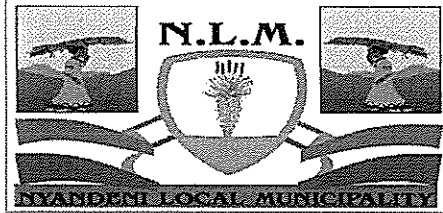


NYANDENI LOCAL MUNICIPALITY

PHYSICAL ADDRESS:
Municipality Building
B.N. Nomandela Drive
LIBODE
POSTAL ADDRESS:
Private Bag X 504
5160



Tel: 047 5555 024
047 5555 000
047 5550 278
Fax: 047 555 0202

"Deciding with the people, not for the people"

Date: 15 January 2021

REQUEST FOR QUOTATIONS

TO:	ALL PROSPECTIVE SERVICE PROVIDERS
PROJECT NAME:	SUPPLY AND DELIVERY OF INPUTS FOR 320 HOUSEHOLDS
REQUESTOR:	NYANDENI LOCAL MUNICIPALITY
QUOTATION NO.	NLM 01/2021
SITE CLARIFICATION MEETING (COMPULSORY):	NONE
QUOTATION TO BE DELIVERED BY:	22 January 2021 @ 12H00

SPECIFICATION OF ORDER

Nyandeni Local municipality invite potential service providers for **Supply and Delivery of Inputs for 320 Households.**

1. Purpose of the Project

It is to provide food security to poverty-stricken households in all 32 wards of Nyandeni Local Municipality.

2. Inputs to be supplied

ITEM DESCRIPTION	ITEM SPECIFICATION	PER WARD	ESTIMATED BAGS AND BALES FOR 32 WARDS	CONTINGENCY	TOTAL QUANTITIES
Potato seed	10 kg PER BAG	10 BAGS	320 BAGS	10 BAGS	330
Cabbage seedlings	400's PER BALE	3 BALES	96 BALES	5 BALES	101

Spinach seedlings	400's PER BALE	3 BALES	96 BALES	5 BALES	101
Carrot/Onion seedlings	400's PER BALE	3 BALES	96 BALES	5 BALES	101
Green pepper seedlings	400's PER BALE	3 BALES	96 BALES	5 BALES	101
Beetroot seedling	400's PER BALE	3 BALES	96 BALES	5 BALES	101
Total Number of potato bags					330
TOTAL NUMBER OF BALES					505

3. Delivery of inputs

The municipality will deliver inputs to all wards in the presence of ward councillors or representative appointed by the councillor and beneficiaries.

NB. Inputs are to be delivered within 10 working days of appointment

- **PROPOSAL CONTENT**

The proposal should contain at least the under-mentioned content.

- **Project Budget and Pricing**

The financial proposal should be prepared on a time and cost basis. Service providers should propose a pricing schedule appropriate to each component of the project and include the total cost of the project, including VAT.

Proposals must remain **valid for 60 days** after the submission date.

The preferred service provider shall be appointed on the basis that the budget submitted in the proposal shall be considered to be the final project budget. No escalation of costs shall be allowed for, for the duration of the project.

- **Conflict of Interest**

Nyandeni Local Municipality expects the consultants to observe the highest standards of ethics during the execution of this contract and reserves the right to terminate the contract at any stage if it is determined that these standards have been or may become compromised.

All relevant information must accompany all quotations submitted. No late or incomplete quotation will be accepted for consideration.

The municipality reserves the right not to accept the lowest or any quotation.

Quotations will be evaluated on price and preference in terms of the **80/20** point system.

The following documents are to be submitted with the Quotation:

- A copy of Entity Registration Documents.
- A Detailed Company Profile (with relevant past experience)
- Completed Database Registration Form (if not currently registered with Nyandeni Local Municipality)
- Certified ID Copy(ies) of Director(s) (not older than 3 months)
- Declaration of Interest (MBD4)
- MBD 8 and MBD 9
- The provision of preferential Procurement Regulations 2017 will apply
- Billing Clearance Certificate or Statement of Municipal Accounts.
- Entity Tax Compliance Status PIN & Entity Tax Reference Number as issued by SARS (With clear expiry dates)
- An original or certified copy of B-BBBEE certification or Original Affidavit.
- It should be noted that failing to attach the BBBEE Status Level Certificate will result in the 20 preference points not being awarded
- In case of a joint venture, an original valid Tax Clearance of both partners should be submitted as well as a signed agreement by both parties
- **Delivery time and availability of stock** must be indicated in the quotation e.g., delivery will take place within five working days after the date of purchase order.
- **Central Supplier Database (CSD) report (All pages must be attached)** (not older than 3 months)

PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT NO 5, 2000(PPPFA) POINTS WILL BE AWARDED AS FOLLOWS:

Received Responsive Proposals will be evaluated based on the following criteria of 80/20

Price- 80 Points

B-BBBEE Status Level Contribution -20 Points

Quality (functionality) will be evaluated based on the following:

EVALUATION CRITERIA

CRITERIA	WEIGHT	VALUE 1-5	MAXIMUM POSSIBLE SCORE
Experience	15	Max 5	75
Expertise	15	Max 5	75
Methodology	5	Max 5	25
Total	35		175

Where : 1 = Poor; 2 = Acceptable; 3 = Good; 4 = Very Good; 5 = Excellent

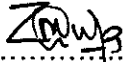
Tenderers will be evaluated for functionality and those who score equal or more than 60% will be considered for price

Formal written price quotations should be submitted in a sealed envelope, clearly marked "**QUOTATION NLM 01/2021 – SUPPLY AND DELIVERY OF INPUTS FOR 320 HOUSEHOLDS**" which will be placed in the quotation box at Nyandeni Local Municipality, BN Nomandela Drive, Libode, 5160 before 12h00 on **Friday, 22 January 2021**.

For technical enquiries, please contact Ms. B. Ngqongwa at (047) 555 5000/62 and/or Mr. G. Cekwana at (047) 555 5000/ 08 during working hours.

All bidders who are not registered in the Nyandeni Local Municipality database should submit their database registration forms upon quotation submission.

No late or incomplete quotations will be considered. The only or lowest quotation submitted shall not necessarily be accepted.



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MS. Z. MASUMPA
ACTING MUNICIPAL MANAGER