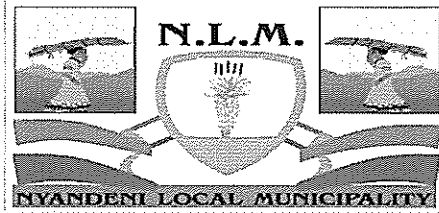


NYANDENI LOCAL MUNICIPALITY

PHYSICAL ADDRESS:
Municipality Building
B.N. Nomandela Drive
LIBODE
POSTAL ADDRESS:
Private Bag X 504
5160



Tel: 047 5555 024
047 5555 000
047 5550 278
Fax: 047 555 0202

"Deciding with the people, not for the people"

Date: 15 September 2021

REQUEST FOR QUOTATIONS

TO:	ALL PROSPECTIVE SERVICE PROVIDERS
PROJECT NAME:	SUPPLY AND DELIVERY OF NETBALL KITS
REQUESTOR:	NYANDENI LOCAL MUNICIPALITY
QUOTATION NO.	NLM 50/2021
SITE CLARIFICATION MEETING (COMPULSORY):	NONE
QUOTATION TO BE DELIVERED BY:	22 September 2021 @ 12H00

SPECIFICATION OF ORDER

Scope:

Proposals are requested from experienced service providers for Supply and Delivery of Netball Kits.

BACKGROUND

As the sporting activities are restricted under Covid 19 regulations, SPU standing committee that was held on the 03rd August 2021 resolved that SPU section must purchase 32 soccer kits with 64 soccer balls and 32 netball kits with 64 netball balls to support young people who are involved in sport. The format for mayor 'cup must be ward based, the winning team in both soccer and netball will be prized with a full kit the second and third prize will a ball for all 32 wards. The description for the kit is as follows:

DESCRIPTION	QTY
<p>Preferable:</p> <p>1. Full set of netball playing kits, (embroided with municipal logo – front left side) (written Mayor's Cup 2021 - at the back)</p> <p>32 x skirts 32x tops-sleeveless</p> <p>Sizes : Medium (All) Material: Nylon</p>	32

Bibs must be written front and back : (7 in each kit)	
2. Netball balls	
Colours: Different colours taken from municipal logo.	64
Playing Kit carry bags (size 28x 32 x 79cm,easy to carry)	32

N.B Expected delivery: Within 30 days after receipt of appointment letter.

PROPOSAL CONTENT

The proposal should contain at least the under-mentioned content.

- **Project Budget and Pricing**

The financial proposal should be prepared on a time and cost basis. Service providers should propose a pricing schedule appropriate to each component of the project and include the total cost of the project, including VAT.

Proposals must remain **valid for 60 days** after the submission date.

The preferred service provider shall be appointed on the basis that the budget submitted in the proposal shall be considered the final project budget. No escalation of costs shall be allowed for, for the duration of the project.

- **Conflict of Interest**

Nyandeni Local Municipality expects the consultants to observe the highest standards of ethics during the execution of this contract and reserves the right to terminate the contract at any stage if it is determined that these standards have been or may become compromised.

All relevant information must accompany all quotations submitted. No late or incomplete quotation will be accepted for consideration.

The municipality reserves the right not to accept the lowest or any quotation.

Quotations will be evaluated on price and preference in terms of the **80/20** point system.

The following documents are to be submitted with the Quotation:

- A copy of Entity Registration Documents.
- A Detailed Company Profile (with relevant past experience)
- Completed Database Registration Form (if not currently registered with Nyandeni Local Municipality)
- Certified ID Copy(ies) of Director(s) (not older than 3 months)
- Declaration of Interest (MBD4)
- MBD 8 and MBD 9
- The provision of preferential Procurement Regulations 2017 will apply
- Billing Clearance Certificate or Statement of Municipal Accounts.
- Entity Tax Compliance Status PIN & Entity Tax Reference Number as issued by SARS (With clear expiry dates)

- An original or certified copy of B-BBEE certification or Original Affidavit.
- It should be noted that failing to attach the BBEE Status Level Certificate will result in the 20 preference points not being awarded
- In case of a joint venture, an original valid Tax Clearance of both partners should be submitted as well as a signed agreement by both parties
- **Delivery time and availability of stock** must be indicated in the quotation e.g., delivery will take place within five working days after the date of purchase order.
- **Central Supplier Database (CSD) report (All pages must be attached) Not older than 3 months.**

PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT NO 5, 2000(PPPFA) POINTS WILL BE AWARDED AS FOLLOWS:

Received Responsive Proposals will be evaluated based on the following criteria of 80/20

Price- 80 Points

B-BBEE Status Level Contribution -20 Points

Quality (functionality) will be evaluated based on the following:

EVALUATION CRITERIA

CRITERIA	WEIGHT	VALUE	MAXIMUM POSSIBLE SCORE
Expertise - Expertise in providing the service and staff that are qualified and to be involved in providing the service.	15	Max 5	75 Points
Experience - relevant to undertake the job	15	Max 5	75 Points
	30 (TW)		150 (MPS)

Where : 1 = Poor; 2 = Acceptable; 3 = Good; 4 = Very Good; 5 = Excellent

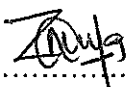
Tenderers will be evaluated for functionality and those who score equal or more than 60% will be considered for price

Formal written price quotations should be submitted in a sealed envelope, clearly marked "**QUOTATION NLM 50/2021 – SUPPLY AND DELIVERY OF NETBALL KITS**" which will be placed in the quotation box at Nyandeni Local Municipality, BN Nomandela Drive, Libode, 5160 before 12h00 on **Wednesday, 22nd September 2021.**

For technical enquiries, please contact Ms. N. Mavuso at (047) 555 5000 and/or Mr. S. Poswa at (047) 555 5000/13 during working hours.

All bidders who are not registered in the Nyandeni Local Municipality database should submit their database registration forms upon quotation submission.

No late or incomplete quotations will be considered. The only or lowest quotation submitted shall not necessarily be accepted.



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MS. Z. MASUMPA
ACTING MUNICIPAL MANAGER