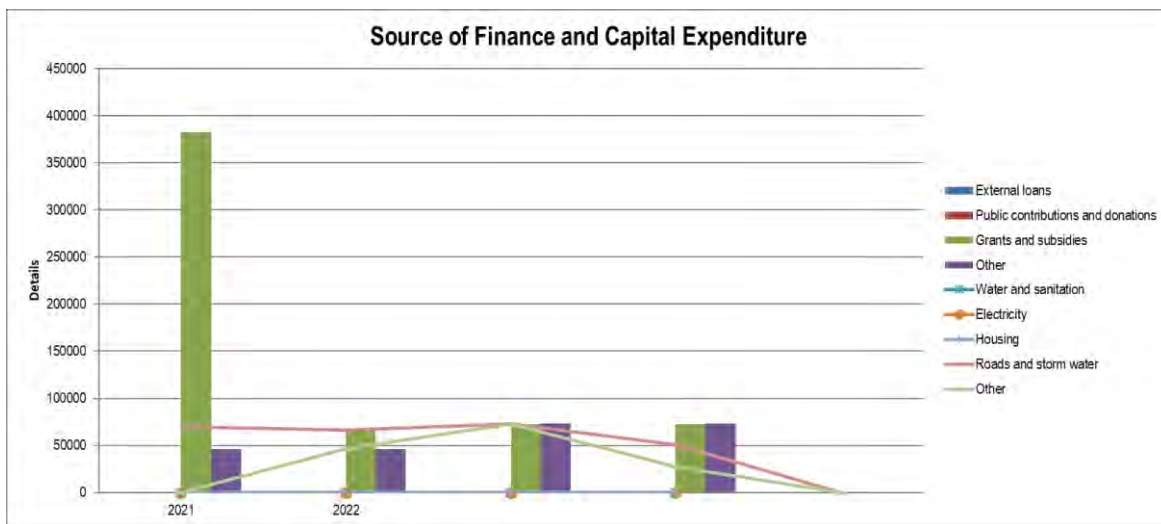
5.4.8



5.6.1

Capital Expenditure - Funding Sources: Year 2022 to Year 2023							R' 000
Details	2021	2022					
	Actual	Original Budget (OB)	Adjustment Budget	Actual	Adjustment to OB Variance (%)	Actual to OB Variance (%)	
Source of finance							
External loans	0	0	0	0			
Public contributions and donations	0	0	0	0			
Grants and subsidies	382370	65968	72730	72730	10,25%	10,25%	
Other	46282	46210	73165	73165	58,33%	58,33%	
Total	428652	112178	145895	145895	68,58%	68,58%	
Percentage of finance							
External loans	0,0%	0,0%	0,0%	0,0%	0,0%	0,0%	
Public contributions and donations	0,0%	0,0%	0,0%	0,0%	0,0%	0,0%	
Grants and subsidies	70,9%	58,8%	49,9%	0,0%	14,9%	14,9%	
Other	29,1%	41,2%	50,1%	0,0%	85,1%	85,1%	
Capital expenditure							
Water and sanitation	0	0	0	0			
Electricity	0	0	0	0			
Housing	0	0	0	0			
Roads and storm water	69607	65968	72730	50943	10,25%	-22,78%	
Other	0	46210	73165	27449	58,33%	-40,60%	
Total	69607	112178	145895	78392	68,58%	-63,38%	
Percentage of expenditure							
Water and sanitation	0,0%	0,0%	0,0%	0,0%	0,0%	0,0%	
Electricity	0,0%	0,0%	0,0%	0,0%	0,0%	0,0%	
Housing	0,0%	0,0%	0,0%	0,0%	0,0%	0,0%	
Roads and storm water	100,0%	58,8%	49,9%	0,0%	14,9%	35,9%	
Other	0,0%	41,2%	50,1%	0,0%	85,1%	64,1%	

T 5.6.1





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CHAPTER 6



CHAPTER 6: AUDITOR- GENERAL AUDIT FINDINGS

COMPONENT A: AUDITOR GENERAL OPINION OF FINANCIAL STATEMENTS (2021/22)

The municipality received an unqualified audit opinion with matters in 2020/21 financial year. According to the Auditor –General, the financial statements were presented fairly in all material respects, the financial position of the Nyandeni Local Municipality as at 30 June 2019, and its financial performance and cash flows for the year then ended in accordance with GRAP and the requirements in accordance with GRAP and requirements of MFMA and DORA. Auditor-General found no material findings on the annual performance report concerning the usefulness and reliability of the information.

The opinion of Auditor General state “the financial statements presented fairly, in all material respects, the financial position of the Nyandeni local municipality as at 30th June 2022, and its financial performance and cash flows for the year ended in accordance with Standard of Generally Recognized Accounting Practice (GRAP) and the requirements of the Municipal Finance Management Act No. 53 of 2003 and Division of Revenue Act.

INTRODUCTION

Note: The Constitution S188 (1) (b) states that the functions of the Auditor-General includes the auditing and reporting on the accounts, financial statements and financial management of all municipalities. MSA section 45 states that the results of performance measurement... must be audited annually by the Auditor-General.

COMPONENT A: AUDITOR-GENERAL OPINION OF FINANCIAL STATEMENTS YEAR -1

6.2. AUDITOR GENERAL REPORTS YEAR -1

6.3.

Auditor-General Report on Financial Performance: Year -1	
Audit Report Status	Remedial Action Taken
Non-Compliance Issues	Remedial Action Taken
During the assessment of depreciation charge for the current year, the following differences were noted between the Fixed asset register and the audit recalculations	<ul style="list-style-type: none"> Review the system generated depreciation on a monthly basis. Re-perform the calculations of the depreciation and compare it to the system-generated amount to detect and prevent any differences that may occur at year-end. Adjust the depreciation with the recalculated figure of the depreciation, and ensure that its disclosed properly in the annual financial statements"
During the assessment and reconciliation performed for current year for the transferred made in the current year, noted that the disclosure note.9 does not clearly reflect a true reflection of the events as only the opening balances have been disclosed in the note as transferred.	<ul style="list-style-type: none"> Keep and maintain the WIP Register. Identify all the completed project. Ensure that all completed projects including opening balance, are first captured on transfers to completed projects Ensure that WIP Register agrees to the Annual Financial Statements. Ensure proper disclosure of the WIP in the Annual Financial Statements.
During the assessment of depreciation charge for the current year, the following differences were noted between the Fixed asset register and the audit recalculations	<ul style="list-style-type: none"> Review the system generated depreciation on a monthly basis. Re-perform the calculations of the depreciation and compare it to the system-generated amount to detect and prevent any differences that may occur at year-end. Adjust the depreciation with the recalculated figure of the depreciation, and ensure that its disclosed properly in the annual financial statements
During the assessment and reconciliation performed for current year for the transferred made in the current year, noted that the disclosure note.9 does not clearly reflect a true reflection of the events as only the opening balances have been disclosed in the note as transferred.	<ul style="list-style-type: none"> Keep and maintain the WIP Register. Identify all the completed project. Ensure that all completed projects including opening balance, are first captured on transfers to completed projects. Ensure that WIP Register agrees to the Annual Financial Statements. Ensure proper disclosure of the WIP in the Annual Financial Statements
During the process of assessing the completeness of expenditure, the following expenditure transactions randomly selected from the expenditure files could not be traced to the GL:	<ul style="list-style-type: none"> Scrutinise all the invoices submitted after year end i.e. July and August. Determine whether these invoices form part of the accruals. Keep and maintain the register for the accruals, and update

Auditor-General Report on Financial Performance: Year -1	
Audit Report Status	
Non-Compliance Issues	Remedial Action Taken
	<p>the general ledger through processing journal entries.</p> <ul style="list-style-type: none"> Verify and review the balance of accruals in the general, and ensure that it agrees to the Annual Financial Statements. Ensure proper disclosure of accruals in the annual financial statements
It was also noted that the following indicators and targets do not clearly state the nature and the required level of performance per target therefore the target was not specific.	
1. During the testing of AoPO CMRPD (Consistency, Measurability, Relevance, Presentation and Disclosure), it was noted that the municipality does not define the method of measurement in a manner consistent with the nature of the indicator	Indicator descriptors will have more specific information
The achievement reported on the APR is not consistent with the achievement on the APR listing/quarter four report for the following indicators:	Performance listings for infrastructure projects will be prepared on quarterly basis , in addition conduct analysis of monthly performance per each indicator
During the audit of procurement: local content, it was confirmed that the below winning service providers did not specify the minimum threshold for local production and content which is not less than the threshold prescribed in the relevant NT Instruction Notes. Management did not ensure that all bids were evaluated in terms of the specifications.	<ul style="list-style-type: none"> Publish all bids and RFQs with a specific requirement for Local Content for all qualifying procurement. Specify as a requirement the submission of MBD 6 on all bids and RFQs for all qualifying procurement.
Further to that, confirmed that the below-mentioned bids/quotes did not furnish the Municipality with the declaration (Or schedule not completed satisfactorily) on local production and content and thus it was impossible to determine whether the winning provider would meet the minimum stipulated threshold for local production and content.	<ul style="list-style-type: none"> Publish all bids and RFQs with a specific requirement for Local Content for all qualifying procurement. Specify as a requirement the submission of MBD 6 on all bids and RFQs for all qualifying procurement
The municipality does not have a Technical Indicator description. The listing submitted by the municipality does not have information required (e.g reported achievements).	Develop Indicator descriptors as per the approved IDP
There is a difference between the amounts as per the bank confirmations and the amounts disclosed on the Annual Financial Statements for the following accounts	<ul style="list-style-type: none"> Keep the listing register of bank balances . Verify the general ledger balances of individual bank accounts against the bank confirmations. Ensure that these individual bank accounts are mapped correctly on preparation of annual financial statements. Agree the individual bank balances to the listing as disclosed in the annual financial statements
During the audit of travel allowance, it was noted that amounts paid to employees for travel allowance was different from their signed contracts:	<ul style="list-style-type: none"> Identify employees that receive the travelling allowance. Review the approved travel allowance to ensure that it is in line with the signed contracts. Update the approved travel allowances for each employee in both HR and Payroll module. Ensure that all employees travel allowances are in line with the signed contracts
During the testing of procurement process for quotations it was noted that contrary to the SCM policy NLM 56/2021- PTX Electrical quotation for an amount of R186 700 was advertised only on the Municipality's notice boards. It has been the practice of the municipality to advertise quotations on notice boards and the website to enable a competitive process as the website has a wider public reach.The current quotation was only advertised in the notice board contrary to other quotations advertised in the municipality website and notice board as required by the SCM policy	<p>Publish all RFQs on the notice board for 7 day and take photos of the adverts on the notice for audit purposes.</p> <ul style="list-style-type: none"> Publish all RFQs on the municipal website for 7 days and archive them for 12 months for audit purposes.
During testing of disclosure of the Statement of changes in net assets the following differences were noted. We could not find the transfers to or from accumulated surplus disclosed in the 2021/22 financial statements	<ul style="list-style-type: none"> Agree the opening balances from previous year audited annual financial statements Where there are exceptions; investigate them and resolve them Update the annual financial statements and ensure proper disclosure
During the assessment of the intangible assets disclosure note 10 and accounting policy no.1.6 noted the following: It was noted that accounting policy 1.6	<ul style="list-style-type: none"> Scrutinise the accounting policy as disclosed in the annual financial statements Verify whether necessary disclosure has been done in line

Auditor-General Report on Financial Performance: Year -1	
Audit Report Status	
Non-Compliance Issues	Remedial Action Taken
refers to disclosure regarding assets under construction or development in the note however per inspection of the note noted that the nature of the intangible assets named "Other assets" were not clearly disclosed and presented per note 10 of the Annual financial statements. • Through discussions with management, it was noted that these assets pertain to the software underdevelopment awaiting completion of a programme software for finalisation. However, per the note to the annual financial statements, reasons for delays or halting the development of the asset have not been disclosed and no impairment considerations or assessment has been made	<p>GRAP Standards</p> <ul style="list-style-type: none"> • Update the accounting policy to be in line with GRAP standards • Ensure that proper disclosure is maintained for Intangible Assets
During the assessment and recalculation of the reconciliation of the inventory balance for the current year ended 30 June 2022, the difference per the table below was noted and unexplained as the break down for the difference could not be provided by management	<ul style="list-style-type: none"> • Perform analysis of the actual expenditures on inventory consumed per line item to ensure that it is correctly classified. • Ensure that accurate listing of purchases is reconciled to the invoices paid during the year. • Ensure that accurate issue of the stock to inventory consumed is reconciled to the issued forms, and general ledger.
During the assessment of the inventory consumed for the current year ended 30 June 2022, the following control deficiencies with regards to the issue forms were noted: Through inspection of all issue forms submitted it was identified that these authorized by various employee personnel, this is not in line with the 2021/22 Municipal Inventory Management policy which notes that only the stores clerk is authorized to issue inventory from the storeroom. Through inspection of the issue forms, inconsistencies were noted as some of the issue forms submitted were hand-written and not authorized by the store clerk and therefore not in line with the 2021/22 Municipal Inventory Management policy. Through inspection of the issue forms and the GL for the current year, and through discussions with management noted that the issue forms are not captured on the system as there is no inventory module on the system which is not in line with the 2021/22 Municipal Inventory Management policy. Through inspection of the issue forms and the amounts recorded in the inventory consumed account, noted that they were recorded at their initial invoice amounts and as such the first in First out method was not applied in valuing the inventory which is not in line with the 2021/22 Municipal Inventory Management policy and GRAP 12 paragraph 37 requirements.	<ul style="list-style-type: none"> • Process necessary journal entries for inventory consumed and closing balance of inventory • Ensure proper disclosure of the inventory consumed as well inventory balance
2. During the assessment of the inventory consumed for the current year ended 30 June 2022, the following items were noted to have been recorded incorrectly in inventory consumed account and per assessment of the initial invoices, it was noted that these items are do not constitute inventory as defined, further sufficient information was not submitted for these (i.e., issue forms & corresponding journal entries):	
During the assessment of investment properties to determine if the municipality has the relevant title deeds of the property, we noted that for the following investment properties the municipality does not have a title deed for them	<ul style="list-style-type: none"> • Identify properties not yet registered under the name of the municipality • Submit such properties to planning and development department to proceed with the processes for registration of those properties • Monitor the progress on registration of properties • Report quarterly on the progress
2. On further assessment to determine if all investment properties under the municipality title deeds are included in the financial statements, we noted that the following properties with the municipality title are not included in the financial statement.	<ul style="list-style-type: none"> • Identify two commonages i.e. Ngqeleni and Libode • Facilitate the process of surveying the two erven in order to obtain the exact extent size • Update the register with the latest extent size obtained through experts
3. On further assessment of the square meters used to prepare the financial statements and the square meters per the title deeds, to determine if the sizes agree we noted the following differences.	

Auditor-General Report on Financial Performance: Year -1	
Audit Report Status	
Non-Compliance Issues	Remedial Action Taken
During the assessment and reconciliation performed for current year Infrastructure additions, The following differences were noted between the fixed asset register and the Annual financials, through enquiry with the asset assistant manager, it was noted that the differences were due to mathematical errors.	<ul style="list-style-type: none"> Keep and maintain the WIP Register Identify all the completed projects Ensure that all completed projects including opening balance, are first captured on transfers to completed projects Trace and clear arithmetic differences Ensure that WIP Register agrees to the Annual Financial Statement Ensure proper disclosure of the WIP in the Annual Financial Statements
During the physical verification of assets to assess if the municipality received the goods and services where payment was made, we have noted that in the construction site of Ngqeleni Sport field the municipality incurred expenditure and paid for ; the supply and installation of steel roofed 200 seater grandstand as per the detailed drawing supplied by engineer complete with concrete footings for an amount of R750 000 ;the supply and erect 2.4m precast palisade concrete around the perimeter of sport field site including concrete bases as per the drawing for an amount of R1 341 196.70	<ul style="list-style-type: none"> Completing ablution block Working on combicourts Installation of grand stand and parking area Finishing of Sportfield and installation of fence
During the assessment of expenditure: transfers and subsidies to determine whether the expenditure was classified correctly	<ul style="list-style-type: none"> Scrutinise the general ledger on a monthly basis to identify misallocations Where misallocations are identified, keep and maintain the register Keep the supporting information for all identified misallocations Process necessary journal entries after review of the misallocation register Update the general ledger Ensure that expenditures are correctly classified
During the assessment and reconciliation performed for current year Impairment loss, The following differences were noted between the fixed asset register and the Annual financials as well as the recalculated amount and the amount per the FAR.	<ul style="list-style-type: none"> Review the condition of the assets, and test them for impairment Review the asset register for all the affected assets i.e. Cost, Accumulated Depreciation and Carrying Amount Calculate the impairment for the affected assets Review the calculation of the impairment Process and capture necessary journal entries\ Update the asset register for impairment Update the general ledger for impairment Agree the impairment amounts to the annual financial statements Ensure proper disclosure in the annual financial statements
During the audit of Payables from exchange transactions, in ensuring that the amounts per the schedule agrees with the amounts in the financial statements, the following differences were noted between the supporting schedules and AFS:	<ul style="list-style-type: none"> Perform creditors reconciliations on a monthly basis Review the creditors age analysis to ensure that it agrees to the creditors balances in the general ledger Identify any reconciling items on a monthly basis Investigate and clear any reconciling items Process necessary entries to clear reconciling items Ensure that the creditors age analysis agree to the general ledger as well as the financial statements
Supplier in the service of state; Suppliers in which persons in service of other state institutions have an interest (excluding employees of institutions of higher learning, non-executive board members of public entities)	<ul style="list-style-type: none"> Perform Supplier Database cleansing (request all suppliers to submit latest CSD Reports) Print CSD Compliance Summary with all Purchase Orders issued by the office.
Suppliers in which spouses of employees, councillors/ directors or Mayor has an interest	<ul style="list-style-type: none"> Perform Supplier Database cleansing (request all suppliers to submit latest CSD Reports) Print CSD Compliance Summary with all Purchase Orders issued by the office.
Suppliers in which employees, councillors/ directors or Mayor has an interest (excluding part-time and casual employees)	<ul style="list-style-type: none"> Perform Supplier Database cleansing (request all suppliers to submit latest CSD Reports) Print CSD Compliance Summary with all Purchase Orders issued by the office.
Suppliers in which partners or associates of employees, councillors/ directors or Mayor has an interest.	<ul style="list-style-type: none"> Perform Supplier Database cleansing (request all suppliers to submit latest CSD Reports) Print CSD Compliance Summary with all Purchase Orders issued by the office.
Suppliers with no VAT numbers.	<ul style="list-style-type: none"> Perform Supplier Database cleansing (request all suppliers to submit latest CSD Reports)

Auditor-General Report on Financial Performance: Year -1	
Audit Report Status	
Non-Compliance Issues	Remedial Action Taken
	<ul style="list-style-type: none"> Print CSD Compliance Summary with all Purchase Orders issued by the office.
Suppliers with no physical address - only PO box numbers.	<ul style="list-style-type: none"> Perform Supplier Database cleansing (request all suppliers to submit latest CSD Reports) Print CSD Compliance Summary with all Purchase Orders issued by the office.
1. Movement in provision for landfill site (totalised to R642 456- with R377 170 attributable to interest and R265 286 attributable to effect of change in discount rate; change in engineering priced quotations and assumptions) to the financial statements and confirmed that the movement in landfill site has fully been recorded as expenditure (i.e. Interest) as opposed to the portion of the movement (R265 286) being recorded as an Asset (Landfill site) as required by GRAP 19 paragraph 66-67 and GRAP 17 paragraph 21(c) and IGRAP 2 para 05 which requires that for Changes in Existing Decommissioning, Restoration and Similar Liabilities, an entity should add a change to (i.e. provision increased) or deduct a change from (i.e. provision decreased) the cost of the related asset (e.g. landfill site, etc.).	<ul style="list-style-type: none"> Allocate the interest portion to the Statement of Financial Performance Split both the current and non-current portion of the provision for rehabilitation of the Landfill Site Ensure that schedules in line with the expert report agree with the balances as disclosed in the annual financial statements
During the process of assessing the VAT receivable, the following difference was noted between the amounts per the GL and as disclosed in the AFS	<ul style="list-style-type: none"> Prepare reconciliation of Vat 201 against the general ledger on a monthly basis Identify any variances/ abnormal items, and clear them Identify any historical differences , and write them off Prepare a listing of the reconciling items between General Ledger and Vat 201 for disclosure, and have supporting documents Review the general ledger, trial balance to ensure that the balance at year end agree to the annual financial statements Ensure proper disclosure of the balances at year end.
During the testing of revenue from licenses and permits collected from the DLTC, it was noted that the amount of revenue that was recorded in the system does not agree to the amount of revenue that is recognised in the Financial Statements. The difference between the two was noted as per the table below: Amount Per System Generated Report (R3,363,973), Amount Per Financial Statements (R2,795,175) and the variance is R568,798	<p>DLTC supervisor must draw a CD every day and ensure that the amount in the report agrees with the money dropped in the smart box.</p> <p>Superintendent Licencing must also review and ensure that the money in the report agrees with the money dropped in the smart box.</p> <p>Chief Law Enforcement Officer must prepare weekly reconciliation to ensure that the report and the money dropped agrees with the money banked.</p> <p>Revenue clerk will obtain total receipts report from DLTC every day for all users.</p> <p>The DLTC report and receipts should be accompanied by the slip from the smart box.</p> <p>Revenue Clerk will receipt based on the report extracted from the DLTC system for daily transactions.</p> <p>Agree the total amount receipted to the financial statements</p>
During the assessment of the asset register to determine if the fix asset register has unique asset identifiers, it was noted that there are assets in the fixed asset register which do not have unique identifiers (i.e., barcodes or serial numbers)	<ul style="list-style-type: none"> Review the assets register for any omissions i.e. bar codes, serial numbers etc Capture and update the asset register with the bar codes/serial numbers Keep and maintain the bar codes for assets as updated in the asset register
During the walkthrough performed on the inventory business process the following was noted: The submitted financial statement did not disclose the inventory accounting policy and on further assessment inconsistencies were identified between the accounting policy implemented by management to measure inventory using weighted average cost and the inventory management policy which is based on first in first out method FIFO. The accuracy and validity of the write down could not be confirmed as the write-off was not signed nor approved by any management personnel. In order to perform walkthroughs of inventory business process, a reconciliation of inventory was requested for any period with the corresponding requisition form and invoices for that period, however it was not submitted and therefore	<p>Review a policy and align it with the daily business processes and activities of the municipality embarked upon on a daily basis, and address valuation method, stock count requirements and method of issuing stock.</p> <p>Coordinate training for all store controllers to ensure that proper recording and reconciliation is performed on a monthly basis and reviewed by a senior official</p> <p>Organise the branded log book/register for all materials and supplies that are ordered as at when needed to be consumed on site.</p> <p>Keep and maintain inventory for all the stores and maintenance material.</p> <p>Monthly reconciliations and reports will be monitored by the Head of departments.</p>

Auditor-General Report on Financial Performance: Year -1	
Audit Report Status	
Non-Compliance Issues	Remedial Action Taken
could not confirm the inventory controls were implemented. Stock count was performed at year end, however per the inspection of the inventory management policy for 2021/22, noted that it states that the Municipality should perform both mid-year and year end stock count, therefore noted inconsistencies between management's implemented controls and the policy. Per inspection of the count sheets noted that there were items of inventory of which the physical stock take was not captured (nor indicated to be zero) and therefore could not confirm that the count was performed for all inventory items. The municipality does not maintain an inventory listing which can be reconciled at year end to the physical inventory against inventory recorded, which raises completeness and valuation of inventory risks	
<ul style="list-style-type: none"> The contract register does not have complete information for all projects listed, the following details were not included for some of the projects, Contract numbers. Bidder's Name. Date of acceptance. Project status. Ward numbers. Progress, duration and planned completion 	<ul style="list-style-type: none"> Perform Monthly reconciliation of the contract register with end user departments. Revise the current contract register to remove irrelevant information/requirements.

AUDIT ACTION PLAN TO ADDRESS MATTERS RAISED BY AUDITOR GENERAL

The municipality accept the audit findings by Auditor General and commit to implement audit action plan with periodic progress report given to council.

AUDITOR GENERAL REPORT ON FINANCIAL PERFORMANCE 2021/22

The Auditor General found that the financial statements presented fairly, in all material respects, the financial position of the Nyandeni Local Municipality as at 30 June 2022, and financial performance and cash flows for the year then ended in accordance with the Standards of Generally Recognized Accounting Practice (GRAP) and the requirements of the Municipal Finance Management Act 56 of 2003

AUDITOR GENERAL REPORT ON SERVICE DELIVERY PERFORMANCE 2021/2022

The Audit General Report states that achievements were reported against indicators and their planned targets that were unrelated to their planned indicators and their planned indicators and their predetermined measurement processes. As a result, Auditor General was unable to obtain sufficient appropriate audit evidence for the achievements reported in the annual performance report. AG was unable to confirm these achievements by alternative means. Consequently, AG was unable to determine whether any adjustments were required to the reported achievements for the indicators listed.

COMMENTS ON AUDITOR GENERAL OPINIONS 2021/22

The municipality take note of the Auditor General's Report and has developed Action Plan to address issues raised in the report. A quarterly progress report will be submitted to Oversight structures.

COMMENTS ON MFMA SECTION 71 RESPONSIBILITIES

The Municipality can confirm that all section 71 reports have been submitted timeously to the Treasury in 2021-22 financial year



NYANDENI

LOCAL MUNICIPALITY

Building a better future with the people



ANNEXURES



APPENDIX A

Council Members		Councillors, Committees Allocated and Council Attendance			Percentage Council Meetings Attendance %	Percentage Apologies for non-attendance %
Full Time / Part Time	Committees Allocated	*Ward and/ or Party Represented	Percentage Council Meetings Attendance %	Percentage Apologies for non-attendance %		
FT/PT						
FT	Executive Committee	ANC	100%	0		
FT	Rules Committee	ANC	83%	17%		
PT	Corporate Services	ANC	75%	15%		
FT	Executive Committee, Infrastructure	ANC	83%	17%		
PT	Infrastructure	ANC	92%	8%		
FT	Community Services	ANC	100%	0		
PT	Special Programs Unit	ANC	92%	8%		
PT	Local Economic Development	ANC	100%	0		
PT	Corporate Services	ANC	92%	8%		
PT	Women's Caucus	ANC	92%	8%		
PT	Human Settlements	ANC	83%	17%		
PT	Community Services, MPAC	ANC	67%	33%		
PT	Planning Research & IGR	ANC	50%	50%		
PT	Budget & Treasury	ANC	83%	17%		
PT	Corporate Services	ANC	67%	33%		
PT	Public Participation & Petitions, MPAC	ANC	92%	8%		
FT	Budget & Treasury	ANC	92%	8%		
PT	Special Programs Unit, Planning Research & IGR	ANC	75%	15%		
PT	Public Participation & Petitions	ANC	41%	59%		
PT	Planning Research & IGR	ATM	61%	59%		
PT	Infrastructure	ATM	92%	8%		
PT	Infrastructure, MPAC	ATM	77%	23%		
PT	Women's Caucus	ANC	58%	42%		
PT	Budget & Treasury	ATM	75%	15%		
PT	Infrastructure	CI	61%	39%		
PT	Human Settlement & Disaster Management, MPAC	DA	61%	39%		
PT	Special Programs Unit	EFF	61%	39%		
PT	Budget & Treasury, Corporate Services, Local Economic Development, Ethics & Members Interest, MPAC	UDM	92%	8%		
PT	Mayor's Office	EFF	46%	54%		
PT	Corporate Services	EFF	53%	47%		
PT	Budget & Treasury	EFF	69%	31%		
PT	Human Settlement & Disaster Management	UDM	69%	31%		
PT	Community Services, Public Safety & Traffic Control	Ward 01	85%	15%		
PT	Local Economic Development & Rural Reform	Ward 02	69%	31%		
PT	Infrastructure	Ward 03	78%	22%		
PT	Corporate Services	Ward 04	85%	15%		

Council Members	Full Time / Part Time	Councillors, Committees Allocated and Council Attendance Committees Allocated	*Ward and/ or Party Represented	Percentage Council Meetings	Percentage Apologies for non-
37. Mpumelelo Langa	PT	Planning Research & IGR, Public Participation & Petitions	Ward 05	85%	15%
38. Nomakhosi Jiba	PT	Infrastructure	Ward 06	78%	22%
39. Anathi Ntsunguzi	PT	Local Economic Development & Rural Reform	Ward 07	69%	31%
40. Lulamile Mpongwana	PT	Planning Research & IGR, Budget & Treasury	Ward 08	92%	8%
41. Mzayifani Gebhu	PT	Corporate Services, Public Participation	Ward 09	92%	8%
42. Micheal Thobile Mkhosana	PT	Local Economic Development & Rural Reform	Ward 10	85%	15%
43. Ntombovuyo Edna Diko	PT	Human Settlement & Disaster Management, Community Services, Budget & Treasury, MPAC	Ward 11	92%	8%
44. Nobuntu Nonkonyana	PT	Local Economic Development & Rural Reform, Public Participation & Petitions	Ward 12	77%	23
45. Nosisa Peter	PT	Corporate Services, Planning Research & IGR	Ward 13	92%	8%
46. Caroline Nesiwe Mkentane	PT	Human Settlement & Disaster Management, Local Economic Development & Rural Reform, Special Programs Unit, Infrastructure	Ward 14	77%	23%
47. Zandisile Richard Matiwane	PT	Special Programs Unit	Ward 15	62%	38%
48. Nikiwe Zhihangu	PT	Planning Research & IGR	Ward 16	92%	8%
49. Akhona Mjuliwa	PT	Special Programs Unit, MPAC	Ward 17	77%	23%
50. Nolufefe Nonkothama	PT	Public Participation & Petitions	Ward 18	92%	8%
51. Monwabisi Zachariah Nomandela	PT	Planning Research & IGR	Ward 19	31%	69%
52. Zilindile Hihbane	PT	Ethics and Members Interest	Ward 20	77%	23%
53. Nomnikelo Yehana	FT	Rules Committee	Ward 21	92%	8%
54. Nomvuyiseko Molose	PT	Human Settlement & Disaster Management	Ward 22	100%	0
55. Lumkile Tshatshele	PT	Planning Research & IGR	Ward 23	53%	47%
56. Andile Nomatiti	PT	Local Economic Development & Rural Reform	Ward 24	77%	23%
57. Phumzile Prince Yolwa	PT	Human Settlement & Disaster Management, Infrastructure, Ethics & Members Interest	Ward 25	69%	31%
58. Nikelani Mjajubana	PT	Community Services, Public Safety & Traffic Control	Ward 26	85%	15%
59. Celekile Nazo	PT	Local Economic Development & Rural Reform	Ward 27	46%	54%
60. Fudumele Gaxeni	FT	MPAC	Ward 28	92%	8%
61. Zameka Mrawushe	PT	Public Participation & Petitions	Ward 29	69%	31%
62. Luxolo Mxoli Mkeko	PT	Corporate Services, Local Economic Development & Rural Reform	Ward 30	100%	0
63. Vuyokazi Gloria Mbusi	PT	Human Settlement & Disaster Management, Local Economic Development & Rural Reform	Ward 31	92%	8%
64. Pheleka Nodaza	PT	Human Settlement & Disaster Management	Ward 32	85%	15%

APPENDIX B

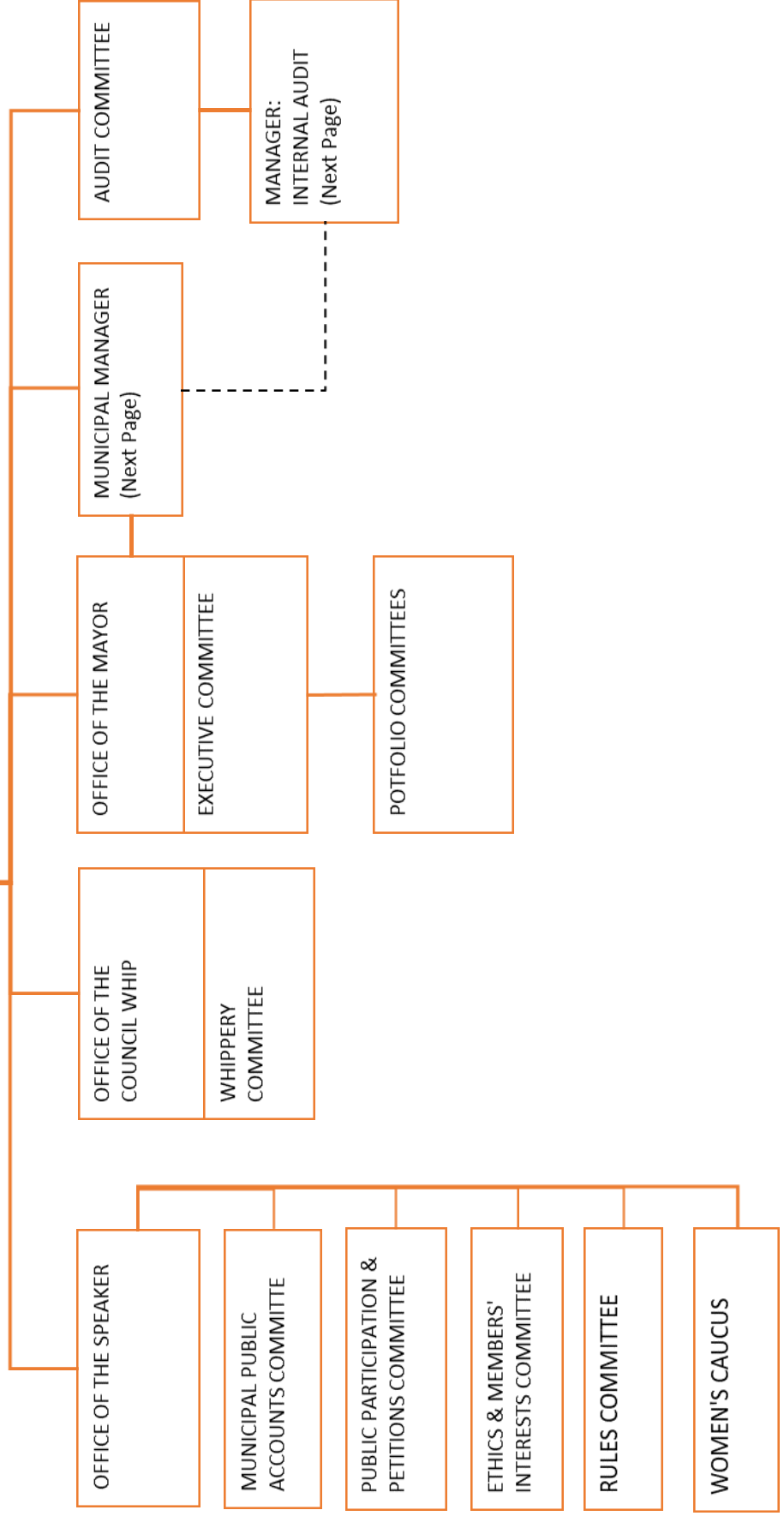
Committees (other than Mayoral / Executive Committee) and Purposes of Committees	
Structure	Function
Public Participation and Petitions Committee	Public participation and petitions
Ethics and Members Interest Committee	Complaints (local and Presidential Hotline)
Women Caucus	Councilor Welfare
Municipal Public Accounts Committee	Lobby and advocates for women interest.
	Appointed in terms of sections 33 and 79 of the Municipal Structures Act: section.79 (1) A Council may establish one or more committees necessary for the effective and efficient performance of any of its functions or the exercise of any of its powers.
	<ul style="list-style-type: none"> • To consider and evaluate the content of the annual report and to make recommendations to Council when adopting an oversight report • To compile and table the Oversight Report to Council in terms of section 129 of the MFMA • To examine the financial statements and audit report of the municipality • To promote good governance, transparency and accountability on the use of municipal resources • To perform any other functions assigned to it through a resolution of council within its area of responsibility

APPENDIX C



NYANDENI LM ORGANOGRAM 2023 - 2024

MUNICIPAL COUNCIL





CTION



NYANDENI LOCAL MUNICIPALITY 2022 - 2024

ORGANISATIONAL FUNCTION: To perform all responsibilities as head of administration and accounting officer, as outlined in Section 55 of the Municipal Systems Act, 2000 as amended by:-

- 1) ensuring good governance and clean administration;
- 2) Directing, coordinating and implementing the municipality's Integrated Development Plan (IDP), including development of policies and procedures to facilitate effective community participation
- 3) Provide sound advisory and strategic support to Mayor, Executive Committee and political structures of Council ;
- 4) Ensure adherence to all legislation governing local government ;
- 5) providing strategic management planning and development;
- 6) providing strategic management for basic service delivery

HEAD: MUNICIPAL MANAGER

DIVISION: LEGAL SERVICES

FUNCTIONS:

- 1) To provide sound legal advice services to the municipality;
- 2) To handle all litigations;
- 3) To advise on drafting and monitoring of service level agreements;
- 4) To coordinate the development & review of municipal by-laws;
- 5) To carry out administrative legal actions to ensure compliance.

DIVISIONAL HEAD: MANAGER: LEGAL SERVICES

DIVISION: MONITORING & EVALUATION

FUNCTION:

- 1) To develop and implement municipal performance framework of the municipality;
- 2) To monitor the implementation of the municipal service delivery and budget implementation plan (SDBIP);
- 3) To coordinate the evaluation of the municipal performance.

DIVISIONAL HEAD: MANAGER: LOCAL ECONOMIC DEVELOPMENT

DIVISION: INTERNAL AUDIT & RISK MANAGEMENT SERVICES

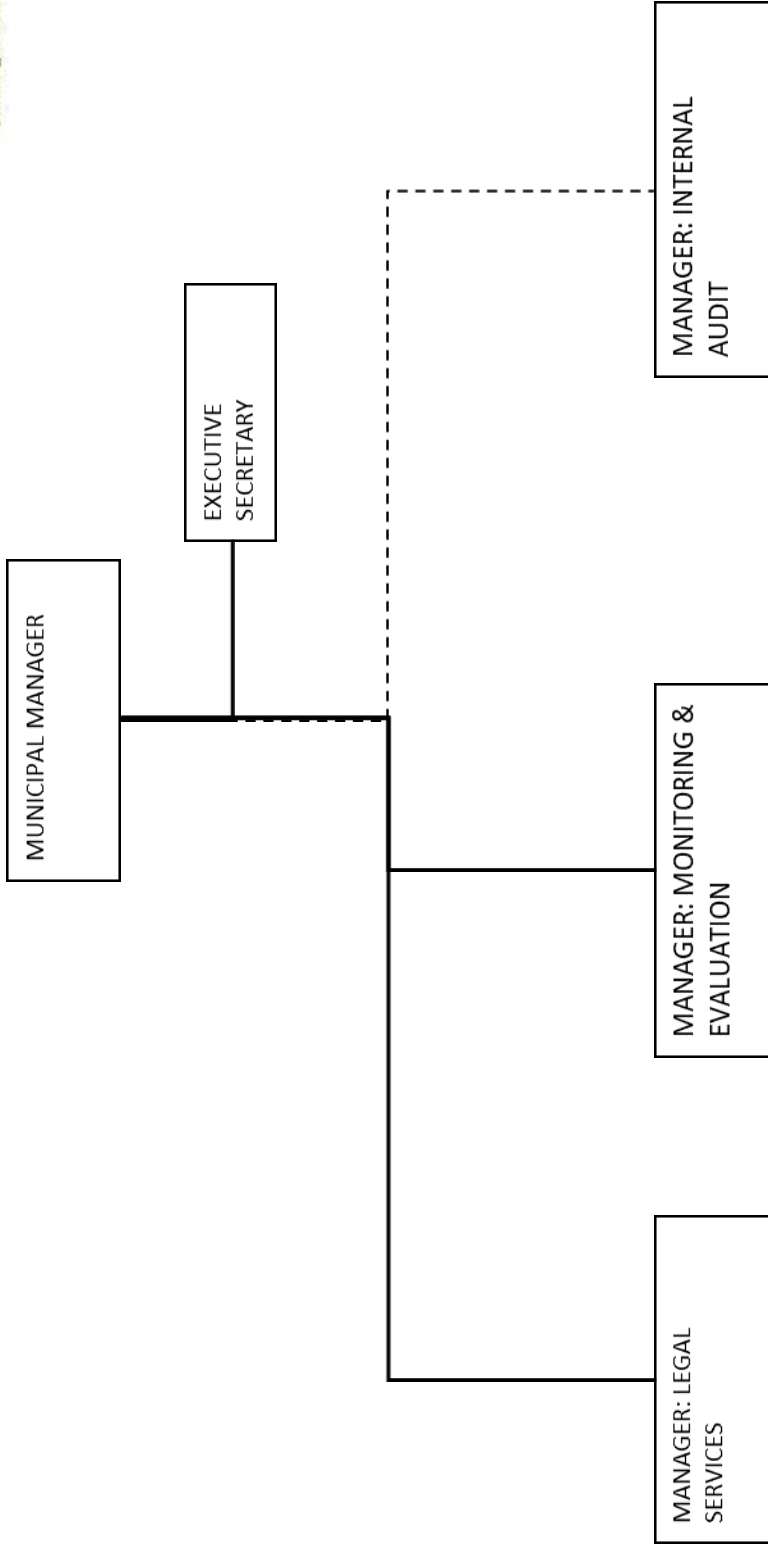
FUNCTION:

- 1) To provide internal audit services;
- 2) To monitor compliance with policies, procedures and rules;
- 3) To develop & implement risk management framework;
- 4) To develop & implement systems or tools to mitigate risk and monitor implementation of action plans;
- 5) to facilitate the identification and mitigation of emerging risks for mitigation

DIVISIONAL HEAD: MANAGER: INTERNAL AUDIT



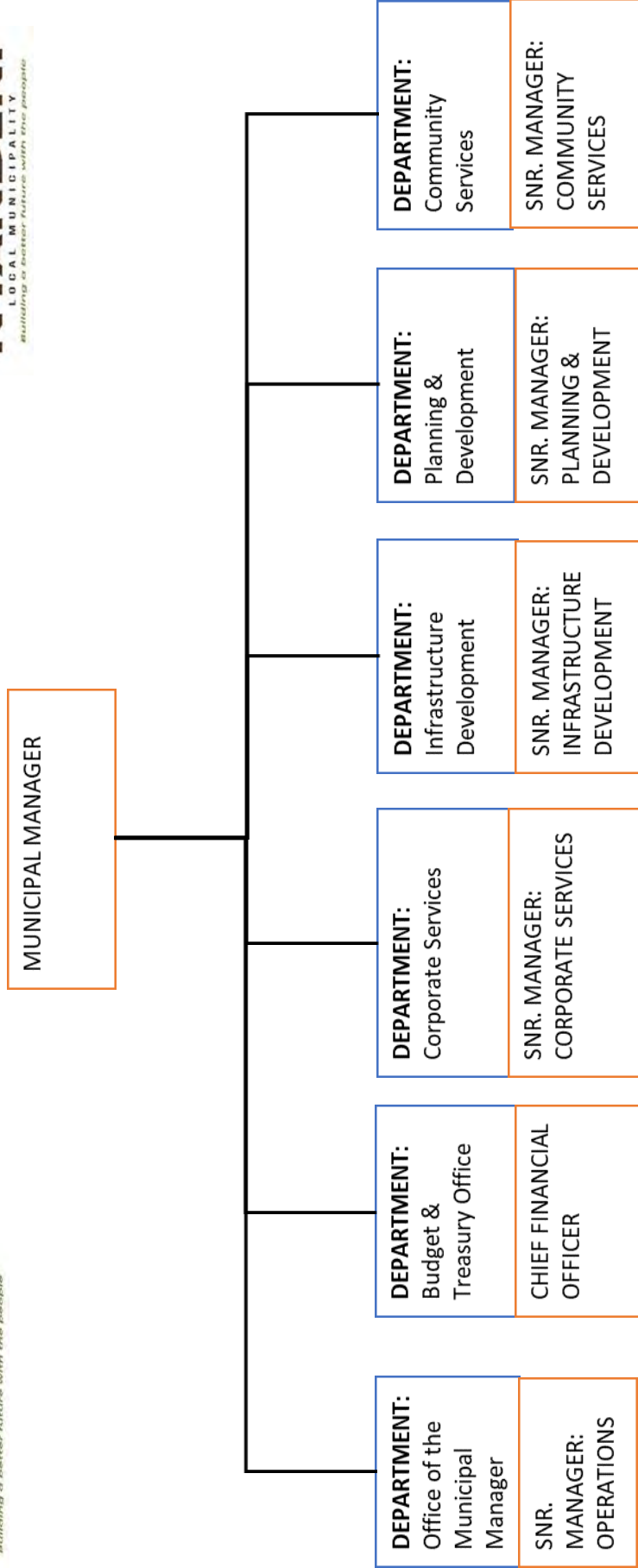
NYANDENI LM ORGANOGRAM 2023 - 2024





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IT STRUCTURE



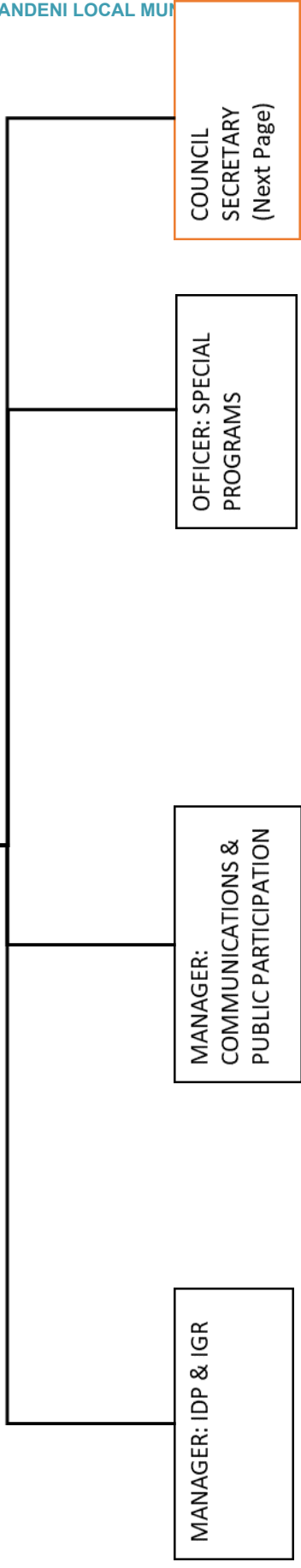


MUNICIPAL MANAGERS' OFFICE - 1

NYANDENI LM ORGANOGRAM 2023 - 2024



SENIOR MANAGER:
OPERATIONS





NYANDENI LM ORGANOGRAM 2023 - 2024

OFFICE - 1

CHIEF FINANCIAL OFFICER

MANAGER: BUDGET & FINANCIAL REPORTING

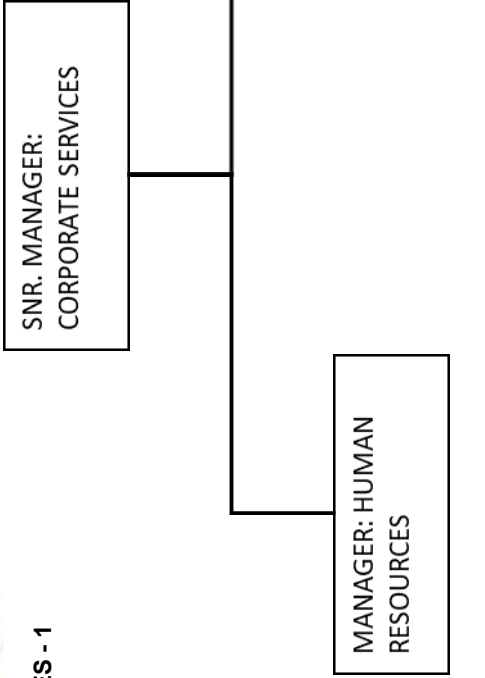
MANAGER: SCM & ASSETS (Next Page)



NYANDENI LM ORGANOGRAM 2023 - 2024

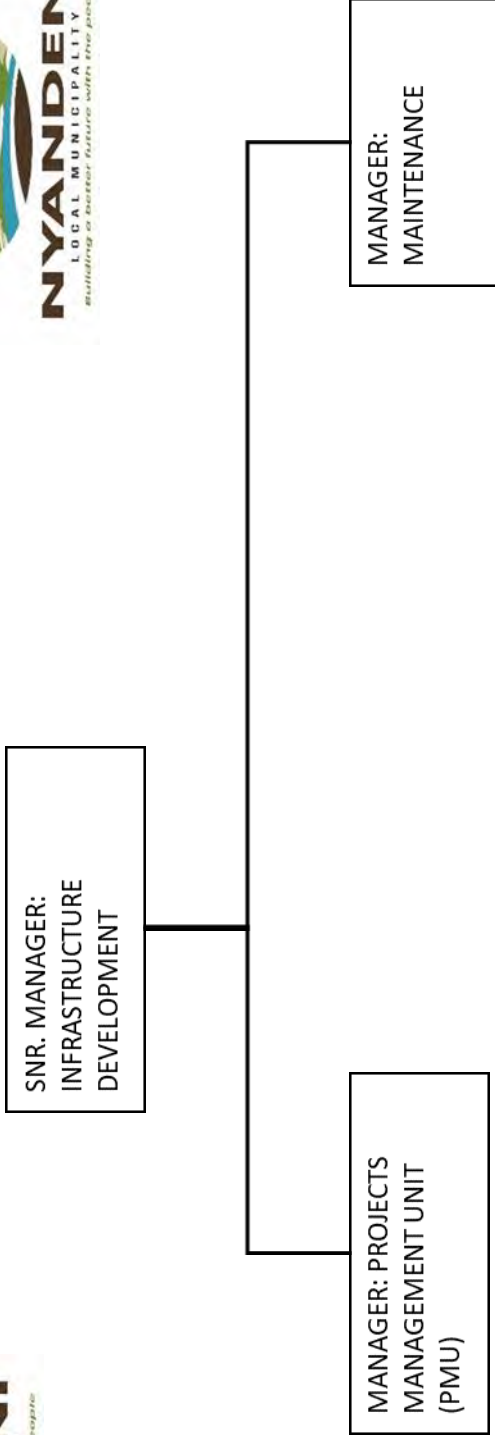


CORPORATE SERVICES - 1





NYANDENI LOCAL MUNICIPALITY
DEVELOPMENT - 1
NYANDENI LM ORGANOGRAM 2023 - 2024

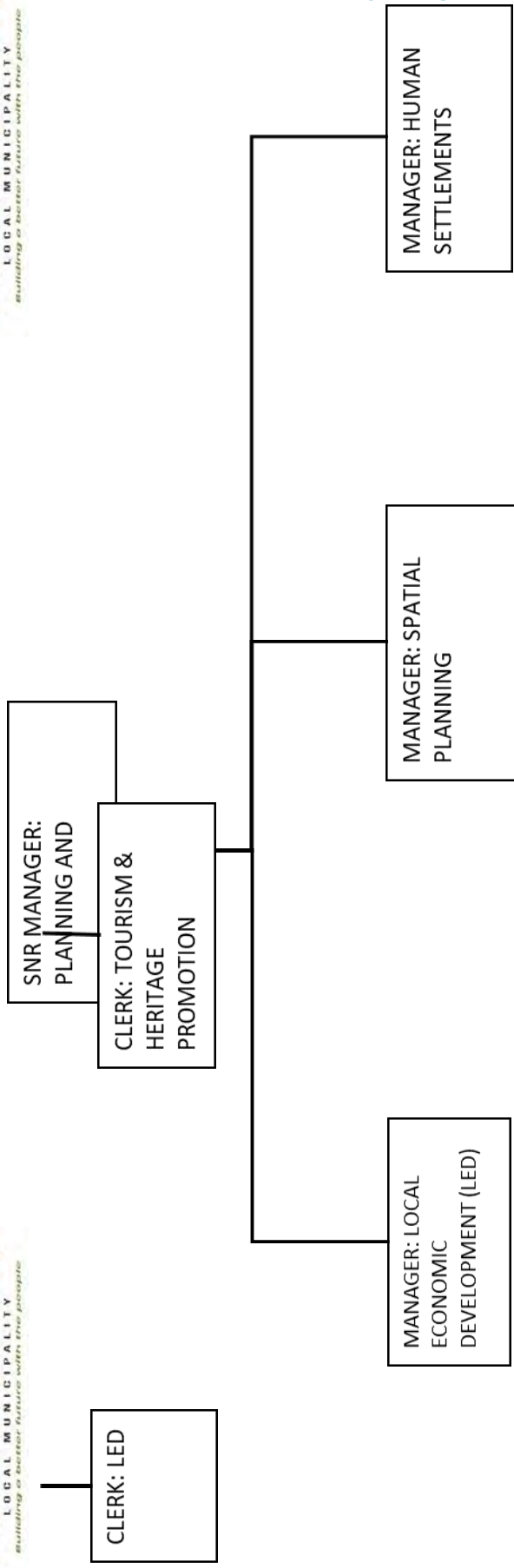




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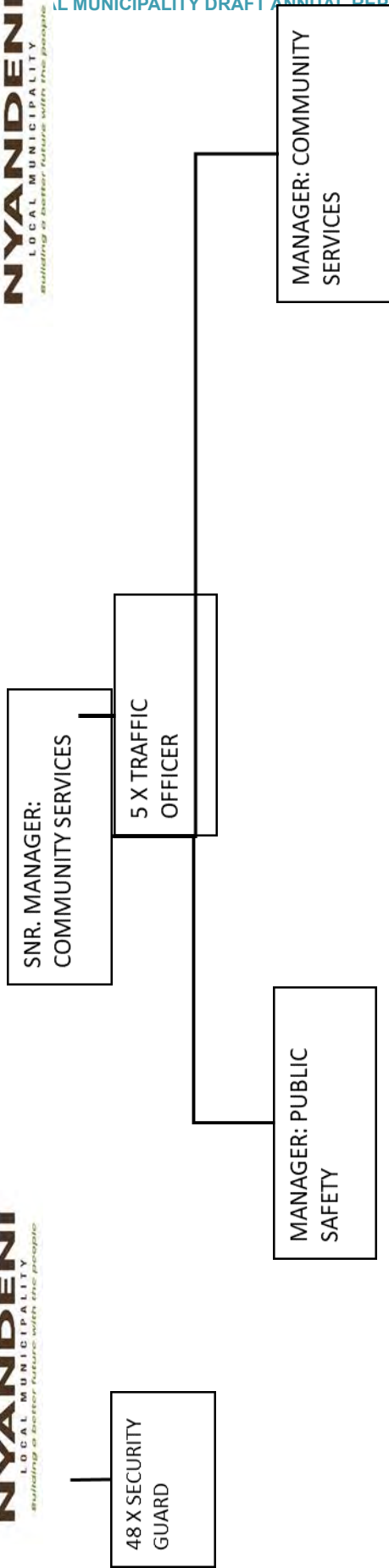


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NYANDENI LM ORGANOGRAM 2023 - 2024



APPENDIX D – FUNCTIONS OF MUNICIPALITY

Part B of Schedule 4	Part B of Schedule 5
<ul style="list-style-type: none"> Solid waste 2. Abattoirs 3. Municipal planning 4. Storm water management system 5. Public transport 6. Trading regulations 7. Tourism 8. Building regulations 	<ul style="list-style-type: none"> 9. Cemeteries, funeral parlors and crematoria – including the DM function 10. Cleansing 11. Local sport facilities 12. Municipal parks and recreation 13. Municipal roads 14. Pounds 15. Public places 16. Refuse removals, refuse dumps and solid waste disposal 17. Traffic and parking 18. Municipal public works 19. Beaches and amusement 20. Billboards and display advertisement in public places 21. Street trading

APPENDIX E

Functionality of Ward Committees					
Ward Name (Number)	Name of Ward Councillor and elected Ward committee members	Committee established (Yes / No)	Number of monthly Committee meetings held during the year	Number of monthly reports submitted to Speakers Office on time	Number of quarterly public ward meetings held during year
WARD 01	Cllr Nozuko Mhlana	YES	12	12	4
	Futshane Koleka				
	Mbayimbayi Nokulunga				
	Mdatyulwa Nozuko				
	Mbodlela Nomsa				
	Ntsenyana Wandisile				
	Gibisela Notemba				
	Mavuso Noloyiso				
	Jinggo Tembela				
	Ndamase Nomafaku				
	Mditshwa Bulelwa				
WARD 02	Cllr Nombeko Danisa	YES	12	12	4
	Patani Fumanekile				
	Nosasa Gloria Noxolile				
	Sibolele Siyabulela				
	Ngumbani Phindiswa				
	Sokweba Nokulunga				
	Bili Nomyezo				
	Gungqusex Bulelwa				
	Dyubele Ntombovuyo				
	Ncayisa Aphelele				
	Mgulwa Sifiso				
WARD 03	Cllr Gcinindaba Mfakanye	YES	12	12	4
	Jingose Nobuntu				
	Mvubu Nomfuneko				
	Tshali Zolile				
	Maketa Percy Sizeka				
	Maketa Nonkuselo				
	Lili Nosabelo				
	Boyana Nomonde				
	Mayoli Sinazo				
	Mangwetshe Thumeka				
	Godongwana Lizwi				
WARD 04	Cllr Siyamdumisa Brian Madolo	YES	12	12	4
	Madulini Nontsasa				
	Tonise Norah				
	Sikade Nofanelekile				
	Ndamase Boniswa Judith				
	Dabalele Nosayinile				
	Gqetywa Khanya Walter				
	Ndzabela Noneka Victoria				
	Sigigaba Andiswa				
	Ludidi Cebisa				
	Mtotoyi Mzwanele				
WARD 05	Cllr Mpumelelo Langa	YES	12	12	4
	Sipolo Onke				
	Qakaza Mbobela Elliot				
	Mdulu Mathubandile				
	Magxuma Nolwazi				
	Jojo Ncumisa				
	Mjuleka Pheleka				
	Maganda Nombuyiselo				
	Mhlutshwa Chule Nandipha				
	Ngongo Mzukisi				
	Majikiza Aphiwe				

Functionality of Ward Committees					
Ward Name (Number)	Name of Ward Councillor and elected Ward committee members	Committee established (Yes / No)	Number of monthly Committee meetings held during the year	Number of monthly reports submitted to Speakers Office on time	Number of quarterly public ward meetings held during year
WARD 06	Cllr Nomakhosi Jiba	YES	12	12	4
	Zokwana Fikiswa				
	Moyakhe Nosisi				
	Mvimbani Ntombifikile				
	Phandle Phumezile				
	Fetumani Nombeko				
	Baqekile Sinethemba				
	Sogoni Khanyisa				
	Dingilizwe Thandazwa				
	Mtingane Lwandise				
	Noxolo Bhetsu				
WARD 07	Cllr Anathi Ntsunguzi	YES	12	12	4
	Hlaziya Nofaniyakhe				
	Jali Lizo Ernest				
	Koyana Sizeka				
	Qange Siyabonga				
	Bobo Bukiwe				
	Luhabe Britanna				
	Nkalane Zolile				
	Ngcele Thandiwe				
	Mdelwa Nomakorinte				
	Gogobala Luvuyo				
WARD 08	Cllr Lulamile Mpongwana	YES	12	12	4
	Mampangashe Sithembiso				
	Makhoboka Nokulunga				
	Tamehlo Thandiwe				
	Norholela Sakhumzi				
	Magida Vuyelwa				
	Gqetywa Thandiswa				
	Ndamase Gcobisa				
	Manina Vuyiswa				
	Mantunzela Novusile				
	Nodayinge Thobeka				
WARD 09	Cllr Mzayifani Gebhu	YES	12	12	4
	Mbasa Novangeli				
	Mdlanongwe Nelisa				
	Combo Mongezi				
	Mzamo Thembinkosi				
	Mxiza Notibela				
	Mankuntu Phumzile				
	Fuma Vuyokazi				
	Mbela Thembisa				
	Tshaya Analo				
	Melitafab Coceka				
WARD 10	Cllr Micheal Thobile	YES	12	12	4
	Mkhosana				
	Ngwadla Noluthando				
	Mbulali Thembakazi				
	Delihlazo Alfred				
	Phoki Luvuyo				
	Nontswabu Thembile				
	Jafta Nceba				
	Ngwaleni Sizwe				
	Bam Nombeko				
	Norolela Asanda				
Mcunu Phendulwa					
WARD 11	Cllr Ntombovuyo Edna Diko	YES	12	12	4
	Mqikwa Lwazi				
	Ntanjana Noma-Afrika				

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	Mbekwana Phumelele				
	Mtshizana-Ngcukana Babalwa				
	Ntanjana Thulisa				
	Mbalo Pumela				
	Mbana Jamjam				
	Ntwana Yoliswa				
	Asanda Tyalo				
	Nodipha Siphokazi				
WARD 12	Cllr Nobuntu Nonkonyana	YES	12	12	4
	Simpiwe Dlakavu				
	Cwecwe Welisile				
	Xokwe Wandisile				
	Beba Xoliswa				
	Loliwe Nowinile				
	Mcuta Tembeka				
	Waxa Yanga				
	Maneli Ncedisa				
	Bango Anele				
	Mkenkcele Vuyokazi				
WARD 13	Cllr Nosisa Peter	YES	12	12	4
	Genge Thanduxolo				
	Bhodlingwe Vuyolwethu				
	Ngcai Tabisa				
	Madzidzela Mzwamadoda				
	Ngongo Pamela Monica				
	Makhongwana Asanda				
	Ndi Thuliswa				
	Nqeketo Sizwe				
	Mbono Lunga				
	Satsha Nopasika				
WARD 14	Cllr Caroline Nesiwe Mkentane	YES	12	12	4
	Malwande M				
	Sibulele Maqokolo				
	Simelelwana Mlami				
	Vuza Nompumelelo Maria				
	Vaphi Siphokazi				
	Madikizela Vuyiswa				
	Getyengani Thokozani				
	Ntuli Nolusindiso				
	Raxoti Noxolo				
	Nqeketo Khangelani				
WARD 15	Cllr Zandisile Richard Matiwane	YES	12	12	4
	Ndlalankulu Nophumzile				
	Boyce C. Nonyameko				
	Dibela Fundiswa				
	Mtshokotshi Ntombizandile				
	Majali Khalipha				
	Ngqangashe Nophumzile				
	Fadana Nomxolisi				
	Ceba H. Nozuzile				
	Dlanjwa Siphokazi				
	Selani Xola				
WARD 16	Cllr Nikiwe Zihlangu	YES	12	12	4
	Mashumi Nikiwe				
	Ndzonde Wezile				
	Langa nokuphumla				
	Mjoki Nandipha				

Functionality of Ward Committees					
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	Mbali Mpenduli				
	Mashumi Nomfundiso				
	Fakude Ntombekhaya				
	Mntu Pikolomzi				
	Tshabiso Nowetu				
	Seku Bonginkosi				
WARD 17	Cllr Akhona Mjulwa	YES	12	12	4
	Msinekelwa Vuyolwethu				
	Mntingane Olivia Nowakhe				
	Mabandla Mncedisi				
	Mqciyo Nontlahla				
	Mdedelwa Nkosiphendule				
	Ellias				
	Fohla Nofanekile				
	Mkhize Nosicelo				
	Nqeto Nosizile				
	Ndlazi Nozuko				
	Joyi Nkosinathi				
WARD 18	Cllr Nolufefe Nonkothama	YES	12	12	4
	Dyanti Nkululeko				
	Dilizihlebo Ester				
	Bokleni Sindiwe				
	Machibi Nomasukude				
	Nxukutha Thandiswa				
	Nonjenge Loyiso				
	Limani Nokhaya				
	Nongciya Zimasa				
	Ntsurha Busiswa				
	Bugqawu Vumile				
WARD 19	Cllr Monwabisi Nomandela	YES	12	12	4
	Somlandu Siphuluvo				
	Nomandomane Nosebenzile				
	Mahlungu Sibonile				
	Mabhoza Nokulindo				
	Qondani Bongwe				
	Fodo Babalwa				
	Mabandla Philiswa				
	Mnyakaza Phaphama				
	Nqoza Zusiphe				
	Ndlungwana Zola				
WARD 20	Cllr Zilindile Hibhane	YES	12	12	4
	Ndzabela Sibongile				
	Nomhlanja Ntomby				
	Sibetha Nodumo				
	Sigidi Nomhle				
	Zinyusile Onke				
	Magoqobo Vuyo				
	Ndamase Zoliwe				
	Mayizule Ntomboxolo				
	Mjungula Phumzile				
	Noxhaka Welcome				
WARD 21	Cllr Nomnikelo Yehana	YES	12	12	4
	Njengele Nomfuneko				
	Binjana Cecilia				
	Mkoco Neziswa				
	Tsamse Zoleka				
	Nomfusi Gcina				
	Hlwathika Thembeke Telma				
	Pahlane Nceba				
	Phali Nangamso				

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	Vava Michael				
	Mlongo Thulani				
WARD 22	Cllr Nomvuyiseko Molose	YES	12	12	4
	Zaqhoza Ntshekeza				
	Novukwana Nomsa				
	Mdolwana Besuthu				
	Mdali Noluvo				
	Sithyodana Gcotyiswa				
	Nongcatha Nobandla				
	Vanda Songezo				
	Novokoza Nolusapho				
	Gayiya Nomfundekelo				
	Mkhwenkwe Nozaziso				
WARD 23	Cllr Lumkile Tshatshela	YES	12	12	4
	Mkhwange Phumla				
	Sikonxa Simcelile				
	Manxiweni Asavela				
	Bhushula Zwelakhe				
	Sadonisi Noxolile				
	Mjadu Nomzamo				
	Ngxeba Thembakazi				
	Macede Nothozamile				
	Ncedani Thembekile				
	Nkele Nobom				
WARD 24	Cllr Andile Nomatiti	YES	12	12	4
	Mtengwane Siphokazi				
	Tshayimpunzi Tembisile				
	Dikiso Noluphiwo				
	Noza Ntombizonke				
	Notununu Nomakhaya				
	Qhelani Mthandiseni				
	Kibida Mlungisi				
	Vundle Noluvo				
	Ntshulana Sikhuthole				
	Ngozi Busisiwe				
WARD 25	Cllr Phumzile Yolwa	YES	12	12	4
	Gcakaza Lungile				
	Khanda Selby				
	Lumkwana Ncedile				
	Magadu Nowezile				
	Makhubalo Kholekile				
	Maqabuka Sivuyile				
	Mayeza Neliswa				
	Ntanga Mtonyama				
	Vakubi Sinovuyo				
	Zikhulu Thabo				
WARD 26	Cllr Nikelani Mjajubana	YES	12	12	4
	Zokwana Mlandeni				
	Mtena Thandiswa				
	Vava Babalwa				
	N.Nomakhweza				
	N.Mlungwana				
	N.Mhlangenkabi				
	Thobekile.G				
	Selena.A				
	Lungephi.N				
	S.Ntshebe				
WARD 27	Cllr Celekile Nazo	YES	12	12	4
	Ntshentshe Tulisile				

Functionality of Ward Committees					
Ward Name (Number)	Name of Ward Councillor and elected Ward committee members	Committee established (Yes / No)	Number of monthly Committee meetings held during the year	Number of monthly reports submitted to Speakers Office on time	Number of quarterly public ward meetings held during year
	Nomqonde Apiwe				
	Ndamase Nontsikelelo				
	Mtshiyo Nondwe				
	Mvovo Saziso				
	Nethi Yandisa				
	Makinana Busisiwe				
	Nomnyama Nomgcobo				
	Kuncu Nokuphiwe				
	Buthuma Nokuthula				
WARD 28	Cllr Fudumele Gaxeni	YES	12	12	4
	Fikeni Simphiwe				
	Sibono Sizeka				
	Mlomo Andiswa				
	Ntapo Nomagrike				
	Nongathi Noluvuyo				
	Raya Veliswa				
	Tyekana Nomvuselelo				
	Jikana Neziwe				
	Dyantyi Nonkosi				
	Tshunqwana Thulisile				
WARD 29	Cllr Zameka Mrawushe	YES	12	12	4
	Bambeni ntombizandile				
	Mgontshongo Nobuntu				
	Mgontshongo Kholeka				
	Ngcangashe Vathiswa				
	Vava Thembinkosi				
	Matye Nokubonga				
	Mditshwa Zoliswa				
	Khabakobe Novotile				
	Rozani Siphokazi				
	Nkalane Zimasa				
WARD 30	Cllr Luxolo Mketo	YES	12	12	4
	Manzana Gungubele				
	Mlilwana Nolundi				
	Manjawe Nomveliso				
	Mngoto Nosandile				
	Ndavundavu Nosandiso				
	Vava Bulelani				
	Qangase Theliwe				
	Ntshase Edward				
	Quqaza Nothozamile				
	Fanayo Thandekile				
WARD 31	Cllr Vuyokazi Gloria Mbusi	YES	12	12	4
	Zola Dumisa				
	Gcelu Boniswa				
	Dila Aphiwe				
	Nongwejana Nokhanyiso				
	Mashalaba Andile				
	Buhlungu Nceba				
	Kulula Nozolile				
	Nkosana Xolisa				
	Mbuthu Thozama				
	Mhlontlo Noloyiso				
WARD 32	Cllr Pheleka Nodaza	YES	12	12	4
	Mlatha Maliviwe				
	Hlomendlini Nokhwezi				
	Vava Sizwe				
	Mantsithi Mbulelo				
	Mliqika Nobom				
	Sibono Sivuyile				

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	Rhobo Nobonwa				
	Matshogo Nokuphiwa				
	Fundakubi Khanyiswa				
	Mgayo Sindiso				

APPENDIX G - AUDIT COMMITTEE RESOLUTIONS

Date of Meeting	Committee recommendations during Year 2022/23 FY	Recommendations adopted (enter Yes)
22 July 2022 (Ordinary meeting)	<p>Recommendations</p> <ol style="list-style-type: none"> 1. Municipality should review the credit control policy and take into account the conditions for the waiver of interest on instances of settlement of principal debt by government stakeholders. 2. Internal audit should develop audit track tool/register and report progress made on implementation thereof quarterly to the audit committee. 3. The committee encouraged management to implement the good recommendations sponsored by Internal Audit to strengthen effectiveness of controls, indicating that the report will further assist in the preparation of financial statements of the municipality. 4. Management adopt the formal system to manage the inventory management and request R data to review inventory management module to be aligned with operations of the municipality 5. Review the inventory management policy and align it with operations of the municipality. 6. Management submit draft AFS on time to Internal Audit to provide assurance on the unassured risks that were excluded from the scope. 7. Management should explore with system vendor and devise creative methods such as software application program of sending customer statements. 8. Dedicate a short message line to thank households and further remind them about the outstanding debt. 9. Revive incentive policy to reduce the old debt from households and other stakeholders 	Yes
22 August 2022 (Special Meeting)	<ol style="list-style-type: none"> a) Management update the draft APR as per the internal audit and audit comments prior submission to Auditor General. b) Management should develop a tracking tool and submit on the next special audit committee meeting . c) Internal audit is to develop a tracking tool for all comments/review notes made forward it to CFO for action. d) Progress on implementation of the tracking tool be submitted to next special Audit Committee meeting e) CFO submit the second version of draft AFS to all stakeholders for review on 29th August 2022. 	Yes
October 2022 (Ordinary meeting)	<p>Recommendations</p> <ol style="list-style-type: none"> 1. Minutes and resolutions register must be distributed to the committee and management within 14 working days after the meeting. 2. Progress on implementation of the resolutions register be monitored monthly and only during the preparation process of audit committee meetings. 3. Management should engage the Property Valuer to confirm whether the asset cost is determined using market value of the replacement value. 4. Management should conduct an institution wide valuation assessment on all the municipal buildings 5. SDBIP report should be monitored on a monthly basis as part of management meetings. 6. Budget and Treasury Office should identify a resource during the AFS preparation process to work on the lead schedules and submit draft AFS with the lead schedules. 7. Management conduct market research and cost analysis for the automated access control system. 8. Management should reconvene a session for the review of responses and action plans on the identified physical security related audit findings. 9. The municipality should reduce spending patterns on overtime line item. 10. The municipality should further engage Provincial Treasury on the issue of monthly reporting of depreciation. 11. Management should align the information recorded on the grants performance with the data strings report 12. The deviation for the payment of SALGA membership fees should not form part of deviation register. 13. Progress on implementation of cost containment issues should be reported. 14. Management prioritize procurement of OHS related equipment and training of first aiders. 15. The municipality should reduce spending patterns on overtime line item. 	Yes

Date of Meeting	Committee recommendations during Year 2022/23 FY	Recommendations adopted (enter Yes)
	<p>The municipality should further engage Provincial Treasury on the issue of monthly reporting of depreciation. Management should align the information recorded on the grants performance with the data strings report</p> <p>The deviation for the payment of SALGA membership fees should not form part of deviation register.</p> <p>Progress on implementation of cost containment issues should be reported.</p> <p>Future ICT reports should indicate timeframes for the completion of projects and provide progress against the planned projects.</p> <p>Future ICT reports should provide progress on implementation of the ICT Maturity Improvement Plan.</p> <p>Amend template of the Litigation Register to reflect the actual date of registration for each case and update the outstanding information from the next meeting.</p> <p>Management effectively attend to the recommendations tendered by the audit committee on each case</p> <p>Amendment of Service provider appointment letter to include a clause for required disclosure and implementation of consequence management on any solicited and offered gifts to employees.</p> <p>All invoices should be triple stamped to eliminate the risk indicating,</p> <p>Stamp 1- Certify that goods have been received in a satisfactory manner indicating the name, designation and date of certification.</p> <p>Stamp 2 – verification of goods</p> <p>Stamp 3 – Approval by the Head of Department.</p>	
19 January 2023 (Ordinary Meeting)	<p>Recommendations</p> <ol style="list-style-type: none"> Action owners submit POE to substantiate the reported progress of resolved resolutions. The status of resolution no. 9 (Progress on lost fire arms) & 18 (Market research and cost analysis for the automated access control system) remain as in-progress as the formal reports have not yet been provided to the Audit Committee. Internal Audit conduct validation of Mid-year performance report for the Basic Service Delivery and Financial Viability KPA prior submission to Council on 25 January 2023. Management to convene a session to finalise the Audit Action Plan as per the resolution(s) of the Management Retreat session and consider Internal Audit comments. Additional inputs on the draft action plan by the external stakeholders be shared with the Internal Audit Unit. Amend reporting template of the contractor performance assessment report to reflect financial implications of each contract. Management regularly report to the council on the management of the contract or agreement and the performance of the contractor as per requirements of section 116 of the MFMA. Amend reporting template of the contractor performance assessment report to reflect financial implications of each contract. Management regularly report to the council on the management of the contract or agreement and the performance of the contractor as per requirements of section 116 of the MFMA. Risk Management Committee (RMC) should focus on the stagnant risks and improve performance. The detail of what is implemented should be indicated including reasons for non-implementation of scheduled action plans. RMC monitor the implementation of the newly developed security risk register with effect from quarter 3. <p>Recommendation</p> <ol style="list-style-type: none"> Management should strengthen and enforce the submission of monthly performance reports with POE's to avoid delays on quarterly reporting Management should review and revise the revenue enhancement strategy to ensure that the available revenue sources are fully exploited to enhance revenue Risk Management Committee (RMC) should monitor the implementation of the newly developed security risk and present progress on the next committee meeting. Management should identify POPI related risk and update the relevant risk register. RMC monitor implementation of Internal Audit Findings and Recommendations. Internal audit should extend the audit scope and conduct a review on legal fees paid in each case. 	Yes
		Yes

Date of Meeting	Committee recommendations during Year 2022/23 FY	Recommendations adopted (enter Yes)
21 June 2023 (Special Meeting)	<p>Recommendations</p> <ol style="list-style-type: none"> 1. Internal Audit should conduct an extensive review of draft Annual Financial Statements as the work progresses. 2. BTO should amend the Road Map to include the date of submission to Provincial Treasury 3. Internal Audit should align the budgeted hours for the review of the AFS with the review period/timelines. 4. BTO should fully populate the progress on completed activities on the Road Map. 5. BTO should focus extensively on all the misstatement raised by AG on prior year and progress made in resolving the issues 6. The risk management should be simplified to the level of the Cleaner. 7. Management should relook the risk description and the proposed mitigation plans to alignment of response strategies and plans to the identified risk. 8. Management should create an sms number for whistle blowing for the use of the Risk Management Committee and Audit Committee Chairperson 	Yes



NYANDENI

LOCAL MUNICIPALITY

Building a better future with the people

VISION

Drive sustainable socio-economic development through efficient and innovative delivery of services

MISSION

Nyandeni will achieve her vision through a capable institution that:

- Provides basic services to all her people
- Creates an enabling environment for inclusive economic growth and development, through investments attraction.
- Provides efficient integration and coordination of the delivery of infrastructure services.

VALUES

- Diligence
- Promptness
 - Integrity
- Accountability
- Participative
- Responsive
- Considerate

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