

# NYANDENI LOCAL MUNICIPALITY

**PHYSICAL ADDRESS:**  
Municipality Building  
B.N. Nomandela Drive  
LIBODE  
**POSTAL ADDRESS:**  
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5160



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*"Deciding with the people, not for the people"*

Date: 24 August 2022

## REQUEST FOR QUOTATIONS

TO:	ALL PROSPECTIVE SERVICE PROVIDERS
PROJECT NAME:	REPAIRS AND MAINTENANCE OF CLEAR VIEW FENCE AT LIBODE ECO PARK
REQUESTOR:	NYANDENI LOCAL MUNICIPALITY
QUOTATION NO.	NLM 22/2022
SITE CLARIFICATION MEETING (COMPULSORY):	30 August 2022 @ 10H00 Venue: Libode Eco Park Main Gate
QUOTATION TO BE DELIVERED BY:	02 September 2022 @ 12H00

### SPECIFICATION OF ORDER

Nyandeni Local municipality invite potential service providers for **Repairs and Maintenance of clear view fence at Libode Eco Park.**

The purpose of this request for quote is to get suitable service provider in Grade 1 SQ within the built environment. Construction service providers with three years' experience on construction environment to submit their proposal with quotation for the above-mentioned activity, which the NLM has identified as key to safeguard our Eco park.

#### 1. Objectives of the Request for Quotation

To invite relevant suitable service providers with grade 1 SQ in construction to submit proposal with quotation for repairs of clear view fencing of about 25m length and 1.8 metre.

#### 2. Terms of reference

The Service provider will be expected to supply clear view fencing material and do installation of fencing of about 25m.

ITEMS	DESCRIPTION	QUANTITY
1.	Do 25m repairs and maintenance with black coated clear view fence with material for installation.	It must cover a length of 25m and 1.8 m tall

**NB: The Service Provider must be a grade 1 SQ in construction.**

**NB: Site briefing will be compulsory before quotes are submitted**

### 3. Location of Roll-Out

The supply, delivery and installation will be done at Libode town at Eco Park

### 4. Pricing Schedule

#		Unit price
1.	Supply and Delivery of Material to Libode Eco Park	
2.	All the installation processes of fencing (digging, stabilising poles with concrete and installation of 25m length and 1.8 tall black coated clear view fence.	
	Total	R
	VAT	R
	<b>Grand Total</b>	<b>R</b>

### GENERAL CONDITIONS

- Software must be delivered within thirty (30) days.
- Penalties for failure to deliver in good time will be enforced.
- An approved formal performance guarantee will be required.

An SLA will be signed to evaluate the level of services that will be provided

- **PROPOSAL CONTENT**

The proposal should contain at least the under-mentioned content.

- **Project Budget and Pricing**

The financial proposal should be prepared on a time and cost basis. Service providers should propose a pricing schedule appropriate to each component of the project and include the total cost of the project, including VAT.

Proposals must remain **valid for 60 days** after the submission date.

The preferred service provider shall be appointed on the basis that the budget submitted in the proposal shall be considered the final project budget. No escalation of costs shall be allowed for, for the duration of the project.

- **Conflict of Interest**

Nyandeni Local Municipality expects the consultants to observe the highest standards of ethics during the execution of this contract and reserves the right to terminate the contract at any stage if it is determined that these standards have been or may become compromised.

All relevant information must accompany all quotations submitted. No late or incomplete quotation will be accepted for consideration.

The municipality reserves the right not to accept the lowest or any quotation.

Quotations will be evaluated on price and preference in terms of the **80/20** point system.

The following documents are to be submitted with the Quotation:

- A copy of Entity Registration Documents.

- A Detailed Company Profile (with relevant past experience)
- Completed Database Registration Form (if not currently registered with Nyandeni Local Municipality)
- Certified ID Copy(ies) of Director(s) (not older than 3 months)
- Declaration of Interest (MBD4)
- MBD 8 and MBD 9
- CIDB Grading: **1 SQ**
- The provision of preferential Procurement Regulations 2017 will apply
- Billing Clearance Certificate / Statement of Municipal Accounts or Directors proof of residence from ward Councillor for non-rates payers (not older than 3 months).
- Entity Tax Compliance Status PIN & Entity Tax Reference Number as issued by SARS (With clear expiry dates)
- An original or certified copy of B-BBEE certification or Original Affidavit.
- It should be noted that failing to attach the BBEE Status Level Certificate will result in the 20 preference points not being awarded
- In case of a joint venture, an original valid Tax Clearance of both partners should be submitted as well as a signed agreement by both parties
- **Delivery time and availability of stock** must be indicated in the quotation e.g., delivery will take place within five working days after the date of purchase order.
- **Central Supplier Database (CSD) report (All pages must be attached) Not older than 3 months.**

**PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT NO 5, 2000(PPPFA) POINTS WILL BE AWARDED AS FOLLOWS:**

Received Responsive Proposals will be evaluated based on the following criteria of 80/20  
Price- 80 Points

B-BBEE Status Level Contribution -20 Points

**Quality (functionality) will be evaluated based on the following:**

**EVALUATION CRITERIA**

CRITERIA	WEIGHT	VALUE 1-5	MAX POSSIBLE SCORE
<p><b>Experience: 3 years</b></p> <p>Relevant to undertake the job. Maximum and minimum of 2 projects that were successfully conducted. Please attach signed letters confirming completed work.</p>	<b>15</b>	<b>Max 5</b>	<b>75</b>
<p><b>Expertise:</b></p> <p>Grade 1 SQ in construction</p> <p>3 x Similar Project Successfully Completed=5 2 x Similar Project Successfully Completed=4 3 x Project Successfully Completed=3 2 x Project Successfully Completed=2 1 x Project Successfully Completed=1</p>	<b>15</b>	<b>Max 5</b>	<b>75</b>
<p>Capacity: the Service Provider must have within their team, a personnel with qualification in Built Environment that must be attached as a proof. Attached proof of both qualification =5</p>	<b>15</b>	<b>Max 5</b>	<b>75</b>

No attached qualification = 1			
<b>Methodology:</b> A detailed plan with time frames on how the project will be executed and full compliance with terms of reference must be tabled to the end-user before starting the project,	<b>5</b>	<b>Max 5</b>	<b>25</b>
<b>TOTAL</b>	<b>50(TW)</b>		<b>250(MPS)</b>

**Where : 1 = Poor; 2 = Acceptable; 3 = Good; 4 = Very Good; 5 = Excellent**

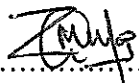
Tenderers will be evaluated for functionality and those who score equal or more than 60% will be considered for price

Formal written price quotations should be submitted in a sealed envelope, clearly marked "**QUOTATION NLM 22/2022 – REPAIRS AND MAINTENANCE OF CLEAR VIEW FENCE AT LIBODE ECO PARK**" will be placed in the quotation box at Nyandeni Local Municipality, BN Nomandela Drive, Libode, 5160 before 12h00 on **Friday, 02 September 2022**.

For technical enquiries, please contact Mr. J. Sikhuni. At (047) 555 5000/78 and/or Ms. F. Mgwedane at (047) 555 5000/81 during working hours.

**All bidders who are not registered in the Nyandeni Local Municipality database should submit their database registration forms upon quotation submission.**

No late or incomplete quotations will be considered. The only or lowest quotation submitted shall not necessarily be accepted.



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**Ms. Z. Masumpa**  
**MUNICIPAL MANAGER**  
**Nyandeni Local Municipality**  
**Private Bag x 504**  
**LIBODE, 5160**