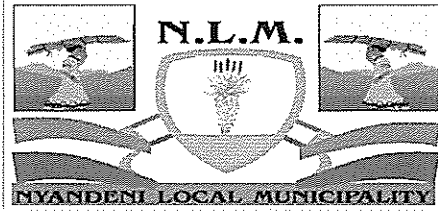


# NYANDENI LOCAL MUNICIPALITY

**PHYSICAL ADDRESS:**  
Municipality Building  
B.N. Nomandela Drive  
LIBODE  
**POSTAL ADDRESS:**  
Private Bag X 504  
5160



Tel: 047 5555 024  
047 5555 000  
047 5550 278  
Fax: 047 555 0202

*"Deciding with the people, not for the people"*

Date: 15 September 2021

## REQUEST FOR QUOTATIONS

<b>TO:</b>	<b>ALL PROSPECTIVE SERVICE PROVIDERS</b>
<b>PROJECT NAME:</b>	<b>SUPPLY AND DELIVERY OF SOCCER KITS</b>
<b>REQUESTOR:</b>	<b>NYANDENI LOCAL MUNICIPALITY</b>
<b>QUOTATION NO.</b>	<b>NLM 49/2021</b>
<b>SITE CLARIFICATION MEETING (COMPULSORY):</b>	<b>NONE</b>
<b>QUOTATION TO BE DELIVERED BY:</b>	<b>22 September 2021 @ 12H00</b>

### SPECIFICATION OF ORDER

**Scope:**

Proposals are requested from experienced service providers for Supply and Delivery of Soccer Kits.

**BACKGROUND**

As the sporting activities are under restricted COVID19 regulations; SPU standing committee that was held on the 03<sup>rd</sup> August 2021 resolved that SPU section must purchase 32 soccer kits with 64 soccer balls and 32 netball kits with 64 netball balls to support young people who are involved in sport. The format for mayor 'cup must be ward based, the winning team in both soccer and netball will be prized with a full kit the second and third prize will a ball for all 32 wards. The description for the kit is as follows:

DESCRIPTION	QTY
<p><b>Preferable:</b></p> <ol style="list-style-type: none"> <li>Full set of soccer playing kits (short-sleeve jerseys, shorts, socks) (embroided with municipal Logo – front left side, written Mayor's Cup 2021 - at the back) with goalkeeper gloves.sizes:8 Medium,4 large and 3 small per set of kit (32 set of kit).All jerseys must be numbered. Colours: Different Colours taken from Municipal Logo.</li> </ol> <p>Material: Nylon</p>	32

2. Soccer balls: size 05  <b>Colours: Different colours taken from Municipal Logo.</b>	64
Playing Kit carry bags (size 28x 32 x 79cm,easy to carry)	32

### **PROPOSAL CONTENT**

The proposal should contain at least the under-mentioned content.

- **Project Budget and Pricing**

The financial proposal should be prepared on a time and cost basis. Service providers should propose a pricing schedule appropriate to each component of the project and include the total cost of the project, including VAT.

Proposals must remain **valid for 60 days** after the submission date.

The preferred service provider shall be appointed on the basis that the budget submitted in the proposal shall be considered the final project budget. No escalation of costs shall be allowed for, for the duration of the project.

- **Conflict of Interest**

Nyandeni Local Municipality expects the consultants to observe the highest standards of ethics during the execution of this contract and reserves the right to terminate the contract at any stage if it is determined that these standards have been or may become compromised.

All relevant information must accompany all quotations submitted. No late or incomplete quotation will be accepted for consideration.

The municipality reserves the right not to accept the lowest or any quotation.

Quotations will be evaluated on price and preference in terms of the **80/20** point system.

The following documents are to be submitted with the Quotation:

- A copy of Entity Registration Documents.
- A Detailed Company Profile (with relevant past experience)
- Completed Database Registration Form (if not currently registered with Nyandeni Local Municipality)
- Certified ID Copy(ies) of Director(s) (not older than 3 months)
- Declaration of Interest (MBD4)
- MBD 8 and MBD 9
- The provision of preferential Procurement Regulations 2017 will apply
- Billing Clearance Certificate or Statement of Municipal Accounts.
- Entity Tax Compliance Status PIN & Entity Tax Reference Number as issued by SARS (With clear expiry dates)
- An original or certified copy of B-BBBEE certification or Original Affidavit.
- It should be noted that failing to attach the BBBEE Status Level Certificate will result in the 20 preference points not being awarded

- In case of a joint venture, an original valid Tax Clearance of both partners should be submitted as well as a signed agreement by both parties
- **Delivery time and availability of stock** must be indicated in the quotation e.g., delivery will take place within five working days after the date of purchase order.
- **Central Supplier Database (CSD) report (All pages must be attached) Not older than 3 months.**

**PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT NO 5, 2000(PPFA) POINTS WILL BE AWARDED AS FOLLOWS:**

Received Responsive Proposals will be evaluated based on the following criteria of 80/20

Price- 80 Points

B-BBEE Status Level Contribution -20 Points

**Quality (functionality) will be evaluated based on the following:**

**EVALUATION CRITERIA**

CRITERIA	WEIGHT	VALUE	MAXIMUM POSSIBLE SCORE
<b>Expertise</b> - Expertise in providing the service and staff that are qualified and to be involved in providing the service.	15	Max 5	75 Points
<b>Experience</b> - relevant to undertake the job	15	Max 5	75 Points
	<b>30 (TW)</b>		<b>150 (MPS)</b>

**Where : 1 = Poor; 2 = Acceptable; 3 = Good; 4 = Very Good; 5 = Excellent**

Tenderers will be evaluated for functionality and those who score equal or more than 60% will be considered for price

Formal written price quotations should be submitted in a sealed envelope, clearly marked "**QUOTATION NLM 49/2021 – SUPPLY AND DELIVERY OF SOCCER KITS**" which will be placed in the quotation box at Nyandeni Local Municipality, BN Nomandela Drive, Libode, 5160 before 12h00 on **Wednesday, 22<sup>nd</sup> September 2021.**

For technical enquiries, please contact Ms. N. Mavuso at (047) 555 5000 and/or Mr. S. Poswa at (047) 555 5000/13 during working hours.

**All bidders who are not registered in the Nyandeni Local Municipality database should submit their database registration forms upon quotation submission.**

No late or incomplete quotations will be considered. The only or lowest quotation submitted shall not necessarily be accepted.



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**MS. Z. MASUMPA**  
**ACTING MUNICIPAL MANAGER**