

NYANDENI LOCAL MUNICIPALITY

PHYSICAL ADDRESS:
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B.N. Nomandela Drive
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5160



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"Deciding with the people, not for the people"

Date: 08 April 2021

REQUEST FOR QUOTATIONS

TO:	ALL PROSPECTIVE SERVICE PROVIDERS
PROJECT NAME:	SUPPLY AND DELIVERY OF TEN (10) GRASS CUTTING MACHINES
REQUESTOR:	NYANDENI LOCAL MUNICIPALITY
QUOTATION NO.	NLM 22/2021
SITE CLARIFICATION MEETING (COMPULSORY):	NONE
QUOTATION TO BE DELIVERED BY:	15 April 2021 @ 12H00

SPECIFICATION OF ORDER

Proposals are requested from experienced service providers for **SUPPLY AND DELIVERY OF TEN (10) GRASS CUTTING MACHINES** for community services department. The requested equipment is as follows:

DESCRIPTION

- Petrol Grass cutting machines with blades, safety glasses and ear protection
Professional 2.1 kW-Clearing saw

Technical data	Value
Capacity cm ³	44,3
Performance kW	2,1
Weight kg	8
Tank volume	0,66
Vibration value ahv 1 tool	AC 46-2

- Bike handle**

Allows machine to be easily guided, making ideal for working on large areas and thus reducing fatigue

- Shoulder strap / carrying system**

Using a shoulder trap or carrying harness with soft padding makes work more comfortable, particularly during lengthy jobs.

- **Multi-function control handle**

Easy comfortable thumb-operated controls means the operator's hand and never leaves the handle.

- **Compensator**

To keep fuel /air ratio in the combustion mixture constant and hence engine power.

- **Decompression valve**

Allows some of the compression pressure in the cylinder to escape, so less force on the starter rope is needed

- **PROPOSAL CONTENT**

The proposal should contain at least the under-mentioned content.

- **Project Budget and Pricing**

The financial proposal should be prepared on a time and cost basis. Service providers should propose a pricing schedule appropriate to each component of the project and include the total cost of the project, including VAT.

Proposals must remain **valid for 60 days** after the submission date.

The preferred service provider shall be appointed on the basis that the budget submitted in the proposal shall be considered the final project budget. No escalation of costs shall be allowed for, for the duration of the project.

- **Conflict of Interest**

Nyandeni Local Municipality expects the consultants to observe the highest standards of ethics during the execution of this contract and reserves the right to terminate the contract at any stage if it is determined that these standards have been or may become compromised.

All relevant information must accompany all quotations submitted. No late or incomplete quotation will be accepted for consideration.

The municipality reserves the right not to accept the lowest or any quotation.

Quotations will be evaluated on price and preference in terms of the **80/20** point system.

The following documents are to be submitted with the Quotation:

- A copy of Entity Registration Documents.
- A Detailed Company Profile (with relevant past experience)
- Completed Database Registration Form (if not currently registered with Nyandeni Local Municipality)
- Certified ID Copy(ies) of Director(s) (not older than 3 months)
- Declaration of Interest (MBD4)
- MBD 8 and MBD 9

- The provision of preferential Procurement Regulations 2017 will apply
- Billing Clearance Certificate or Statement of Municipal Accounts.
- Entity Tax Compliance Status PIN & Entity Tax Reference Number as issued by SARS (With clear expiry dates)
- An original or certified copy of B-BBBEE certification or Original Affidavit.
- It should be noted that failing to attach the BBBEE Status Level Certificate will result in the 20 preference points not being awarded
- In case of a joint venture, an original valid Tax Clearance of both partners should be submitted as well as a signed agreement by both parties
- **Delivery time and availability of stock** must be indicated in the quotation e.g., delivery will take place within five working days after the date of purchase order.
- **Central Supplier Database (CSD) report (All pages must be attached) Not older than 3 months.**

PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT NO 5, 2000(PPPFA) POINTS WILL BE AWARDED AS FOLLOWS:

Received Responsive Proposals will be evaluated based on the following criteria of 80/20

Price- 80 Points

B-BBBEE Status Level Contribution -20 Points

Quality (functionality) will be evaluated based on the following:

EVALUATION CRITERIA

CRITERIA	WEIGHT	VALUE	MAXIMUM POSSIBLE SCORE
Capacity to undertake the job	15	Max 5	75 Points
Experience and Expertise relevant to the job	15	Max 5	75 Points
	30 (TW)		150 (MPS)

Where : 1 = Poor; 2 = Acceptable; 3 = Good; 4 = Very Good; 5 = Excellent

Tenderers will be evaluated for functionality and those who score equal or more than 60% will be considered for price

Formal written price quotations should be submitted in a sealed envelope, clearly marked **"QUOTATION NLM 22/2021 – SUPPLY AND DELIVERY OF TEN (10) GRASS CUTTING MACHINES** which will be placed in the quotation box at Nyandeni Local Municipality, BN Nomandela Drive, Libode, 5160 before 12h00 on **Thursday, 15 April 2021.**

For technical enquiries, please contact Mr. L. Mashiya at (047) 555 5000/88 and/or Mr. J. Sikhuni at (047) 555 5000/78 during working hours.

All bidders who are not registered in the Nyandeni Local Municipality database should submit their database registration forms upon quotation submission.

No late or incomplete quotations will be considered. The only or lowest quotation submitted shall not necessarily be accepted.



**MS. Z. MASUMPA
ACTING MUNICIPAL MANAGER**